

Published 29th March 2023

TO ALL MEMBERS OF THE COMMUNITY COMMITTEE :-

Cllrs Norcross (Chair), I Alexander, Lloyd, Young, S Alexander, Goldsmith, Hanson, Sullivan & Campbell.

YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON

TUESDAY 4th APRIL 2023 AT 7.30 PM IN THE STEYNING CENTRE

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public.

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence, in accordance with Standing Orders. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 7th March 2023. (*Supporting Papers*)
- 5.0 MATTERS ARISING AND ACTIONS** – These items to be taken as read
 - 5.1** C/22/65.1 - Bus Shelter working party outstanding items taken back to Premises - **Actioned**
 - 5.2** C/22/65.2 - Clerk to obtain budget for movement of SPC Notice board adjacent High St. Car Park - **Actioned**
 - 5.3** C/22/65.6 - Clerk to distribute hyperlink to ChargePoint network location site and promote via web site - **Actioned**
 - 5.5** C/22/65.7 - To bring back dog fouling item to next meeting? And supply quote for daily MPF Clearance – **See item 7.2**
 - 5.6** C/22/65.8 - Chandlers way pocket park grant application update – **See item 7.3**
 - 5.7** C/22/67.10 - Cllr Linehan highways meeting to be discussed at Full Council – **See next Full Council Agenda**
 - 5.8** C/22/55.3 - Cllr Young & D Clerk to confirm latest DMMO situation and update to Cllrs by email – **See item 6.2**
 - 5.9** C/22/68.1 - Comments regarding Cricket pitch development permissions taken to Cricket Club – **Actioned**
 - 5.10** C/22/68.2 - Steypning Society bench proposed installation taken to F&GP - **Actioned**
- 6.0 HIGHWAYS (supporting papers)**
 - 6.1** To discuss and agree whether to support a Traffic Regulation Order application for works adjacent the exit from Wykham close onto Steypning High Street.
 - 6.2** To discuss and agree that the 'Statement of Grounds for Confirmation and Comments on Objections' be signed and sent to WSCC regarding the definitive map modification order for – ref ROW/3291861
 - 6.3** Notification regards the post-16 transport policy 2023 statement survey.

7.0 COMMUNITY MATTERS AND OPEN SPACE PROJECTS *(supporting papers)*

- 7.1** Abbey Road Volunteers Report from Roger Brown – To discuss and agree any comments and actions
- 7.2** Dog Fouling on the MPF – To discuss and agree any actions following correspondence from a resident
- 7.3** Chandlers Way Pocket Park, to discuss and agree that an initial community engagement meeting be convened
- 7.4** To discuss the virtual briefing on the proposals for Small Dole's landfill site and agree any actions if necessary
- 7.5** To discuss and agree if there are any comments regarding the proposed replacement of floodlights at the Steyning Tennis Club for energy efficient LED lights

8.0 FINANCE AND GOVERNANCE *(supporting papers)*

- 8.1** To agree the Community Committee Income & Expenditure report for February 2023

9.0 COMMUNITY ITEMS *(supporting papers)*

- 9.1** Request for the use of the Bus Shelter for King's Coronation event – to discuss and agree

10.0 PROGRESS REPORT – To discuss and agree, if necessary, any actions concerning the following ongoing items.

- 10.1** C/22/29.2 Steyning 20mph Highway's scheme working party date to be determined
- 10.2** C/22/26.16 Clerk to complete new SPC Memorial Tree policy based upon agreed working party recommendations
- 10.3** C/22/54.2 Clerk and R. Brown to complete draft hedgerow plan for MPF/ Allotment border in spring '23
- 10.4** C/22/70.6 Lost Woods project – Representatives from various groups to be assembled to kick start project
- 10.5** C/22/54.5 D Clerk to convene a meeting in September '23 to discuss Winter Maintenance programme with volunteers and to discuss acquiring grit spreaders and a possible what's app group to coordinate operations.
- 10.6** C/22/44.2 Install picnic bench on the MPF as per agreement and following payment from requester
- 10.7** C/22/36.7 Bring back proposal for Recycling bin installation after April 2023
- 10.8** C/22/54.6 Mouse Lane Working party to be reconvened when quotes are available
- 10.9** C/22/57.4 Community Working party to convene to discuss MPF signage – TBD by next council
- 10.10** C/22/65.2 Clerk to obtain permissions for movement of SPC Notice board adjacent High St. car park
- 10.11** C/22/65.8 Clerk to reapply to WMT for grant for assistance with MPF play area
- 10.12** C/22/68.3 Litter bin renewal / repainting Clerk to ask HDC for updates
- 10.13** C/22/54.5 Grit Bin purchased and installed at Fairfield's

11.0 INFORMATION / CORRESPONDENCE ITEMS

- 11.1** Antisocial behaviour problem on the MPF – Car gained entry and producing tracks on grass at top end.

12.0 DATE OF NEXT MEETING – 6th June 2023 at 7.30 pm.

John Fullbrook,
Clerk to the Council



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