
**MEETING OF THE ANNUAL PARISH COUNCIL
HELD ON MONDAY 21st MARCH 2022 AT 7.30PM
IN THE STEYPNING CENTRE**

Cllrs Present: Cllrs Norcross {Chairman}, Lloyd, Hanson, G. Sullivan, Trundle, Young, S. Alexander, I. Alexander, Bell and Parsons

Speaker: Mr Russell Barnes

Clerk: John Fullbrook

Deputy Clerk: Hazel Roxby

Members of the Public: 7

Meeting commenced: 7.30pm

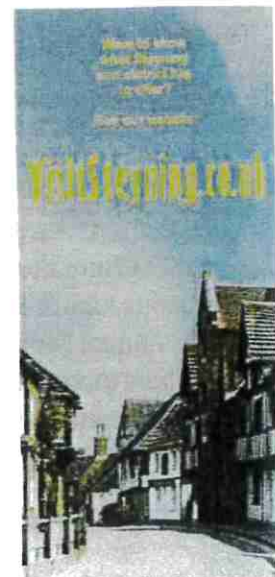
MINUTES

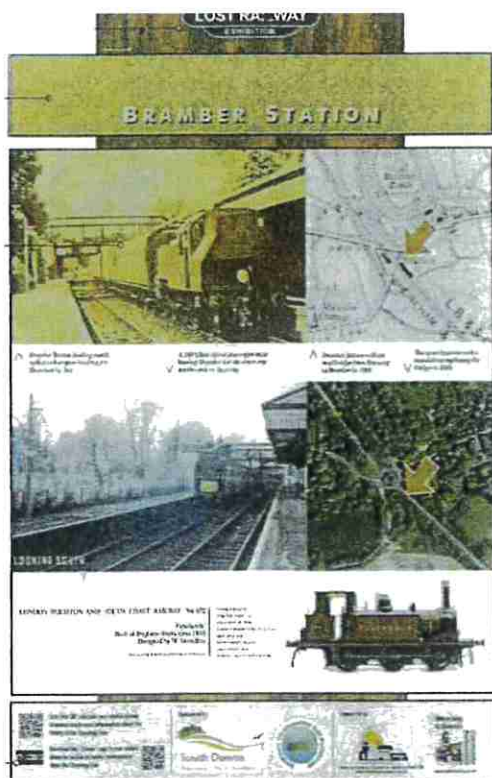
1. MINUTES OF THE LAST ANNUAL PARISH MEETING HELD ON 15th MARCH 2021

Cllr Norcross **proposed, seconded** by Cllr S. Alexander that the draft minutes of the Annual Parish Meeting held on the 15th of March 2021 be agreed as a true and fair record. **Agreed**

2. PRESENTATION BY THE CHAIRMAN OF THE STEYPNING AND DISTRICT COMMUNITY PARTNERSHIP VISITORS AND TOURISM COMMITTEE, AND CHAIRMAN OF THE STEYPNING BUSINESS CHAMBER ON CURRENT PROJECTS OF NOTE IN THE PARISH OF STEYPNING, AND PROPOSED PROJECTS AND EVENTS FOR THE FUTURE. Here are some bullet points from the presentation , but the full text is appended to the minutes and the video can be found via the link -<https://youtu.be/x0vMgR9RdpA>, and can be heard between minutes 02:00 and 34:45.

- Mr Barnes gave a small history of how the Steypning and District Partnership came into being and how it functions.
- Its mission statement is to maintain and to improve the local economy; to create a community and environment where people can be proud and happy to live; to assist where possible the development of a prosperous and safe environment; and to enable tourists, businesses and residents to gain the most from the countryside and the heritage assets in and around the town and district.
- There is a management committee; Mr Barnes chairs the Visitor and Tourism committee; there's a Care committee who work with the Hub , PPG, and other groups; and there is a newly formed travel committee and a series of sub-committees.
- Mr Barnes is going to focus on the Visitor and Tourism section and especially the last 12 months plus a taster of what events are soon to be with us.
- One of the biggest assets is the 'Visit Steypning' Web site
- It captures everything the Partnership has to offer
- There is also a Flyer summerising 'what's on'
- There are bookmarks with the same motif
- There is a big push from the Partnership to establish Steypning as a location for Coach Tour operators to bring people to visit here



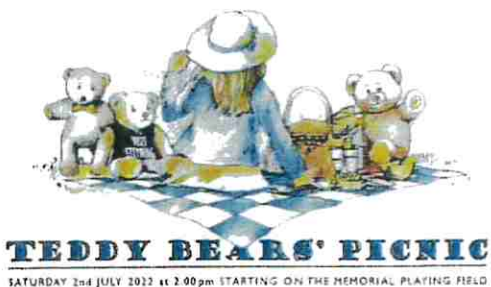


- The Partnership has a good working relationship - with the Steyning Museum
- One of the flag ship projects is the 'Lost Railway'
- It's a virtual museum supported by an APP
- Then there are physical installations
- There is grant funding still to be raised
- You can follow a trail with a recorded narrative
- This can be obtained via the APP
- This project to be launched at some point in '22
- Bramber Council are adding this to their Assets

