

Published 29th June 2022

TO ALL MEMBERS OF THE COMMUNITY COMMITTEE :-

Cllrs Norcross (Chair), I Alexander, Lloyd, Young, S Alexander, Goldsmith, Hanson, Sullivan & Campbell.

YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON

TUESDAY 5th JULY 2022 AT 7.30 PM IN THE STEYNING CENTRE

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public.

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence, in accordance with Standing Orders. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 7th June 2022. *(Supporting Papers)*
- 5.0 MATTERS ARISING AND ACTIONS** – These items to be taken as read
 - 5.1** C/22/6.1 Fletchers Croft amended Licence agreement returned to HDC - **Actioned**
 - 5.2** C/22/6.2 Adult gym maintenance agreement put in place - **Actioned**
 - 5.3** C/22/6.5 High Street jet washing (over two days) - **Actioned**
 - 5.4** C/22/6.8 Steyning Country Fair agreed permissions communicated to organisers by Clerk - **Actioned**
 - 5.5** C/22/6.10 Football goal storage on the MPF – **See item 6.5**
 - 5.6** C/22/9.1 Action in Rural Sussex information sent to Cllrs and Greening Steyning – **Actioned**
 - 5.7** C/22/6.12 Jubilee commemorative Tree: Clerk to discuss possible locations with Roger Brown - **Actioned/ See item 6.2**
 - 5.8** C/21/79.9 Car Park digital Screens – Cllr Lloyd to report when HDC have responded – **See item 6.8**
- 6.0 COMMUNITY MATTERS AND OPEN SPACE PROJECTS** *(supporting papers)*
 - 6.1** Abbey Road Village Green update from the volunteer group
 - 6.2** Jubilee Commemorative Tree location installation to be agreed
 - 6.3** Jubilee Commemorative Tree guard and signage to be discussed and agreed
 - 6.4** To receive the Grass Cutting report
 - 6.5** Steyning Football club goals on the Memorial Playing fields– To discuss and agree where they should be left when not in use for matches
 - 6.6** To discuss and agree use of the MPF and changing rooms for a Cricket Academy Summer Camp

- 6.7** To discuss and agree the long-term gardening and maintenance arrangements for the MPF Memorial Garden
- 6.8** Fletchers Croft Car Park Digital Screen update, and to discuss and agree support or otherwise for the proposal from HDC to remove the screen

7.0 FINANCE AND GOVERNANCE (supporting papers)

- 7.1** To agree the Community Committee Income & Expenditure reports for April and May 2022

8.0 PROGRESS REPORT – To discuss and agree, if necessary, any actions concerning the following ongoing items.

- 8.1** C/22/6.1 Fletchers Croft Licence to be signed
- 8.2** C/22/6.2 MOU for Outside gym to be agreed and signed by Wilson Memorial Trust rep.
- 8.3** C/22/6.3 Jubilee bench provision and location – to be explored with HDC
- 8.4** C/22/6.4 All member Com' Committee working party convened to discuss playground developments
- 8.5** C/22/6.6 Library Car Park possible use for the community
- 8.6** C/22/6.7 Second phase of Allotment water enhancement works to proceed
- 8.7** C/22/29.2 Steyning 20mph Highway's scheme working party date to be determined
- 8.8** C/21/51.4 SPC Memorial Bench and Tree policy to be discussed at all member WP with resident group reps
- 8.9** C/21/80.2 Clerk to purchase and have installed two finger posts as per agreed.
- 8.10** C/21/80.2 Cllr Lloyd to work on a proposal to cover future signage requirements for the town
- 8.11** C/21/80.5 Cllr Goldsmith to report back to committee regards Cricket Club Green waste service
- 8.12** C/21/60.3 Bus Shelter beautification working party to convene
- 8.13** C/21/60.6 Hedgerow working party to be convened
- 8.14** C/21/60.1 Clerk to view and agree Cricket Astro turf Contractor RAMS when available
- 8.15** C/21/70.6 Lost Woods project – Representatives from various groups to be assembled to kick start project
- 8.16** C/21/80.7 Recycling Bin installation adjacent Bus Shelter
- 8.17** C/21/80.11 Clock Tower Maintenance – Clerk to source appropriate building surveyors to assist with scope of works

9.0 INFORMATION / CORRESPONDENCE ITEMS

- 9.1** None at time of printing

10.0 DATE OF NEXT MEETING – 6th September 2022 at 7.30 pm.

John Fullbrook,
Clerk to the Council