

Published 29th November 2023

TO ALL MEMBERS OF THE COMMUNITY COMMITTEE :-

Cllrs I Alexander (Chair), Norcross, Johnson, Young, S Alexander, Sharp, Hanson, Lloyd & Linfield.

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
TUESDAY 5th DECEMBER 2023 AT 7.30 PM IN THE STEYNING CENTRE**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public.

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence, in accordance with Standing Orders. NB. Under Data protection regs we ask members of the public to only state their name if they agree to their name being recorded in the minutes.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 7th November 2023. *(Supporting Papers)*
- 5.0 MATTERS ARISING AND ACTIONS** – These items to be taken as read
 - 5.1** C/22/42.1 Clerk to inform Cllr Linehan that SPC will not be pursuing 20mph Scheme in its current form - **Actioned**
 - 5.2** C/23/42.1 Clerk to reconvene the 20's plenty Working party to craft a message to residents – **Actioned/ see item 6.1**
 - 5.3** C/23/42.2 Clerk's office to place Winter Plan volunteer advert in 'Your Steyning' – **Actioned/See item 6.2**
 - 5.4** C/23/42.3 Clerk to send letter to WSCC Chief Exec' concerning the White Bridge project – **Actioned**
 - 5.5** C/23/42.3 Clerk to send letter to the Steyning MP concerning the White Bridge project – **Actioned**
 - 5.6** C/23/42.4 Clerk to send draft Car Plan to District Cllrs for them to discuss with appropriate HDC officers - **Actioned**
 - 5.7** C/23/43.1 Clerk to visit Abbey Rd site with Tree Warden to agree emergency works concerning fallen Trees - **Actioned**
 - 5.8** C/23/43.3 Normans Way Basketball hoop and backboard to be refurbished - **See item 7.2**
 - 5.9** C/23/43.4 Clerk to take Grass contractor recommendation to F&GP Committee for a decision - **Actioned**
 - 5.10** C/22/43.5 Clerk to bring back to committee MPF Hedgerow planting project modification– **See item 7.3**
 - 5.11** C/23/43.6 Clerk to meet with SPC Tree consultant to discuss tree root ingress underneath the Cricket nets – **See 7.5**
 - 5.12** C/22/43.6 Clerk to bring back Marley Shed quote for discussion – **Actioned/ See item 7.4**
 - 5.13** C/23/43.7 Mobile Sauna siting now to be dealt with by Steyning Centre office & Premises Com. - **Actioned**
 - 5.14** C/23/43.8 Clerk to sign up all the SPC land to the Weald to Waves project online mapping – **Actioned**
 - 5.15** C/23/43.10 Clerk to arrange Tree works to be completed as per committee decision - **Actioned**
 - 5.16** C/23/43.11 Fallen tree in front of A283 sign dealt with - **Actioned**
 - 5.17** C/23/44.2 Clerk to bring back updated community budget & respond to questions in-between meetings- **See item 8.2**
 - 5.18** C/23/18.8 Lobbying WSCC for better quality road signs in Steyning - **See item 6.4**

6.0 HIGHWAYS (supporting papers)

- 6.1 To receive recommendations from the 20's plenty working party regarding the highway scheme, and agree any actions required.
- 6.2 To discuss the SPC Winter Plan 2023/24 updated call out procedure, and agree any actions necessary
- 6.3 Update from the Cllr I Alexander concerning the White Bridge link project, following a recent meeting, and agree any actions if necessary.
- 6.4 To consider Steyning Street Sign upgrading programme and agree any actions necessary

7.0 COMMUNITY MATTERS AND OPEN SPACE PROJECTS (supporting papers)

- 7.1 To receive the annual Play Area Inspection Report and update from the Clerk concerning the related maintenance plan and to consider any other actions necessary.
- 7.2 To discuss and agree a replacement basketball post installation at Normans Way
- 7.3 Clerk to update on MPF Hedgerow planting project and to agree a modification to previous decision
- 7.4 To discuss and agree Marley Shed roof replacement
- 7.5 To discuss visit from SPC Tree consultant and agree subsequent exploratory works and any recommendations
- 7.6 To discuss and agree Abbey Road Tree works as per supporting papers
- 7.7 To discuss the Steyning Remembrance Day service arrangements for next year
- 7.8 Clerk to notify members of the broken MPF entrance gate replacement and payment arrangements
- 7.9 To discuss future project aspirations for the Community Committee

8.0 FINANCE AND GOVERNANCE (supporting papers)

- 8.1 To agree the Community Committee Income & Expenditure report for October 2023
- 8.2 To consider the draft Community Committee budget for the next financial year - 2024/25, and make a recommendation to the F&GP Committee

9.0 PROGRESS REPORT – To discuss and agree, if necessary, any actions concerning the following ongoing items.

- 9.1 C/22/65.2 Clerk to obtain permissions for movement of SPC Notice board adjacent High St. car park
- 9.2 C/22/30.2 Mouse Lane Drainage W. Party to be convened when quotes available
- 9.3 C/22/76.1 Clerk to arrange Digger hire for Abbey Road Pond works as and when required
- 9.4 C/22/76.2 Dog Fouling Clearance Trial period to be discussed April 2024
- 9.5 C/22/18.7 MPF entrance development ideas to be brought back to this committee after next working party
- 9.6 C/23/18.8 Possible installation of a new refuse bin at Abbey Road
- 9.7 C/23/30.5 Chandlers Way Pocket Park W. Party to reconvene
- 9.8 C/23/42.4 Clerk to set up a working party to discuss HDC plans for EV Charging points
- 9.9 C/23/43.1 Pathway improvements on the Abbey Road site to be undertaken
- 9.10 C/23/43.1 Clerk's office to place advert for more Abbey Road volunteers in 'Your Steyning'
- 9.11 C/23/43.3 Clerk to attempt once more a WMT funding application for MPF Play Equip assist.
- 9.12 C/23/43.9 Lost Woods project – Landowners to be encouraged to 'sign-up' with working party members to visit sites
- 9.13 C/23/43.11 Virgin Broadband installation legacy to be brought back to this committee

10.0 INFORMATION / CORRESPONDENCE ITEMS

- 10.1 Correspondence from the Allotment Association dated 23 Nov.

11.0 DATE OF NEXT MEETING – 6th February 2023 at 7.30 pm

**John Fullbrook,
Clerk to the Council**



Parish Clerk: John Fullbrook
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