

Published 21st September 2022

**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE YOU ARE
HEREBY SUMMONED TO AT THE STEYNING CENTRE TO BE HELD ON MONDAY
26TH SEPTEMBER 2022 AT 7.30PM.**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place. Any equipment used in the Steyning Centre and plugged into the main electrical supply must be PAT tested

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda or (preferably) to answer questions which have been submitted in writing to the Deputy Clerk by 12 noon on Friday 23rd September 2022.
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting of Monday 30th August 2022.
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1 41.1 – Soft Play equipment for Playgroup** – The plan has been changed to purchasing equipment that can be used for preschool children and young children's parties held at the Steyning Centre. There are thoughts of starting a toddler's group as well. The preschool will report back in September. **Ongoing**
 - 5.2 41.2 – Request from PPG** - Accept offer of Real Time Information Screen for foyer – **Actioned**. There has been a delay on the Health Kiosk and it is unlikely to be available until October.
 - 5.3 41.3. – Bus Shelter ramp** – Recommended to request at F& GP Committee to put the project on the project list for this financial year. Cllrs Young and S Alexander to research funding options and report to F&GP. **Actioned** Item awaiting action by F&GP Committee.
 - 5.4 41.4 - Checks on Cricket, Tennis and Bowls Club Buildings** -Update Cllrs Young and S Alexander to carry out the checks. **Actioned** All the checks have been carried and all sites are in good order.
 - 5.5 48.2 – Repairs to mains fuse board outside High Street toilets.** - to delegate clerk to ask if more than 2 sockets would be required, if so, request estimate for addition work. **Actioned**.
Awaiting further quote for 2 extra sockets
- 6.0 PLANNING APPLICATIONS**
 - 6.1 DC/22/1542 – 1 Rosemary Avenue** – Construction of a driveway with retaining wall and vehicle crossover. Amendments to western boundary (Part retrospective)

- 6.2 **SDNPA/22/03841/LDE – The White House, Camping Site, Newham Lane** – Application to confirm the continuous use of site for caravan and camping, including over winter storage of caravans, purposes for a period in excess of ten years. (Lawful Development Certificate)
- 6.3 **DC/22/1681 – 8 De Braose Way** – Erection of a single storey and part first floor rear extension (to existing roof), formation of two dormer windows to southern elevation and enlargement of existing dormer to northern elevation.
- 6.4 **DC/22/1584 – Meadow Cottage, Horsham Road** – Demolition of double garage and erection of single timber framed pitched roof with integrated store.
- 6.5 **DC/22/1606/1607 – Star Inn, 130 High Street** – Replacement roof covering to ground floor toilet (Full and LBC)
- 7.0 **LATE PLANS**
- 7.1 None at time of printing
- 8.0 **ENFORCEMENT NOTIFICATIONS**
- 8.1 **EN/22/0415 12/09/2022 - 49 Shooting Field** - Alleged: running of furniture restoration business from residential property
- 9.0 **PLANNING DECISIONS FROM HDC and SDNP**
- PERMITTED**
- 9.1 **DC/22/0966 - Barclays Bank, Bank House 40 High Street** - Non Material Amendment to previously approved application DC/21/1620 (Change of use of first floor from offices (Use Class E) to a residential use (Use Class C3) comprising of 1no apartment and 1no holiday let with associated internal and external alterations.
- 9.2 **DC/22/1160 - 26 Portway** -: Demolition of existing conservatory and erection of a single storey side and rear extension.
- 9.3 **REFUSED**
- DC/22/1484 - Northover Horsham Road** -: Prior Notification for the erection of an agricultural barn for the storage of hay and agricultural plant and machinery to allow for the maintenance of the land.
- 10.0 **DEPUTY CLERKS REPORT FOR STEYNING CENTRE- (taken as read)**
- 10.1 **Bookings** – Update
- 10.2 **Film nights** – Update
- 10.3 **August Maintenance** - Update
- 11.0 **SUPPORT FOR RESIDENTS, A PLACE TO BE WARM DURING WINTER.** – to discuss a suggestion from a member of public to use the Steyning Centre as part of a joint community group offering places for residents to keep warm during the winter months.
- 11.1
- 12.0 **FINANCE**
- 12.1 **Income and Expenditure report for August 2022** – to accept the reports as a correct record of the finances
- 12.2 **DONATION OFFER** - To discuss and agree a Donation Offer from The British Gymnastics Foundation to assist a new community group that has just started at the Steyning Centre.
- 13.0 **CORRESPONDENCE/INFORMATION.**
- 14.0 **DATE OF NEXT MEETING** - Monday 24th October 2022 at 7.30pm

John Fullbrook
Clerk to the Council