

Joint Burial Authority of Bramber, Steyning & Upper Beeding Parish Councils

27 June 2022

Dear Councillor,

There will be a meeting of the **Joint Parishes Cemetery Committee** on **Monday 4 July 2022** in **Botolphs Cemetery**, commencing at **6.30pm** and to which you are hereby requested to attend

Yours sincerely,

Colette Harber

Clerk to the Committee

~~~~~  
Members of the public have a right to attend, and are herewith invited  
~~~~~

AGENDA

- J:0722:01** **Election of a Chairman** – to elect a Chairman for the Joint Parishes Cemetery Committee for the municipal year ending May 2023
- J:0722:02** **Election of a Vice-Chairman** – to elect a Vice-Chairman for the Joint Parishes Cemetery Committee for the municipal year ending May 2023
- J:0722:03** **Apologies for absence** – to receive and approve apologies for absence
- J:0422:04** **Declaration of Councillors personal or prejudicial interest** – to receive any declarations of interest as defined under the Localism Act 2011
- J:0722:05** **Minutes of the last meeting** – to consider for approval the minutes of Joint Parishes Cemetery Committee meeting held on 19 January 2022
- J:0722:06** **Public Adjournment** – to receive questions and comments from members of the public
- J:0722:07** **Draft Management Accounts** - to receive the draft Management Accounts to year end 31 March 2022 and to 30 June 2022
- J:0722:08** **Cemetery Reports** - to receive and discuss any matters relating to the following papers:
- copy of the Cemetery plan to 30 June 2022
- data re interment of burials and cremated remains to year-end 31 March 2022 and 30 June 2022
- Cemetery Clerk's report

- J:0722:09** **Consultation Paper from the Department of Environment Food and Rural Affairs**
– to note no further information received.
- J:0722:10** **Memorial Service** – to consider recommencing the Memorial service which,
prior to the pandemic, was usually held on the second Sunday in September
- J:0722:11** Correspondence, if any
- J:0722:12** Matters for information and discussion, or for inclusion in a future agenda
- J:0722:13** To agree the date of next JPCC meeting – January 2023

Colette Harber
Cemetery Clerk

27 June 2022