

Published 1st November 2023

TO ALL MEMBERS OF THE COMMUNITY COMMITTEE :-

Cllrs I Alexander (Chair), Norcross, Johnson, Young, S Alexander, Sharp, Hanson, Lloyd & Linfield.

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
TUESDAY 7th NOVEMBER 2023 AT 7.30 PM IN THE STEYNING CENTRE**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public.

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence, in accordance with Standing Orders. NB. Under Data protection regs we ask members of the public to only state their name if they agree to their name being recorded in the minutes.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 5th September 2023. (*Supporting Papers*)
- 5.0 MATTERS ARISING AND ACTIONS** – These items to be taken as read
 - 5.1** C/22/28.1 Clerk to send out MPF licence agreement to applicant - **Actioned/See item 7.7**
 - 5.2** C/23/28.2 Clerk to write to Cllr Linehan to advocate grass cutting of area surrounding 'Welcome sign' - **Actioned**
 - 5.3** C/23/28.3 Clerk to write to Mr Ashby and the Steypning Horticultural Society to advise on decision - **See item 7.2**
 - 5.4** C/23/29.1 Clerk to reconvene (expanded) 20's plenty working party – **See item 6.1**
 - 5.5** C/23/29.2 Cllr Johnson to contact 'Covid Co-ord. group' asking for voluntary assistance, and agreed Winter Programme to be sent off - **See item 6.2**
 - 5.6** C/23/29.3 Clerk to discuss new Wykeham TRO idea with resident and to continue to progress TRO's - **Actioned**
 - 5.7** C/23/29.4 D. Clerk to reaffirm DMMO Rifle Range application, and publicise successful Mouse L app.– **Actioned**
 - 5.8** C/23/30.3 Memorial donation of storage facility and 'Community Tools' to be installed at Allotments - **Actioned**
 - 5.9** C/23/30.5 Play Area W. Party to convene and recommendations brought back to this committee - **See item 7.3**
 - 5.10** C/22/30.6 Cricket club issues regarding Pothole, Marley Shed, Tree root, Ent. Gate to be progressed – **See item 7.6**
 - 5.11** C/23/30.6 Clerk to arrange visit from specialist arboriculturist to discuss Tree root and disease issues – **See item 7.6**
 - 5.12** C/22/30.7 SPC Memorial Tributes Policy amendment recommendation taken to Full Council – **Actioned**
 - 5.13** C/23/30.8 Hedgerow planting on MPF update – **See item 7.5**
 - 5.14** C/23/30.9 Weald to Waves project to be discussed at the next SPC Community Committee meeting – **See item 7.8**
 - 5.15** C/23/32.5 Lost Woods Working Party to be convened – **See item 7.9**
 - 5.16** C/23/32.6 Convene a 'Plan for Parking' W. Party and draft first outline plan – **Actioned / See item 6.4**
 - 5.17** C/23/33.2 Clerk to ask Arboriculturist opinion on Trees diseased or with Trauma at Cripps Lane– **Actioned/See 7.10**
 - 5.18** C/23/35.1 Clerk to report Committee decision regarding memorial seat renovation to resident - **Actioned**

6.0 HIGHWAYS (supporting papers)

- 6.1 To receive a recommendation from the 20's plenty working party regarding the highway scheme, and agree any actions required.
- 6.2 To discuss the SPC Winter Plan 2023/24 and subject to the further need for volunteer assist. recruitment, agree any actions necessary
- 6.3 To discuss and agree communicating via letter to the MP about the White Bridge link, and to agree if any other actions might be appropriate in order to add momentum for possible renewal/replacement
- 6.4 To discuss and agree any amendments & actions in relation to the first draft of Steyning 's 'Plan for Parking'

7.0 COMMUNITY MATTERS AND OPEN SPACE PROJECTS (supporting papers)

- 7.1 Abbey Road Park Report from the Lead volunteer
- 7.2 Steyning Horticultural Society decision regarding planter decision - notification
- 7.3 Childrens Play Area W. Party recommendations to be discussed and update regarding SPC Play Areas
- 7.4 To receive Grass Cutting Report and discuss and agree any actions necessary.
- 7.5 Clerk to update on MPF Hedgerow planting project
- 7.6 Steyning Cricket Club maintenance works report from the Clerk, and agree any actions
- 7.7 To consider an application for a new mobile leisure facility on SPC land at the MPF and agree any actions
- 7.8 Weald to Waves project to be discussed and any actions agreed
- 7.9 Report from the Lost Woods W. Party – Cllr Johnson
- 7.10 To discuss and agree Tree works as per supporting papers
- 7.11 To discuss future project aspirations for the Community Committee

8.0 FINANCE AND GOVERNANCE (supporting papers)

- 8.1 To agree the Community Committee Income & Expenditure report for August and September 2023
- 8.2 To consider the draft Community Committee budget for the next financial year - 2024/25

9.0 PROGRESS REPORT – To discuss and agree, if necessary, any actions concerning the following ongoing items.

- 9.1 C/22/65.2 Clerk to obtain permissions for movement of SPC Notice board adjacent High St. car park
- 9.2 C/22/30.2 Mouse Lane Drainage W. Party to be convened when quotes available
- 9.3 C/22/76.1 Clerk to arrange Digger hire for Abbey Road Pond works as and when required
- 9.4 C/22/76.2 Dog Fouling Clearance Trial period to be discussed April 2024
- 9.5 C/22/18.7 MPF entrance development ideas to be brought back to this committee after next working party
- 9.6 C/23/18.8 Possible installation of a refuse bin at Abbey Road - To be discussed
- 9.7 C/23/18.8 Lobbying WSCC for better quality road signs in Steyning - To be discussed
- 9.8 C/23/30.5 Chandlers Way Pocket Park W. Party to reconvene

10.0 INFORMATION / CORRESPONDENCE ITEMS

- 10.1 Correspondence from SDNPA Cllr Rep.
- 10.2 Request for voluntary support for Steyning Christmas event

11.0 DATE OF NEXT MEETING – 5th December 2023 at 7.30 pm

**John Fullbrook,
Clerk to the Council**



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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