

To agree SPC Commemorative tree planting ceremony details

Briefing Note

At the Community Committee meeting in July we agreed the following:

*Jubilee Commemorative Tree location installation to be agreed. The Clerk reported a working party consisting of five Cllrs met earlier in the day to discuss the two suggested locations for a commemorative tree planting – these being first, adjacent the Car Park on the MPF, and second adjacent the stream at the western side of the Abbey Road village green as per detailed within the supporting papers. These sites having been proposed by Roger Brown as per suggested at the previous meeting. The merits of both sites were considered at length. Cllr S. Alexander **proposed, seconded** by Cllr Goldsmith that SPC plants {installs} the tree as per option 2 {At Abbey Road and as per pictured within supporting papers}. **Agreed 5 For, 2 Against***

*Jubilee Commemorative Tree guard and signage. The clerk reported as per tree guard options illustrated within the supporting papers. Cllr Goldsmith **proposed, seconded** by Cllr Sullivan that option 1 be purchased {and installed} and that it be painted black {costed at £695}. **Agreed 6 For, 1 Against***

*Cllr Norcross **proposed, seconded** by S. Alexander that the clerk research and sources an appropriate Brass plaque for it then to be fixed to the tree guard, but to bring the costings back to the next meeting. **Agreed***

Since this meeting we have agreed with HDC the Tree is to be delivered to the Steyning Centre on either the 10th or 11th November.

We have agreed for a nominal fee the tree to be planted by a contractor soon after this date.

We have agreed the location as per above.

We have agreed, ordered and received a Tree Guard as per above.

We have agreed at the last meeting the purchase of an appropriate Tree plaque.

Since the last meeting I discussed a possible Tree plaque unveiling ceremony idea with the Chair of the Council. This being that at some point on the day of the Chairmans Function day, (9th December), and weather permitting, we observe a plaque unveiling ceremony with Councillors in attendance at the site of the Tree planting at Abbey Road, and possibly invite the Abbey Road volunteers to attend, and take pictures of the planting process and plaque unveiling and present these pictures at the Chairmans function. I would like us to agree this idea or to discuss and agree an alternative proposal please.