
Published 17th May 2023

**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE YOU ARE
HEREBY SUMMONED TO A MEETING AT THE STEYPNING CENTRE TO BE HELD
ON MONDAY 22ND MAY 2023 AT 7.30PM.**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/recorded by other members of the public if such activity is taking place. Any equipment used in the Steypning Centre and plugged into the main electrical supply must be PAT tested

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda.
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting of Monday 24th April 2023 as a true and fair record.
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1 169.1 – Bus Shelter ramp** –. The item was discussed at the October F&GP meeting and Cllrs Lloyd and Platt were requested to liaise with HDC concerning funding towards the agreed ramp project. **Ongoing**
 - 5.2 169.2- Sound and Vision improvements for the Steypning Centre as per agreed Budget 2022** - To have the £1,514.83 remaining unspent budget from £9000.00 earmarked for the ceiling projector in Coombe Court for 2023/24. To be done at next F&GP meeting. **Ongoing.**
 - 5.3 169.3 -Annual Gas Check** - Engineer has informed that parts are not available for the faulty oven, Deputy Clerk has requested a quote for a replacement. **Quote received. Item 12.3**
 - 5.4 169.4 - Antisocial Behaviour at the High Street Bus Shelter** – HDC to carry out environmental Visual Audit. **Police to give more resources.** Residents to report every time there is an issue. Parish Council to write to Police requesting more resources. CCTV for High Street and MPF request to go to full Council Meeting in April. **Actioned**
 - 5.5 169.7 – Automatic door service** – to ensure that the replacement figure of £4221.00 is budgeted for in the 2024/25 budget. **Ongoing**
 - 5.6 169.9-Recommendations from communities committee** - Replace lighting in bus shelter to LED Lighting – **ongoing - Quote received Item 12.2**
 - 5.7 175.2 - Fence on Bowling Club Boundary** – Cllr Ian Alexander **proposed, seconded** by Cllr Trundle to ask Steypning Partnership volunteers to inspect and, if possible, remove the fence and gravel boards and to inform Deputy Clerk of the outcome.

- 6.0 PLANNING APPLICATIONS**
- 6.1 DC/23/0685 New Wharf Farm Horsebridge Common** – Change of use of land to paddlesport training, storage and hire of canoes, kayaks and paddle boards, retention of shingle hard surfacing for associated car parking and the siting of two storage trailers and a porta loo between April and September each year.
- 6.2 DC/23/0702 Silver Copse Castle Field** – Erection of single storey side and rear extension
- 6.3 DC/23/0787 – 35 Church Street – Surgery to 1 x Yew** (Works to trees in a Conservation Area)
- 6.4 DC/23/0897 – Little Nash Horsham Road** – Demolition of conservatory and erection of single storey front extension
- 6.5 DC/23/0781 – The Hollow Tanyard lane** – Removal of existing raised deck structure and installation of a replacement raised deck structure.
- 7.0 PREMISES LICENCE APPLICATION**
- 7.1 Premises Licence Application PREM/2324/23 - David's Tent Field, Wiston Estate** - Retail Sale of Alcohol for consumption on the Premises – Wednesday to Sunday 16:00hrs to 22:00hrs - Provision of Regulated Entertainment - Wednesday to Sunday 16:00hrs to 22:00hrs - Event dates Friday 8th September to Sunday 10th September
- 8.0 LATE PLANS**
- 8.1** None at the time of printing
- 9.0 ENFORCEMENT NOTIFICATIONS**
- EN/23/0184 - 17/04/2023 1 - Rosemary Avenue** - works to install driveway and dropped kerb, following withdrawal of application DC/22/1542
- 10.0 PLANNING DECISIONS FROM HDC and SDNP**
- 10.1** As per the attached list.
- 11.0 DEPUTY CLERKS REPORT OR STEYNING CENTRE**
- 11.1** Bookings – update
- 11.2** Film nights – Update
- 12.0 FINANCE**
- 12.1 Income and Expenditure for April 2023** – Due to the end of year closedown this item will be carried over to next Month.
- 12.2 Bus shelter lighting replacement to LED** – To discuss and agree quote for the replacement of lighting in the bus shelter to LED lighting.
- 12.3 Replacement Oven Quote** – To discuss and agree the need or not for a replacement oven in Coombe Court Kitchen.
- 13.0 CORRESPONDENCE/INFORMATION.**
- None at the time of printing
- 14.0 DATE OF NEXT MEETING** - Monday 26th June 2023 at 7.30pm

John Fullbrook
Clerk to the Council