

EXTRA ORDINARY MEETING OF THE JOINT PARISHES YOUTH COMMITTEE
TO BE HELD AT THE STEYNING CENTRE
THURSDAY 14TH DECEMBER 2023 - AT 6.30 PM.

Members of the press and public are welcome to attend the meeting

AGENDA

- 1. APOLOGIES FOR ABSENCE.** To receive apologies from members of the committee
- 2. QUESTIONS FROM THE FLOOR.** To receive questions from members of the public
- 3. MINUTES OF LAST MEETING – (Supporting papers)**
 - 3.1** To accept the minutes of the Extra Ordinary meeting held on the Wednesday 22nd November 2023 as a true and fair record.
- 4. Matters arising and Actions.**
 - 4.1** Cllrs to get the Job Description and Person Spec recommended at each Parish Council Meeting. Cllrs to report back.
 - 4.2** To agree the annual support for the Steyning Downland Scheme of up £5,000 based on the previous MOU council financial split
- 5. CONFIDENTIAL SESSION**

To resolve, under the Public Bodies (Admissions to Meetings) Act 1960, in accordance with Standing Orders 3d to exclude the press and public on the grounds that the confidential matters to be discussed under agenda items 61 to 6.4 may involve disclosure of personal or privileged information which would be inappropriate to put in the public domain.
- 6. FINANCIAL MATTERS**
 - 6.1 Bank account** – to discuss and agree the opening of a Joint Parishes Youth Committee bank account, and for it to be held and administered by Steyning P. C. - for recommendation to each Parish Council.
 - 6.2 Staff Costs** – To discuss and agree the expenditure plan.
 - 6.3 Joint Parishes Youth Committee Memorandum of Understanding (MOU)** – To discuss and agree a new MOU and therein an agreed percentage split for each council and the proposed 5% increase to the annual Budget.
 - 6.4 Outstanding finances** – To discuss and agree to recommend that each parish places their remaining. unspent Youth Services funds into the new JPYC Bank Account – to allow for start up costs to be covered
- 7 A.O.B / CORRESPONDENCE / INFORMATION**
- 8. DATE OF NEXT MEETING. –TBC 2024**

John Fullbrook
Steyning Parish Council Clerk