

Published 1st February 2023

TO ALL MEMBERS OF THE COMMUNITY COMMITTEE :-

Cllrs Norcross (Chair), I Alexander, Lloyd, Young, S Alexander, Goldsmith, Hanson, Sullivan & Campbell.

YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON

TUESDAY 7th FEBRUARY 2023 AT 7.30 PM IN THE STEYNING CENTRE

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public.

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence, in accordance with Standing Orders. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 6th December 2022. (*Supporting Papers*)
- 5.0 MATTERS ARISING AND ACTIONS** – These items to be taken as read
 - 5.1** C/22/44.1 – Agreed Location of memorial bench installation to be discussed with requester - **Actioned**
 - 5.2** C/22/26.12 - Clerk to discuss a proposal to add a hedge line on west side of MPF with Roger and bring back to committee - **Actioned /See item 6.2**
 - 5.3** C/22/44.2 - Hedgerow works adjacent Bowls club to be completed - **Actioned**
 - 5.4** C/22/44.3 - Ongoing actions required on play area maintenance schedule - **Actioned/see item 6.4**
 - 5.5** C/22/60.1 - Clerk to view and agree Cricket Astro turf Contractor RAMS when available - **Actioned**
 - 5.6** C/22/26.12 - Clerk to engage contractor to complete tree works at the Steypning Centre in liaison & support from neighbour - **Actioned**
 - 5.7** C/22/45.2 - Take draft Community Budget agreement to F&GP Committee - **Actioned**
 - 5.8** C/22/45.2 - Progress grant applications and bring back update for Committee - **Actioned/item 6.8**
 - 5.9** C/22/44.5 - Convene Mouse Lane working party to further understand the issues with drainage- **Actioned/See item 6.6**
- 6.0 COMMUNITY MATTERS AND OPEN SPACE PROJECTS** (*supporting papers*)
 - 6.1** Allotments – To discuss and agree the annual 'Clear up day' arrangements for this year.
 - 6.2** MPF Hedgerow – Draft plans for future enhancement of the MPF / Allotment Hedgerow – to discuss and agree any actions plus update on outstanding hedgerow works at the MPF
 - 6.3** To discuss and agree the installation of hanging troughs at the Bus Shelter as per request from the Steypning in Bloom group and the Bus Shelter beautification working party.

- 6.4 Children's Play Area and Adult Exercise Maintenance Schedule – Update from the clerk and to discuss and agree any subsequent actions
- 6.5 Winter Maintenance Program update from the Clerk, plus to consider and agree the acquisition of a new 'Grit bin' and 'Grit spreaders' as per supporting papers.
- 6.6 Mouse Lane Flooding issues – Update from Councillors following a recent working party
- 6.7 Wilder Horsham Workshop in Ashington on the 9th of February – To discuss and agree who will attend.
- 6.8 Progress report on outstanding SPC Grant Applications to assist with Communities projects, from the Clerk.
- 6.9 Notification of a Chargepoint Network webinar session on the 16th of February. To discuss and agree who will attend.
- 6.10 Notification for information regarding a fence line renewal on the MPF – from a local resident.
- 6.11 To consider and to agree a promotional publication concerning the Abbey Road Village Green Rewilding scheme.

- 7.0 **HIGHWAYS AND PUBLIC RIGHTS OF WAY** *(supporting papers)*
- 7.1 To receive notification regarding the proposed HDC Newman's Garden Car Park renewal plan, and to agree support for the project
- 7.2 Update from the Clerk on current Highways issues as per supporting papers and to discuss and agree any actions
- 7.3 To receive an update from the Clerk on SPC's current Definitive Map Modification Order applications.

- 8.0 **FINANCE AND GOVERNANCE** *(supporting papers)*
- 8.1 To agree the Community Committee Income & Expenditure report for December 2022

- 9.0 **PROGRESS REPORT** – To discuss and agree, if necessary, any actions concerning the following ongoing items.
- 9.1 C/22/6.6 Library Car Park possible use for the community
- 9.2 C/22/29.2 Steyning 20mph Highway's scheme working party date to be determined
- 9.3 C/22/26.16 Clerk to complete new SPC Memorial Tree policy based upon agreed working party recommendations
- 9.4 C/21/80.2 Cllr Lloyd to work on a proposal to cover future signage requirements for the town
- 9.5 C/21/70.6 Lost Woods project – Representatives from various groups to be assembled to kick start project
- 9.6 C/22/36.7 Bring back proposal for Recycling bin installation in April 2023
- 9.7 C/22/44.2 Install picnic bench on the MPF as per agreement and following payment from requester

- 10.0 **INFORMATION / CORRESPONDENCE ITEMS**
- 10.1 Southern Water – Information for Key Stakeholders
- 10.2 Queens Green Canopy - Virtual Plaque to save and share

- 11.0 **DATE OF NEXT MEETING – 7th March 2023 at 7.30 pm.**

John Fullbrook,
Clerk to the Council



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