

TERMLY REPORT

Project / Activity	Upper Beeding Juniors	Risk Assessments Reviewed (annually)
Location	Upper Beeding Sports Hall	24 th April 2023
Date from / to	3 rd April – 26 th May	Fire Drill Completed (termly)
Prepared by	James Middleton	May 2023
Approved by (Manager)	Sheri Birch	Report Issued (Date) 21/6/23

SCYP Core Outcomes Refer to these core outcomes in all plans and delivery.	1. Accredited training and development 2. Engagement with the local community 3. Healthy lifestyle and improved wellbeing 4. Improving resilience and self-esteem 5. Reducing physical inactivity
Project Outcomes List the project aims or outputs here. Refer to these in your report below. Can we show we achieved these?	1. Reduce ASB in area 2. Train young leaders 3. Offer support and referrals to young people. 4. Encourage interaction with local community
Session Highlights / what went well Attach pictures at the end or store in a pictures sub-folder for the project or use Upshot.	In the easter holidays we ran an hour detached session on the green. This was a fantastic event to be able to meet everyone in the community and young people. We played a long football game and even taught the young people frisbee. We also ran some arts and craft from the bus which were popular. All our sessions have had a basis for the activities we have run. Art and crafts, sports, life skills and food are the main ones. As you can see from the feedback, we have provided a range of different food for tuck, sport every week and different activities that have helped the young people with their life skills or team building. Team building was by far the most popular. Young people competed against each other. We let them form their own teams each with a young leader in their team. The young leaders were told that they couldn't tell anyone what to do but they could encourage the groups in any way they seemed fit. The young leaders did an amazing job and the young people seemed to really enjoy themselves. Another week the young people wanted to just play football. So, we went outside and played loads of football and the young people that didn't want to sat down made friendship bracelets for all their friends. As well as loom bands we brought an aqua bead set which went down a treat and many young people tried to make different things for parents and friends. One young man made a love heart with an arrow for his sister's wedding which was coming up.

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	One week we brought a Nintendo Wii. We played many games such as just dance, tennis, and Mario cart. Young people seemed to prefer the Nintendo Wii the most and everyone took part in this. Mario cart came out towards the end, and we had a little tournament between everyone. Food is another popular thing here. Young people can see on the wall every week what food we are having. The young people use to having crisps and a small chocolate bar. But now this term they have had hot dogs, toasties, crisps and a small chocolate bar. Next term we will start some small cooking meals. Like cheese and pasta, pesto pasta and even a light spaghetti bolognese. Young people on the last week will be making a plan for the final term which will then form our base for our next plan leading up to the summer holidays.
Feedback from Young People Attach pictures of any evidence such as flipcharts at the end of the report	I enjoyed the wii I love football I really enjoyed chatting to people We loved the toasties I really enjoy coming here I like being able to talk about my feelings I loved the loom bands, I really enjoyed the football, i love kareoke
Issues or concerns Any challenges? What is preventing us from meeting the outcomes?	Only issue is with a group of boys that just want to play football most weeks, they can be challenging at times but we engage them every week.
Future plans A bulleted summary of key project plans.	To continue running the club and run a trip next term after the camp.

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Review of Attendance

Number of YP engaged in Accredited programmes	Programmes could be Duke of Edinburgh, Arts Award, Young Leaders etc. Use sections to identify which award and number of YP taking part during term.					
Observations on Attendances Analysis on changes, increase or decrease in attendance. Plans to address issues raised by analysis.	Attendance for this club has been up and down. The young people that do attend enjoy coming here and want to continue but as of September some of them will be moving up into the seniors group. We have plans to engage the school further and attend the schools to give a talk about the local youth clubs and how we can help. The young people average around 10 per session. Some do not wish to get tuck but are happy to take part in the club.					
Referrals / Support follow up Summarise actions to support young people into additional support e.g. Barnardos or Incident Reports.	n/a					
Partnerships and wider perspective Summarise any external actions taken in support of this project	Work with your Manager to identify these Working closely with the local parish, schools and surrounding community.					

Attendance Summary				
Session Date	Staff / Volunteers	Male	Female	New Contacts
11/4/23	JM/SE	8	0	
18/4/23	SE/JM	8	6	
25/4/23	JM/KG/AO	9	3	
2/5/23	JM/AO	6	2	
9/5/23	JM/AO	4	6	
16/5/23	JM/AO	7	3	
23/5/23	JM/AO	5	4	

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Cash Income		FLOAT B/F £	5
Session Date	Detail	Subs Income £	Tuck Income £
18/4/23	Youth club	10	1.10
25/4/23	Youth club	10	2.35
2/5/23	Youth club	5	1.10
9/5/23	Youth club	5	1.50
16/5/23	Youth club	7	4.85
23/5/23	Youth club	8	3
TOTALS THIS PERIOD		Other Income £	45
Keep track of float, subs and tuck income here. You should maintain a cash float of £10 and bank excess each period. The amount banked should usually equal the total of cash income.		TOTAL SUBS, TUCK AND OTHER £	
		LESS AMOUNT BANKED £	
		FLOAT C/F £	
		13.90	
		63.90	
		58.90	
		5	

If you do not have arrangements with a local management committee Treasurer to bank cash, please ensure it is passed to Member Services (Sue Goodchild) on a termly basis and that the amount equals the figure reported here.

Project Expenditure		BUDGET B/F £	2,080
Date	Details of expenditure (if any)	Soldo or PeopleHR?	Expenditure £
25/4/23	Batteries	soldo	4.95
26/4/23	Aqua beads	soldo	15.99
2/5/23	tosties	soldo	32.49
2/5/23	butter	soldo	2.50
9/5/23	Hot dogs	soldo	21.44
16/5/23	Marshmellow and spaghetti, crisps and chocolate bars	soldo	8.40
16/5/23	cuttings	soldo	23.90
23/5/23	Chocolate prize, toasties	soldo	12.84
No expenditure should be made from petty cash. Amounts exceeding cash float limit banked every termly report period. All payments should be recorded on Soldo or PeopleHR.		TOTAL SPENT £	
		PLUS AMOUNT BANKED £	
		BUDGET C/F £	
Initial Project Budget		Budget Start Date	No. of Sessions
Do not change		01.04.2023	52
		Per week £	TOTAL BUDGET £
		40	2,080

When using this for tracking projects for the first time the Budget B/F will equal the Total Budget.

Report Circulation (reports circulated by Contracts Administrator)		Date Issued	
Stakeholders Names	Emails	Responses Received	
Parish Clerk	clerk@upperbeeding-pc.gov.uk		

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bramber parish clerk	bramberparishclerk@gmail.com	
John Fullbrook	john.fullbrook@steyningpc.gov.uk	
Hazel Roxby	hazel.roxby@steyningpc.gov.uk	

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Insert any pictures here. Only use pictures for which we have media consent if young people can be identified.