- One of the re-wilding schemes has involved the purchase of two Swift bird boxes plus the Wi Fi cameras in those boxes and these are going to be positioned in the High Street
- These cameras will allow people to view nesting boxes and the birds via the web site without the birds themselves being disturbed
- This plus some Planters for the High Street have been funded by Horsham District Council rewilding schemes – The planting to be undertaken by the Steyning in Bloom group partners
- The next stage will be to look after cyclists by installing Bike racks/parks on the High Street
- There are visitor trails that are being promoted via APPS and the web site and flyers
- These trails are also available at other sister Partnerships

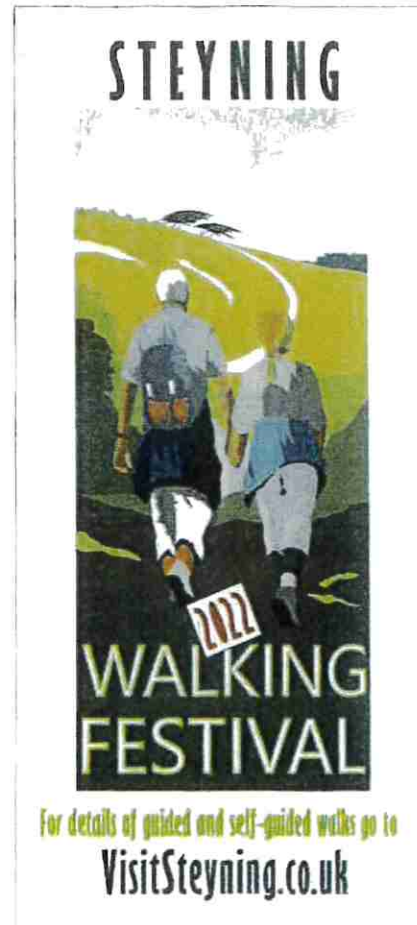
A major project this year is to be the Walking festival

- Starting on the 2nd of July
- Runs for a week
- Funding assistance via Steyning P.C.
- 11 guided walks
- Walks for all age ranges
- There's a Teddy Bears Picnic
- Self-guided walks also on the web site
- It's about bringing people to the town



Other future projects to look forward to this year include:

- Queens Jubilee Street Party – 5th June {Festival partners}
- The Annual Food and Drink festival – In April
- A New Town Map
- A Summer BBQ
- Pop up Skate Park and Event Day



As Steyning Business Chamber Chairman

- The Chamber works with many groups in the Town and the main focus is to continue to promote business during and after 'lock downs' – especially through the 'Shop Local' initiative
- There are 15 members on the executive committee
- We work with and are supported by local government including SPC
- We support the Farmers Market
- We spot light certain businesses to build up profiles including on social media platforms
- We are increasing collaboration with local community groups, and net-working events
- Latest of these was the Headliner event supported and introduced by our Local MP
- We are creating a policy document to include environmental good practice for Businesses
- 'Late night shopping' came back last year
- Christmas Tree and Flag bracket installation – to be used over the festival periods
- Mr Barnes gave thanks to the Parish Council for many of these events had received grant fund support by SPC

3. QUESTIONS RELATING TO THE PRESENTATION

Q - Cllr Bell – Wondered if the Steyning and District Partnership were involved in any sort of coordination effort in support of Ukrainian refugees.

A – Mr Barnes - It hasn't been discussed within the Care Committee of the District Partnership as yet

Cllr I. Alexander – There is a group discussing whether the Brotherhood Hall can be used to house refugees.

Mr Brian Hanson – I am a trustee of the Steyning School foundation, and I can confirm we are trying to make it available for refugees.

Q – Cllr Parsons - Regards the High Street Planters- is there dialogue with the 'Steyning in Bloom' group

A – Yes, I should explain that 'Steyning in Bloom' have kindly taken on the responsibility of looking after the Planters – in terms of what grows within them, though they have not taken them on as an Asset necessarily

4. Report from the Local PCSO's regards their working relationship with the SPC Neighbourhood Wardens and how that works to the benefit of our residents.

Unfortunately, apologies were received from the local PCSO who had been delayed by having to undertake duties in Horsham.

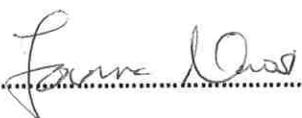
5. THE CHAIRMAN'S REPORT

The Chairman – Cllr Norcross had thanked Mr Barnes for his presentation, and then gave her annual report for the year 2021/22 - Annual Parish Meeting. The Full text of the statement is appended to these minutes and can be accessed via the link -<https://youtu.be/x0vMgR9RdpA>, and can be heard between minutes 35:40 and 47:30.

6. QUESTION FOR THE CHAIR - None

7. RESPONSES TO WRITTEN QUESTIONS ON PARISH MATTERS - None received

8. DATE OF NEXT MEETING – 20th March 2023

Signed  Date 20th March 2023

Chairman

A Recording of this meeting can be found using the following link:

<https://youtu.be/x0vMgR9RdpA>