

TERMLY REPORT

Project / Activity	Steining 14+ Drop In Sessions	Risk Assessments Reviewed (annually)	
Location	Cuthman Centre	September 2022	
Date from / to	20 th April – 25 th of May	Fire Drill Completed (termly)	
Prepared by	Liam Floyd		
Approved by (Manager)	Sheri Birch	Report Issued (Date)	21/6/23

SCYP Core Outcomes Refer to these core outcomes in all plans and delivery.	1. Accredited training and development 2. Engagement with the local community 3. Healthy lifestyle and improved wellbeing 4. Improving resilience and self-esteem 5. Reducing physical inactivity
Project Outcomes List the project aims or outputs here. Refer to these in your report below. Can we show we achieved these?	1. Reduce ASB in area 2. Train young leaders 3. Offer support and referrals to young people. 4. Encourage interaction with local community
Session Highlights / what went well Attach pictures at the end or store in a pictures sub-folder for the project or use Upshot.	The Thursday evening session has continued to be a Young Leader club, we have not seen any new drop in members. Our regular cohort of young leaders have been attending most sessions where we have been working towards their next community project – a bakeoff styled competition. Following their funding pitch, the group managed to secure the full funding for their bake-off style competition, and this went ahead on Saturday the 27th of May in the Steining Center, supported by Liam and Justine. The event managed to get four groups of attendees to battle it out on the day bakeoff style, we had a visit from one of the SCYP directors too. The group came up with their own running order of events for the day and organized going shopping at Tesco in Shoreham for raffle prizes using £20 of their unspent session budget. The managed who was able to work on the day and organized swapping shifts at their paid jobs to make sure there was enough Young Leaders there to run the event and make it a success.

	One young Leader Hayden provided the entertainment on the day from his guitar and singing. Maggie another young leader joined in and sang some of the songs. The whole event was a big achievement by the group who overall have raised £230 pounds to go towards youth activities. The confidence levels of all the Young Leaders has greatly improved, one young leader does not like people and managed to work the whole event and interact with people making refreshments and selling raffle tickets. Liam and Justine were incredible proud of the group's performance on the day and made sure they were aware of how well they had done, especially in relation to their first fashion show project. Justine is booked in to attend on Thursday the 8th of June for a congratulations evening with the group. Liam and the group are looking forward to summer camp and demonstrating to the rest of the SCYP staff what the Young Leaders can do. The Young leaders have started to volunteer with Liam at Upper Beeding Seniors club with agreement from their younger brother and sisters where appropriate and have become a great asset at the club especially helping with and starting to deliver spots activities whilst supported by Liam. The group has again requested that they would like to undertake DofE with SCYP following issues where they were unable to compete them at Steyning Grammar school. Liam is looking into options for this with SCYP management.
Feedback from Young People Attach pictures of any evidence such as flipcharts at the end of the report	The building reminds us of school too much, we cannot make hot snacks or do any baking as there is no kitchen. We don't like sharing the space with teachers. We are very proud of how we managed to get the bake-off style event together and thankful for Liam and Justine's help with this. We are looking forward to camp and showing off our newfound confidence We are enjoying volunteering at Upper Beeding, this will also help with our DofE too.
Issues or concerns Any challenges? What is preventing us from meeting the outcomes?	For the Young Leaders and 14+ drop in The Cuthman center building, now its owned by the school and has been converted to a teaching space for SENCO is not an appropriate space for the group. We are still facing the same issues as highlighted last term despite Liam contacting the School Head teacher by formal letter no reply was received. The kitchen has been removed, all we have is a microwave and a kettle, there is no access to Wi-Fi. Meaning I have no ability to look at or complete any upshot work during or after the session.

TERMLY REPORT (contd.)

