
Published 21ST June 2023

**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE YOU ARE
HEREBY SUMMONED TO A MEETING AT THE STEYNING CENTRE TO BE HELD
ON MONDAY 26TH JUNE 2023 AT 7.30PM.**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/recorded by other members of the public if such activity is taking place. Any equipment used in the Steypning Centre and plugged into the main electrical supply must be PAT tested

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda.
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting of Monday 22nd May 2023 as a true and fair record.
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1 169.1 – Bus Shelter ramp** –. The item was discussed at the October F&GP meeting and Cllrs Lloyd and Platt were requested to liaise with HDC concerning funding towards the agreed ramp project. **Ongoing**
 - 5.2 169.2- Sound and Vision improvements for the Steypning Centre as per agreed Budget 2022** - To have the £1,514.83 remaining unspent budget from £9000.00 earmarked for the ceiling projector in Coombe Court for 2023/24 **Actioned . Agenda Item 11.3**
 - 5.3 169.7 – Automatic door service** – to ensure that the replacement figure of £4221.00 is budgeted for in the 2024/25 budget. **Ongoing**
 - 5.4 169.9-Recommendations from communities committee** - Replace lighting in bus shelter to LED Lighting – Cllr Balance to investigate practical lighting for the bus shelter and report back to next meeting **Agenda Item 11.2**
 - 5.5 175.2 - Fence on Bowling Club Boundary** – Cllr Ian Alexander **proposed, seconded** by Cllr Trundle to ask Steypning Partnership volunteers to inspect and, if possible, remove the fence and gravel boards and to inform Deputy Clerk of the outcome. **Ongoing.**
 - 5.6 Replacement Oven Quote** – Order replacement cooker. New cooker installed 21st June. **Actioned**
- 6.0 PLANNING APPLICATIONS**
 - 6.1 DC/23/1045 – 12 Penfold Way** – Conversion of garage into habitable living space, alterations to fenestration to front and rear elevations and replacement of tile hanging to boarding on front elevation.

- 6.2 DC/23/0736 – Steyning Tennis Club, Charlton Street** – Replacement of existing tennis court floodlights with LED floodlights.
- 6.3 DC/23/1044 - 16 Ingram Road** – Erection of single storey front extension.
- 6.4 DC/23/1113 – The Coach House Sheep Pen Lane** – Erection of single storey rear extension
- 6.5 DC/23/1104 – 13 Penlands Way** – Erection of a single storey side extension to existing outbuilding.
- 7.0 LATE PLANS**
- 7.1** None at the time of printing
- 8.0 ENFORCEMENT NOTIFICATIONS**
- 8.1 SDNP/23/00244/BRECON - 25/05/2023** Alleged: creation of asphalt track which is shown as being an informal farm track on drawings approved under SDNP/21/00427/FUL (condition 8) Charlton Court Farm, Mouse Lane, Steyning, West Sussex -BN44 3DG
- 9.0 PLANNING DECISIONS FROM HDC and SDNP**
- Permitted**
- 9.1 DC/23/0053 - 69 Kings Stone Avenue** - Erection of raised decking area to the rear of the property.
- 9.2 DC/23/0415 - Millfield Bramber Road** - Replacement garage and repositioning of existing summer house.
- 9.3 DC/23/0787 - 35 Church Street** Steyning West Sussex BN44 3YB Description: Surgery to 1x Yew (Works to Trees in a Conservation Area) Decision.
- Withdrawn**
- 9.4 DC/23/0481 - Lloyds Bank TSB Limited 37 High Street** - Non Material Amendment to previously approved application DC/21/2524 (Variation of conditions 1, 3, 4, 5, 6, 7, 8, and 10 to previously approved application DC/20/0622 (Conversion of building to 4no flats and ground floor commercial space (Class A1), conversion of barn to form a 2-bed detached dwelling, with all associated external works, refuse storage and cycle storage (Full Application)) to allow for amendments to the layout of the main building and rewording of all other conditions to allow development of the rear barn to be commenced independently to the main building, and vice versa, subject to the relevant information for the conditions to be submitted and approved) to allow for alterations to plans with new floor plans and site plan.
- 10.0 DEPUTY CLERKS REPORT OR STEYNING CENTRE**
- 10.1 Bookings** – update
- 10.2 Film nights** – Update
- 10.3 Black-out blinds Coombe Court** – to discuss replacement of black-out blinds due broken track and torn blinds.
- 11.0 FINANCE**
- 11.1 Income and Expenditure for April and May 2023** –
- 11.2 Bus shelter lighting replacement to LED** – To discuss and agree quote for the replacement of lighting in the bus shelter to LED lighting.
- 11.3 Ceiling projector in Coombe Court** – to discuss and agree moving forward with the ceiling projector for Coombe Court.
- 12.0 CORRESPONDENCE/INFORMATION.**
- 12.1** None at the time of printing
- 13.0 DATE OF NEXT MEETING** - Monday 24TH July 2023 at 7.30pm

John Fullbrook - Clerk to the Council