



The Steyning Centre
Fletchers Croft
Steyning
West Sussex, BN44 3XL

Tel 01903 812042

www.steyningpc.gov.uk

Published 24th August 2022

**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE YOU ARE
HEREBY SUMMONED TO AT THE STEYNING CENTRE TO BE HELD ON TUESDAY
30TH AUGUST 2022 AT 7.30PM.**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place. Any equipment used in the Steyning Centre and plugged into the main electrical supply must be PAT tested

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda or (preferably) to answer questions which have been submitted in writing to the Deputy Clerk by 12 noon on Friday 26th August 2022.
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting of Monday 25th July 2022.
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1 27.1 - Canopy for Playgroup reading area** – The plan has been changed to purchasing equipment that can be used for preschool children and young children's parties held at the Steyning Centre. There are thoughts of starting a toddler's group as well. The preschool will report back in September . **Ongoing**
 - 5.2 27.4 – Request from PPG** - Accept offer of Real Time Information Screen for foyer – **Actioned**. There has been a delay on the Health Kiosk and it is unlikely to be available until October.
 - 5.3 32.3. – Bus Shelter ramp** – Recommended to request at F& GP Committee to put the project on the project list for this financial year. Cllrs Young and S Alexander to research funding options and report to F&GP. **Actioned** Item awaiting action by F&GP Committee.
 - 5.4 32.4 - Checks on Cricket, Tennis and Bowls Club Buildings** -Update Cllrs Young and S Alexander to carry out the checks. All the checks have been carried out and the report from Cllrs to be discussed at next meeting. **Actioned**
 - 5.5 47.1 - Cement Works Consultation** – To inform Cllrs that it is best if they respond individually if they wish. **Actioned**.
 - 5.6 48.1 – Repairs to mains fuse board outside High Street toilets.** - to delegate clerk to ask if more than 2 sockets would be required, if so, request estimate for addition work. **Actioned**.



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

Email: clerk@steyningpc.gov.uk
Email: hazel.roxby@steyningpc.gov.uk

- 6.0 PLANNING APPLICATIONS**
- 6.1 DC/22/1409 – 24 Newham Lane** – Conversion of loft to form habitable living space, incorporating hip to gable roof extension, creation of rear dormer and installation of 2 rooflights to front.
No Objection Agreed
- 6.2 DC/22/1431 pilgrim Cottage, White Horse Square** – Replacement of front glazed roof with a slate tiled roof with rooflights. Replacement of 3 windows and 1 door a ground level.
- 6.3 SDNP/22/02960.HOUS – Bayards Cottage** – Installation of solar PV panels on, and adjacent to, an outbuilding within the residential curtilage.
- 6.4 DC/22/1349 – Steyning Cricket Club, Charlton Street** – Installation of a 30 m x 2.7m artificial turf cricket pitch.
- 6.5 DC/22/1471 – Chantryside, Church Street** – Fell 1 Cherry and 1 Thuja and surgery to 1 Forsythia (Works to Trees in Conservation Area)
- 6.6 DC/22/1499 – The Hollow, Tanyard Lane** - Surgery to 1 beech
- 6.7 DC/22/1555 – 12 Shooting Field** - Installation of Cladding to front and side elevation.
- 7.0 LATE PLANS**
- 7.1** None at time of printing
- 8.0 ENFORCEMENT NOTIFICATIONS**
- 8.1** None at time of printing
- 9.0 PLANNING DECISIONS FROM HDC and SDNP**
- 9.1** See attached list
- 10.0 FINANCE**
- 10.1 Income and Expenditure report for July 2022** – to accept the reports as a correct record of the finances
- 11.0 CORRESPONDENCE/INFORMATION.**
- 11.1** South Downs Local Plan review.
South Downs Planning News
- 12.0 DATE OF NEXT MEETING** - Monday 26th September 2022 at 7.30pm

John Fullbrook
Clerk to the Council