



The Steypning Centre
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TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE YOU ARE HEREBY SUMMONED TO AT THE STEYPNING CENTRE TO BE HELD ON MONDAY 27TH JUNE 2022 AT 7.30PM.

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place. Any equipment used in the Steypning Centre and plugged into the main electrical supply must be PAT tested

A G E N D A

- 1.0 **APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 **DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 **QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda or (preferably) to answer questions which have been submitted in writing to the Deputy Clerk by 12 noon on Friday 24TH June 2022.
- 4.0 **MINUTES** – to agree and sign the Planning & Premises minutes of the meeting of Monday 23rd May 2022.
- 5.0 **MATTERS ARISING AND ACTIONS**
 - 5.1 **173.3 - Canopy for Playgroup reading area** - Deputy Clerk to investigate with the Clerk and the Preschool whose asset the canopy would ultimately be and who will be responsible for the insurance and the maintenance. – **Ongoing.**
 - 5.2 **173.4 - Dishwasher Replacement** – Delivered and installed on 27th May 2022.. **Actioned**
 - 5.3 **173.5. – Bus Shelter ramp** – Deputy Clerk ask Philip Clay to do a drawing and spec for this work and request quotes and report back to the next meeting. - **Agenda Item 10.3**
 - 5.4 **173.6 – Request from PPG** - Accept offer of Real Time Information Screen for foyer – **Actioned.** Awaiting delivery
- 6.0 **PLANNING APPLICATIONS**
 - 6.1 **DC /22/0893 – 20 Penlands Rise** – Construction of a dormer to the front elevation
 - 6.2 **DC/22/0881 – 17 Canons Way** – Erection of a single storey rear extension, first floor side extension and part garage conversion
 - 6.3 **DC/22/1034 – Ashburton, High Street** – Surgery to 2 Sycamore (Works to trees in a Conservation Area)
 - 6.4 **DC/22/1069 – 5 Southdown Terrace** – Fell 3 Ash Trees (Works to Trees in a Conservation Area)
 - 6.5 **DC/22/0983 – Calcot Farm** – Erection of an agricultural barn
 - 6.6 **DC/22/0986 – 9 Kings Barn Lane** – Erection of a first floor rear extension, installation of 4 rooflights, installation of cladding to front and rear, installation of solar panels to rear and alterations to windows and doors.



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- 6.7 **DC/22/0524 – 18A Newham Lane** – Erection of a first-floor rear extension and extension to the existing rear dormer
- 6.8 **DC/22/0965 – Barclays Bark, Bank House 40 High Street** - Amendments to previously approved plans DC/21/1621 (change of use of first floor from offices (Use Class E) comprising of 1 apartment and 1 holiday let with associated internal and external alterations and additions) LBC
- 6.9 **DC/22/1006 – 38 Roman Road** – Demolition of existing conservatory and erection of a single storey rear extension
- 6.10 **DC/22/1018 – Wappingthorn Lodge, Horsham Road** - Extensions, alterations and change of use of stables, garage and machinery store to form 1 dwelling house.
- 7.0 **LATE PLANS**
- 7.1 None at time of printing
- 8.0 **ENFORCEMENT NOTIFICATIONS**
- 8.1 None at the time of printing
- 9.0 **PLANNING DECISIONS FROM HDC and SDNP**
- Permitted**
- 9.1 **DC/21/2362 - 3 Dukes Yard** - Creation of a rear dormer to replace existing rooflights and enlargement and alterations to 3no dormers to the front and rear. Conversion of part integral garage to from home office, alterations to fenestration and associated external alterations.
- 9.2 **DC/22/0758 - 67A High Street** - Description: Replacement of 3no conservation rooflights with 3no larger conservation rooflights to rear roof slope (Listed Building Consent).
- 9.3 **DC/22/0786 - 1 Gatewycke Terrace Tanyard Lane** -: Erection of a single storey side and rear extension with pitched roof.
- Withdrawn**
- 9.4 **DC/22/0405 - 11 Portway** - Prior Approval for the erection of a single storey rear larger home extension, which would project 4.30m from the rear elevation, comprising a maximum height of 2.80m and an eaves height of 2.80m.
- 10.0 **DEPUTY CLERKS REPORT FOR STEYNING CENTRE**
- 10.1 **Bookings** - Update
- 10.2 **Film nights** - Update
- 10.3 **Bus shelter ramp** – Update
- 10.4 **Checks on Club Buildings** - Cllrs to carry out checks on Cricket, Tennis and Bowls club buildings as per the lease requirement.
- 10.5 **Committee Rooms use for Committee meetings**- To discuss committee meetings being held In the committee rooms as they used to be before covid.
- 10.6 **Notice Boards for High Street Bus Shelter recesses**- To discuss installation of 2 notices boards in the recesses at the bus shelter for SPC advertising and information.
- 11.0 **FINANCE**
- 11.1 **Income and Expenditure report for April 2022** – to accept the reports as a correct record of the finances
- 12.0 **CORRESPONDENCE/INFORMATION.**
- 12.1 Open Space newsletter and AGM information.
- 13.0 **DATE OF NEXT MEETING** - Monday 25th July 2022at 7.30pm

John Fullbrook
Clerk to the Council