

Joint Parishes Youth Committee

Briefing Note

There are three important steps we need to discuss and agree to take or otherwise at this coming meeting.

1. It appears we have support from all three Councils to carry on with the task at hand, so in the first instance we must agree the job descriptions and person specs for our proposed three workers. As you can see via the papers attached, they have been compiled and checked on a few occasions already to get them to this stage. We now need for JPYC to sign off on them and all importantly to work out how many hours we should be agreeing upon these individuals working.
2. We should do this in tandem with our piecing together our preferred options when it comes down to a standard weekly programme (as outlined within the Business Plan) which is also a supporting paper.
3. This will give us an idea of the annual cost and what we next need to do is begin to discuss the annual expenditure figure and what that means in terms of budgeting recommendations for each council. In other words, the percentage cost arrangement agreed as part of the MOU – {Memorandum of understanding}
4. To do this we need to be aware of, and agree, our relationship with HDC and the Steyning Downland Scheme.
5. Then we need finally at this meeting to chart out a timeline for the completion of all tasks that will enable us to start our new look programme and full JPYC youth provision