
Published 18TH April 2023

**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE YOU ARE
HEREBY SUMMONED TO A MEETING AT THE STEYNING CENTRE TO BE HELD
ON MONDAY 24TH APRIL 2023 AT 7.30PM.**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/recorded by other members of the public if such activity is taking place. Any equipment used in the Steypning Centre and plugged into the main electrical supply must be PAT tested

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda..
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting of Monday 27th March 2023 as a true and fair record.
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1 154.1 – Bus Shelter ramp** –. The item was discussed at the October F&GP meeting and Cllrs Lloyd and Platt were requested to liaise with HDC concerning funding towards the agreed ramp project. **Ongoing**
 - 5.2 154.2 Sound and Vision improvements for the Steypning Centre as per agreed Budget 2022** - To have the £1,514.83 remaining unspent budget from £9000.00 earmarked for the ceiling projector in Coombe Court for 2023/24. To be done at next F&GP meeting. **Ongoing.**
 - 5.3 154.4 -Annual Gas Check** - Deputy Clerk to order the work to replace the ignitor for the cooker in Coombe Court Kitchen. **Actioned** – Engineer has informed that parts are not available for the faulty oven, Deputy Clerk has requested a quote for a replacement. **Quote received.**
 - 5.4 154.5 - Antisocial Behaviour at the High Street Bus Shelter** – HDC to carry out environmental Visual Audit. **Police to give more resources.** Residents to report every time there is an issue. Parish Council to write to Police requesting more resources. CCTV for High Street and MPF request to go to full Council Meeting in April. **Ongoing**
 - 5.5 154.7 – Grant for Love to move** – the grant for from British Gymnastics Foundation has been agreed for £2000.00 has been agreed. **Actioned.** Money to be transferred once it is received. **Actioned**
 - 5.6 154.8 Replacement Taps for the Steypning Centre** – The work has been ordered. **Actioned**
 - 5.7 154.9 – Automatic door service** – to ensure that the replacement figure of £4221.00 is budgeted for in the 2024/25 budget. **Ongoing**

- 5.8 **160.1 - Steyning centre hall hire prices for 2024-25** – price list for 24-25 with increase of 6% Agreed.-
Actioned
- 5.9 **161.1-Recommendations from communities committee** - Replace lighting in bus shelter to LED Lighting –
ongoing - quote requested.
- 5.10 **154.10 - Fence on Bowling Club Boundary** – to discuss and agree or otherwise quote to replace the fence
and gravel boards – Deputy Clerk to inform of amendment to previous report. **Agenda Item 11.2**
- 6.0 **PLANNING APPLICATIONS**
- 6.1 **DC/23/0503 – Penfold Church Hall, Church Street** – Fell 1 x Pear and 1 x Goat Willow (or similar) **(Works
to Trees in a Conservation Area)**
- 6.2 **DC/23/0454 – 14 Coombe Road** – Erection of a new porch, a first-floor side extension, enlargement of rear
dormer and creation of a front dormer.
- 6.3 **DC/23/0053 - 69 Kings Stone Avenue** – Erection of raised decking area to the rear of the property.
- 6.4 **DC/23/0472 – New Wharf Farm. Horsebridge Common** – Application to confirm the works including
creation of an access track, hardstanding area, racking and three sets of wooden steps took place
more than four years prior to the date of this application. (Lawful Development Certificate- Existing)
- 6.5 **DC/23/0512 – Penfold Church Hall Church Street** – Structural repairs to the rear of Building. **LBC**
- 6.6 **DC/23/0482 – Lloyds Bank 37 High Street** – Variation of Condition 1 of previously approved application
DC/21/2525 (conversion of building to 4 flats and ground floor commercial space, conversion of barn to
form a 2 bed detached dwelling, with all associated external works, refuse storage and cycle storage) to
allow for alterations to the floor plans.
- 6.7 **DC/23/0539 – Garage Block at Kings Barn End** - Demolition of existing 14no garages and the construction
of 3no 2 bedroom dwellings with associated external works and landscaping.
- 7.0 **LATE PLANS**
- 7.1 None at the time of printing
- 8.0 **ENFORCEMENT NOTIFICATIONS**
- 8.1 None at time of printing
- 9.0 **PLANNING DECISIONS FROM HDC and SDNP**
As per the attached list.
- 10.0 **DEPUTY CLERKS REPORT OR STEYNING CENTRE**
- 10.1 **Bookings** – update
- 10.2 **Film nights** – Update
- 11.0 **FINANCE**
- 11.1 **Income and Expenditure for March 2023** – To discuss and agree the income and expenditure reports as a
correct record of the finances for March.
- 11.2 **Fence on Bowling Club Boundary** – to discuss amended report and agree or not to go ahead with as
planned with the removal of the fence.
- 11.3 **Bus shelter lighting replacement to LED** – To discuss quote for the replacement of lighting in the bus
shelter to LED lighting.
- 12.0 **CORRESPONDENCE/INFORMATION.**
None at the time of printing
- 13.0 **DATE OF NEXT MEETING** - Monday 22nd May 2023 at 7.30pm

John Fullbrook
Clerk to the Council

