TERMLY REPORT

Project / Activity	Upper Beeding Seniors	**Risk Assessments Reviewed** (annually)	
Location	Upper Beeding Youth Center	24th April 2023	
Date from / to	2nd May to 30th May	**Fire Drill Completed** (termly)	
Prepared by	Liam Floyd		
Approved by (Manager)	Sheri Birch	**Report Issued** (Date)	21/6/23

SCYP Core Outcomes Refer to these core outcomes in all plans and delivery.	1. Accredited training and development 2. Engagement with the local community 3. Healthy lifestyle and improved wellbeing 4. Improving resilience and self-esteem 5. Reducing physical inactivity
Project Outcomes List the project aims or outputs here. Refer to these in your report below. Can we show we achieved these?	1. Reduce ASB in area 2. Train young leaders 3. Offer support and referrals to young people. 4. Encourage interaction with local community
Session Highlights / what went well Attach pictures at the end or store in a pictures sub-folder for the project or use Upshot.	I took over this group at the beginning of May, it seemed more like a football club than a Youth club. Since applying a new structure where once everyone is signed in, the group is split into teams, and we play a team game for about 45 minutes then have a break and tuck. After this there are arts/crafts/board games upstairs and while the weather is nice, we are outside playing sports on the field. We have also created a new group agreement and each young person who attends the club is aware of this, encouraged to sign it to show their acceptance and ask any question they may have. Since the new structure the group have really started to improve their teamwork, communication and are learning how to interact with each other in a socially acceptable manner. A new team game is chosen each week, where possible we allow the members to choose this. I have also started to allow young leaders to volunteer at this club, a couple of them have younger brothers and sisters who I have spoken to on a 1-2 basis, and they have agreed that their older siblings being in their club is not a problem for them.

	The Young Leaders are primarily supporting the team games and sports outside and starting to take the lead on organizing and delivering these activities closely supported by myself. Both Ann and I have seen a positive improvement in the attitudes of the Young People attending and a confidence boost from the Young Leaders who really have been invaluable in helping with the transformation of this club. We have had a handful of young people sign up to go to summer camp from this group.
Feedback from Young People Attach pictures of any evidence such as flipcharts at the end of the report	
Issues or concerns Any challenges? What is preventing us from meeting the outcomes?	This group really struggles with modeling positive behaviors and boundaries. Unfortunately, we have not managed to get through a single session without an incident, however the new structure has only been in place for just over a month and forming new habits for young people takes time.
Future plans A bulleted summary of key project plans.	The group has come up with ideas for the rest of this term including. • Glow in the dark party • Obstacle course • Rounders • Picnic on the green • Wide games night on the green These are all positive activities that will help improve the group's ability to interact with each other, reduce anti-social behavior and provide training opportunities for our Young Leaders as well.

TERMLY REPORT (contd.)

Review of Attendance

Number of YP engaged in Accredited programmes	Programmes could be Duke of Edinburgh, Arts Award, Young Leaders etc. Use sections to identify which award and number of YP taking part during term.					
Observations on Attendances Analysis on changes, increase or decrease in attendance. Plans to address issues raised by analysis.	Since the changes this past month we have been getting almost 16 young people attending each week plus the Young Leaders. In some cases, we have had to turn young people away as we are at capacity.					
Referrals / Support follow up Summarise actions to support young people into additional support e.g. Barnardos or Incident Reports.						
Partnerships and wider perspective Summarise any external actions taken in support of this project	**Work with your Manager to identify these**					

Attendance Summary

Session Date	Staff / Volunteers	Male	Female	New Contacts
02/05/2023	Liam & Ann 3 young leaders	10	3	0
09/05/2023	Liam & Ann 3 young leaders	8	3	0
16/05/2023	Liam & Ann 3 young leaders	10	6	0
23/05/2023	Liam & Ann 3 young leaders	9	3	0

TERMLY REPORT (contd.)

sussex clubs for young people
involve • enjoy • achieve

Cash Income		**FLOAT B/F £**	**3**
Session Date	**Detail**	**Subs Income £**	**Tuck Income £**
02/05/2023	Entry money	12.00	
09/05/2023	Entry money	11.00	
16/05/2023	Entry money	16.00	
23/05/2023	Entry money	12.00	
TOTALS THIS PERIOD	**Other Income £**	51.00	
Keep track of float, subs and tuck income here. You should maintain a cash float of £10 and bank excess each period. The amount banked should usually equal the total of cash income.		**TOTAL SUBS, TUCK AND OTHER £**	
		LESS AMOUNT BANKED £	
		FLOAT C/F £	

If you do not have arrangements with a local management committee Treasurer to bank cash, please ensure it is passed to Member Services (Sue Goodchild) on a termly basis and that the amount equals the figure reported here.

Project Expenditure		**BUDGET B/F £**	**2,080**
Date	**Details of expenditure (if any)**	**Soldo or PeopleHR?**	**Expenditure £**
02/05/2023	Session Resources	PeopleHR	16.70
	Mileage	People HR	12.15
08/05/2023	Bluetooth Speaker Shared with Steyning Young leaders group	People HR	30.59
09/05/2023	Session Resources	PeopleHR	14.89
	Mileage	PeopleHR	12.15
16/05/2023	Session Resources	People HR	19.15
	Travel Taxi	PeopleHR	25.00
	Travel Taxi	PeopleHR	50.00
23/05/2023	Session Resources	PeopleHR	21.19
	Mileage	PeopleHR	12.15
No expenditure should be made from petty cash. Amounts exceeding cash float limit banked every termly report period. All payments should be recorded on Soldo or PeopleHR.		**TOTAL SPENT £**	213.97
		PLUS AMOUNT BANKED £	
		BUDGET C/F £	

Initial Project Budget Do not change	**Budget Start Date**	**No. of Sessions**	**Per week £**	**TOTAL BUDGET £**
	01.04.2023	52	40	2,080

When using this for tracking projects for the first time the Budget B/F will equal the Total Budget.

Report Circulation ***(reports circulated by Contracts Administrator)***	**Date Issued**	

TERMLY REPORT (contd.)

Stakeholders Names	Emails	Responses Received
Parish Clerk	clerk@upperbeeding-pc.gov.uk	
bramber parish clerk	bramberparishclerk@gmail.com	
John Fullbrook	john.fullbrook@steyningpc.gov.uk	
Hazel Roxby	hazel.roxby@steyningpc.gov.uk	

TERMLY REPORT (contd.)

Insert any pictures here. Only use pictures for which we have media consent if young people can be identified.

TERMLY REPORT (contd.)

sussex clubs for young people
involve • enjoy • achieve