	There is also no storage on site, so everything must be brought in and taken away at the end of each session. Teachers will occasionally work late during our sessions without notifying us and this makes it hard for the group to engage fully with our activities or discuss issues they are having at school or with schoolteachers. Access to the building is via the Caretaker, we are not allowed our own key. And there is no space for letting off steam.
Future plans A bulleted summary of key project plans.	• Arrange a trip for Young Leaders. • As summer approached look to make the sessions mobile around the village to allow using outdoor spaces such as cricket field. • Encourage and develop the volunteering at Upper Beeding with taking the lead on sessional activities. • Work on ways to grow the club and bring in new people

TERMLY REPORT (contd.)

Review of Attendance

Number of YP engaged in Accredited programmes	Programmes could be Duke of Edinburgh, Arts Award, Young Leaders etc. Use sections to identify which award and number of YP taking part during term.					
	6 in YL programme					
Observations on Attendances Analysis on changes, increase or decrease in attendance. Plans to address issues raised by analysis.	The drop-in session is not seeing new attendees however the core Young Leader group are working well together and attending most sessions.					
Referrals / Support follow up Summarise actions to support young people into additional support e.g. Barnardos or Incident Reports.	The Young Leader session have been offered the option to talk to a member of staff on a one-to-one basis if they would like this. Several have started to talk about family issues including boyfriends and girlfriends and family life. We are exploring these as people are willing to share in groups and 1-1 basis where appropriate.					
Partnerships and wider perspective Summarise any external actions taken in support of this project	Attend PGC Meetings. Attend JPYC Meetings. Work with Community Wardens.					

Attendance Summary

Session Date	Staff / Volunteers	Male	Female	New Contacts
20/04/2023	Liam & Nick	0	5	0
27/04/2023	Liam & Nick	0	5	0
04/05/2023	Liam & Nick	1	5	0
11/05/2023	Liam & Nick & Justine	1	4	0
18/05/2023	Liam & Nick	1	4	0
25/05/2023	Liam & Justine & Nick	1	4	0

TERMLY REPORT (contd.)

27/05/2023 Bakeoff day	Liam, Justine Nick	2	4	0
Cash Income			FLOAT B/F £	
Session Date	Detail	Subs Income £	Tuck Income £	
	No Cash taken from this club.			
TOTALS THIS PERIOD	Other Income £			
Keep track of float, subs and tuck income here. You should maintain a cash float of £10 and bank excess each period. The amount banked should usually equal the total of cash income.		TOTAL SUBS, TUCK AND OTHER £		
		LESS AMOUNT BANKED £		
		FLOAT C/F £		

If you do not have arrangements with a local management committee Treasurer to bank cash, please ensure it is passed to Member Services (Sue Goodchild) on a termly basis and that the amount equals the figure reported here.

Project Expenditure		BUDGET B/F £	2,080
Date	Details of expenditure (if any)	Soldo or BreatheHR?	Expenditure £
05/05/2023	Steining Session Box	BreatheHR	17.40
18/05/2023	Steining Tuck	BreatheHR	10.00
	Travel – Taxi	BreatheHR	40.00
24/05/2023	Raffle Prizes for Yong Leaders Day	BreatheHR	25.86
27/05/2023	Young Leaders Day Parking	BreatheHR	2.10
	Young Leaders Day Mileage	BreatheHR	16.65
No expenditure should be made from petty cash. Amounts exceeding cash float limit banked every termly		TOTAL SPENT £	112.01
		PLUS AMOUNT BANKED £	0

TERMLY REPORT (contd.)

report period. All payments should be recorded on Soldo or PeopleHR.			BUDGET C/F £	2038.89?
Initial Project Budget	Budget Start Date	No. of Sessions	Per week £	TOTAL BUDGET £
Do not change	01.04.2023	52	40	2,080?

When using this for tracking projects for the first time the Budget B/F will equal the Total Budget.

