

Published 28th February 2023

TO ALL MEMBERS OF THE COMMUNITY COMMITTEE :-

Cllrs Norcross (Chair), I Alexander, Lloyd, Young, S Alexander, Goldsmith, Hanson, Sullivan & Campbell.

YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON

TUESDAY 7th MARCH 2023 AT 7.30 PM IN THE STEYNING CENTRE

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public.

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence, in accordance with Standing Orders. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 7th February 2023. *(Supporting Papers)*
- 5.0 MATTERS ARISING AND ACTIONS** – These items to be taken as read
 - 5.1** C/22/54.1 - Clerk to confirm Allotment clear up day with the Allotment Association - **Actioned**
 - 5.2** C/22/54.1 - Clerk to complete Bonfire safety checklist for the Allotment Association - **Actioned**
 - 5.3** C/22/54.1 - Clerks office to schedule in and notify in preparation of Skip hires at the Allotments - **Actioned**
 - 5.4** C/22/54.3 - Steyning in Bloom informed of trough installation at Bus Shelter & complete installation - **Actioned**
 - 5.5** C/22/54.4 - Continued works to play area after maintenance inspection – **Actioned / See item 6.4**
 - 5.6** C/22/54.4 - Deferred item regarding motion on play area maintenance brought back to committee – **See item 6.4**
 - 5.7** C/22/54.5 - Grit Bin purchased and installed at Fairfield's - **Actioned**
 - 5.8** C/22/58.2 - Dog Fouling on the MPF item to be brought back to a future meeting – **See item 6.7**
 - 5.9** C/22/54.6 - Mouse Lane gully maintenance chased with WSCC – **Actioned**
 - 5.10** C/22/54.7 - Wilder Horsham representation report taken to Full Council – **Actioned**
 - 5.11** C/22/54.8 - Clerk to report back on Grant application results – **Actioned / See item 6.8**
 - 5.12** C/22/54.9 - Chargepoint webinar session report brought back to next meeting – **Actioned / See item 6.6**
 - 5.13** C/22/54.11 - Abbey Road Rewilding publication to go in Your Steyning – **Actioned**
 - 5.14** C/22/55.1 - Councils support for the HDC Newman's Garden Car Park renewal passed on to HDC – **Actioned**
 - 5.15** C/22/55.1 - Cllr Lloyd to ascertain latest regarding charge point installation plans at Fletchers Croft - **See item 6.6**

6.0 COMMUNITY MATTERS AND OPEN SPACE PROJECTS (supporting papers)

- 6.1** To discuss and agree proposed actions from Bus Shelter working party and make recommendations to Premises Committee
- 6.2** To discuss and agree the movement of the SPC Notice board on the High Street
- 6.3** Risk Assessment Awareness in relation to Children's play areas - Report from the Clerk
- 6.4** Children's Play Area and Adult Exercise Maintenance Schedule - To discuss and agree any actions.
- 6.5** Wilder Horsham Workshop in Ashington on the 9th of February - Report from Councils representatives
- 6.6** Chargepoint Network webinar session on the 16th of February - Report from Cllr S Alexander
- 6.7** Dog Fouling on the MPF – To discuss and agree any actions following correspondence from a resident
- 6.8** Progress report from the Clerk – To discuss outstanding SPC Grant Applications which were submitted to assist with proposed Communities projects, and to agree any actions.

7.0 FINANCE AND GOVERNANCE (supporting papers)

- 7.1** To agree the Community Committee Income & Expenditure report for January 2023

8.0 PROGRESS REPORT – To discuss and agree, if necessary, any actions concerning the following ongoing items.

- 8.1** C/22/6.6 Library Car Park possible use for the community
- 8.2** C/22/29.2 Steyning 20mph Highway's scheme working party date to be determined
- 8.3** C/22/26.16 Clerk to complete new SPC Memorial Tree policy based upon agreed working party recommendations
- 8.4** C/22/54.2 Clerk and R. Brown to complete draft hedgerow plan for MPF/ Allotment border in spring '23
- 8.5** C/21/70.6 Lost Woods project – Representatives from various groups to be assembled to kick start project
- 8.6** C/22/54.5 D Clerk to convene a meeting in September '23 to discuss Winter Maintenance programme with volunteers and to discuss acquiring grit spreaders and a possible what's app group to coordinate operations.
- 8.7** C/22/44.2 Install picnic bench on the MPF as per agreement and following payment from requester
- 8.8** C/22/36.7 Bring back proposal for Recycling bin installation in April 2023
- 8.9** C/22/55.3 Cllr Young & D Clerk to confirm latest DMMO situation and update to Cllrs by email
- 8.10** C/22/55.2 Cllr Linehan highways meeting with HDC officer – update to be brought to SPC Full Council
- 8.11** C/22/54.6 Mouse Lane working party to be reconvened when quotes are available
- 8.12** C/22/57.4 Community Working party to convene to discuss MPF signage

9.0 INFORMATION / CORRESPONDENCE ITEMS

- 9.1** Correspondence concerning the newly installed Cricket Astro turf pitch – update from the clerk.

10.0 DATE OF NEXT MEETING – 5th April 2023 at 7.30 pm.

**John Fullbrook,
Clerk to the Council**



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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