
MINUTES OF THE PLANNING & PREMISES COMMITTEE MEETING HELD ON MONDAY 30TH AUGUST 2022 AT 7.30PM AT THE STEYNING CENTRE.

Present: Cllrs Trundle, Hanson, Simon Alexander,

Members of the public: 1

Clerk – Hazel Roxby

MINUTES

- P22/51** **APOLOGIES**
51.1 Apologies were received from Cllrs Ian Alexander, Young, Northam, Rudkin and Parsons
- P22/52** **DECLARATIONS OF INTEREST**
52.1 There were no declarations of interest from Cllrs.
- P22/53** **QUESTIONS FROM THE FLOOR -**
53.1 None
- P22/54** **MINUTES – to agree minutes of the last meeting on Monday 25th July 2022**
54.1 Cllr Trundle **proposed, seconded** by Cllr Simon Alexander to accept the minutes of 25th July 2022 as a true and fair record of the meeting. **Agreed**
- P22/55** **MATTERS ARISING AND ACTIONS (Taken as Read)**
55.1 **41.1 - Canopy for Playgroup reading area** – The plan has been changed to purchasing equipment that can be used for preschool children and young children's parties held at the Steyning Centre. There are thoughts of starting a toddler's group as well. The preschool will report back in September . **Ongoing**
- 55.2** **41.2 – Request from PPG -** Accept offer of Real Time Information Screen for foyer – **Actioned.** There has been a delay on the Health Kiosk and it is unlikely to be available until October.
- 55.3** **41.3. – Bus Shelter ramp** – Recommended to request at F& GP Committee to put the project on the project list for this financial year. Cllrs Young and S Alexander to research funding options and report to F&GP. **Actioned** Item awaiting action by F&GP Committee.
- 55.4** **41.4 - Checks on Cricket, Tennis and Bowls Club Buildings** -Update Cllrs Young and S Alexander to carry out the checks. **Actioned** All the checks have been carried out and the report from Cllrs to be discussed at next meeting.
- 55.5** **47.1 - Cement Works Consultation** – To inform Cllrs that it is best if they respond individually if they wish. **Actioned.**

- 55.6** **48.2 – Repairs to mains fuse board outside High Street toilets.** - to delegate clerk to ask if more than 2 sockets would be required, if so, request estimate for addition work. **Actioned.**
Awaiting further quote for 2 extra sockets
- P22/56** **PLANNING APPLICATIONS**
- 56.1** **DC/22/1409 – 24 Newham Lane** – Conversion of loft to form habitable living space, incorporating hip to gable roof extension, creation of rear dormer and installation of 2 rooflights to front.
No Objection from Cllrs. Agreed
- 56.2** **DC/22/1431 Pilgrim Cottage, White Horse Square** – Replacement of front glazed roof with a slate tiled roof with rooflights. Replacement of 3 windows and 1 door a ground level.
Cllr Trundle **proposed, seconded** by Cllr Simon Alexander **No Objection. Agreed** 2 for and 1 abstention.
- 56.3** **SDNP/22/02960.HOUS – Bayards Cottage** – Installation of solar PV panels on, and adjacent to, an outbuilding within the residential curtilage.
Cllr Trundle **proposed, seconded** by Cllr Hanson **No Objection. Agreed.**
- 56.4** **DC/22/1349 – Steyning Cricket Club, Charlton Street** – Installation of a 30 m x 2.7m artificial turf cricket pitch.
Cllr Trundle **proposed, seconded** by Cllr Simon Alexander **No Objection. Agreed.**
- 56.5** **DC/22/1471 – Chantryside, Church Street** – Fell 1 Cherry and 1 Thuja and surgery to 1 Forsythia (Works to Trees in Conservation Area)
Cllr Trundle **proposed, seconded** by Cllr Hanson **No Objection. Agreed.**
- 56.6** **DC/22/1499 – The Hollow, Tanyard Lane** - Surgery to 1 beech
Cllr Trundle **proposed, seconded** by Cllr Simon Alexander **No Objection. Agreed.**
- 56.7** **DC/22/1555 – 12 Shooting Field** - Installation of Cladding to front and side elevation.
Cllr Trundle **proposed, seconded** by Cllr Hanson **No Objection. Agreed.**
- P22/57** **LATE PLANS**
- 57.1** **DC/22/1574 – 2 Coxham Cottages, Coxham Lane** – Demolition of single storey front and side extension and erection of a two storey front and side extension.
Cllr Trundle **proposed, seconded** by Cllr Simon Alexander **No Objection. Agreed.**
- P22/58** **ENFORCEMENT NOTIFICATIONS**
- 58.1** **EN/22/0330 27/07/2022 Calcot Farm** Alleged: Commencement of works prior to determination of planning application DC/22/0983
- 58.2** **EN/22/0361 12/08/2022 Chequer Inn 41 High Street** Alleged: display of advertising hoarding in front of Listed building
- P22/59** **PLANNING DECISIONS FROM HDC and SDNP (Taken as Read)**
- 59.1** **DC/22/0965 - Barclays Bank, Bank House 40 High Street** - Amendments to previously approved plans DC/21/1621 (Change of use of first floor from offices (Use Class E) to a residential use (Use Class C3) comprising of 1no apartment and 1no holiday let with associated internal and external alterations and additions

