



The Steypning Centre
Fletcher's Croft
Steypning
West Sussex, BN44 3XL

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**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE YOU ARE
HEREBY SUMMONED TO A MEETING AT THE STEYPNING CENTRE TO BE HELD
ON MONDAY 28TH NOVEMBER 2022 AT 7.30PM.**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place. Any equipment used in the Steypning Centre and plugged into the main electrical supply must be PAT tested

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda or (preferably) to answer questions which have been submitted in writing to the Deputy Clerk by 12 noon on Friday 25th November 2022.
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting of Monday 24th October 2022 as a true and fair record.
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1 83.1 – Soft Play equipment for Pre-school** –. Update Item 10.3
 - 83.2 – Request from PPG for information screen in foyer** - **Ongoing** .
 - 5.2 83.3 – Bus Shelter ramp** –. The item was discussed at the October F&GP meeting and Cllrs Lloyd and Platt were requested to liaise with HDC concerning funding towards the agreed ramp project. **Ongoing**
 - 5.3 83.4 – Fence on Bowls Club Boundary** - Deputy Clerk to speak to contractor concerning fence and report back on works required – **Ongoing**
 - 5.4 83.5 – Repairs to mains fuse board outside High Street toilets.** - **Actioned** Contractor has been asked to carry out the work
 - 5.5 83.6 – Support for Residents – A place to be warm during winter** - **The** Deputy Clerk to monitor the situation and inform committee of any venues offering a “Warm Front” . **Ongoing**
 - 5.6 82.1 -Steypning Local Heritage list** – recommended to full council for approval and adoption of the Steypning Local Heritage List. **Ongoing**
 - 5.7 89.1 - Sound and vision improvements for the steypning centre as per agreed budget 2022-** move forward with the upgrades to Saxon Room AV, the Committee Rooms AV and whole building WI-FI enhancement. **Actioned**



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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- 6.0 PLANNING APPLICATIONS**
- 6.1 DC/22/1744 – 9 Laines Road** - Conversion of double garage to rear of site to form additional habitable living space.
- 6.2 DC/22/1890 – 41 Shooting Field**– Erection of single storey rear extension and loft conversion.
- 6.3 DC/22/1910 – 28 Portway** – Erection of a single storey side extension
- 6.4 DC/22/1983 – Ashburton, High Street** – Surgery to 1 oak, 1 Holm Oak and fell 5 Laylandiii.
- 6.5 DC/22/1793 – 61 Kings Stone Avenue** – Detached single storey annexe
- 6.6 DC/22/2034 – Gatewick Church Lane** – Surgery to 2 x Portuguese Laurel and 1 x Hawthorn.
- 6.7 DC/22/2054 – Sir Goughs House, 23 Church Street** – Surgery to 1 x Apple Tree
- 6.8 DC/22/1967 – Hadleigh, Newham Lane** – Extension to dropped kerb and widening of existing crossover.
- 6.9 DC/22/2049 – 28 Abbey Road** – Erection of a first-floor side extension.
- 6.10 DC/22/2168 - Chantry Green House Church Street** – Fell x 1 Holm Oak
- 6.11 DC/22/2112 – Godstalls Lane** - Surgery to 4 x Cherry, 1 x Horse Chestnut, 4 x Hornbeam, 6 x Field Maple, 6 x Norway Maple, 2 x Goat Willow, 1 x Elm
- 7.0 LATE PLANS**
- 7.1** None at time of printing
- 8.0 ENFORCEMENT NOTIFICATIONS**
- 8.1** None at time of printing
- 9.0 PLANNING DECISIONS FROM HDC and SDNP**
- 9.1** As per attached list.
- 10.0 DEPUTY CLERKS REPORT**
- 10.1 Bookings** –. Update
- 10.2 Film nights** – Update
- 10.3 Preschool** - Update
- 11.0 FINANCE**
- 11.1 2023-24 -Budget for the Steyning Centre** - to discuss and agree the amended 2023-24 budget costs.
- 12.0 Boundary Commission – Arundel and South Downs** - to discuss consultation and possible response for the proposed revision of the boundary for Arundel and South Downs of which Steyning is included.
- 13.0 CORRESPONDENCE/INFORMATION.**
- None at time of printing
- 14.0 DATE OF NEXT MEETING** - Monday 19th December 2022 at 7.30pm

John Fullbrook
Clerk to the Council