Report Circulation (reports circulated by Contracts Administrator)		Date Issued	
Stakeholders Names	Emails	Responses Received	
John Fullbrook	john.fullbrook@steypingpc.gov.uk		
Hazel Roxby	hazel.roxby@steypingpc.gov.uk		
Parish Clerk	clerk@upperbeeding-pc.gov.uk		
Bramber Parish Clerk	bramberparishclerk@gmail.com		

Insert any pictures here. Only use pictures for which we have media consent if young people can be identified.

Practising Songs 1



Practicing Songs 2



Practising Songs 3



Practising Songs 4



Bake Off Competition poster created by Young Leaders

Cooking competition

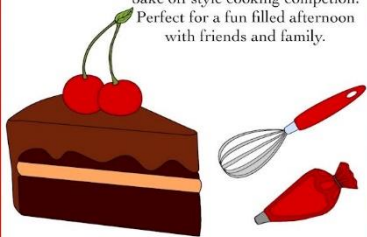
At the Steyning centre (Bn443xy) in the saxon room

On Saturday 27th May- 1:30 till 4

Ticket cost: £12 per group of 5
Raffle ticket cost(per strip): £2.50

* refreshments available for a small additional cost*

Come along and support steyning young leaders at our bake off style cooking competition. Perfect for a fun filled afternoon with friends and family.



A Team decorating their cake



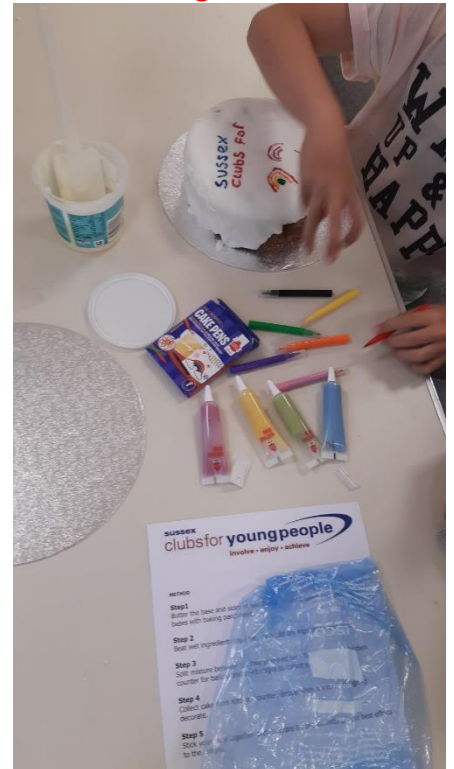
Another team decorating their cake



Another team decorating their cake



Another Team getting serious with their decorating.



Cakes Presented for Judging 1



Cakes presented for Judging 2



Cakes being Judged 1



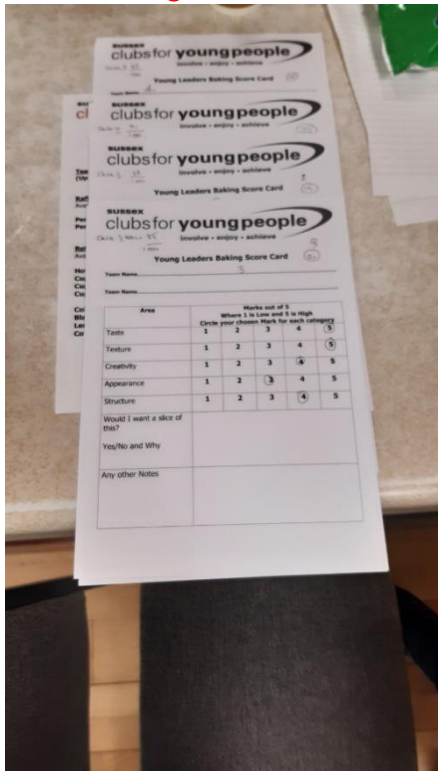
Cakes being Judged 2



Cakes being Judged 3



The Judges Scores are in



The Winners with their cake



Liam congratulating Young Leaders



Liam congratulating Young Leaders
Take 2