- 59.2 DC/22/1034 - Ashburton High Street** - Surgery to 2 x Sycamore (Works to trees in a Conservation Area) Decision:
- 59.3 DC/22/1069 - 5 Southdown Terrace** - Fell 3 x Ash trees (Works to Trees in a Conservation Area).
- 59.4 DC/22/0712 - St Kevins Kings Barn Villas** - Demolition of existing conservatory and erection of a single storey rear extension.
- 59.5 DC/22/1006 - 38 Roman Road** - Demolition of existing conservatory and erection of a single storey rear extension.
- 59.6 DC/22/1155 - 31 Penfold Way** - Non Material Amendment to previously approved application DC/21/2758 (Variation of Condition 1 of previously approved application DC/17/1163 (Demolition of existing garage, erection of 1 no. dwelling and alterations to existing access) to allow for amendment.
- 59.7 DC/22/0983 - Calcot Farm Horsham Road** - Erection of an agricultural barn.
- 59.8 DC/22/1153 - 1 Market Field**: Surgery to 1 x Oak, 1 x Crab Apple, 1 x Horse Chestnut and 1 x Sycamore.
- 59.9 DC/22/1260 - Tribschen Mouse Lane** - Surgery to 1x Walnut, 1x Conifer, 1x Apple Tree and shrubs and hedges (Works to Trees in a Conservation Area)
- 59.10 DC/22/1223 - 16 Shooting Field** - : Erection of a single storey side and rear extension.

REFUSED

- 59.11 DC/22/1074 - Northover Horsham Road** - Prior Notification for the erection of an agricultural storage barn.

WITHDRAWN

- 59.12 SDNP/22/01567/FUL - Charlton Court Granary , Mouse Lane** - Part demolition of existing derelict barn outbuildings and grain silo (flint and tile barn to be retained). Proposed extension and conversion of redundant agricultural buildings to form single residential dwelling. Erection of an ancillary outbuilding for storage to the adjacent agricultural land in the same ownership. Associated hard and soft landscaping

P22/60

60.1

FINANCE

Income and Expenditure report for July 2022 – to accept the reports as a correct record of the finances.

Cllr Trundle **proposed, seconded** by Cllr Simon Alexander to accept the report for July 2022 as a correct record of the finances. **Agreed**

It was queried if the Council qualify for the Energy Cap on electricity. Deputy Clerk to find out.

P22/61

61.1

CORRESPONDENCE/INFORMATION.

South Downs Local Plan review.

61.2

South Downs Newsletter

P22/62

DATE OF NEXT MEETING - Monday 26th September 2022 at 7.30pm

The Chairman closed the meeting at 7.58pm

Signed Chairman -

Link to the meeting https://youtu.be/zxTIB_ntKUk