The Steyning Centre, Fletchers Croft, Steyning
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## TO ALL MEMBERS OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

**Cllrs Northam (Chair), Lloyd (Vice), Campbell, Goldsmith , Norcross, S. Alexander, Young, Trundle and G. Sullivan.**

**YOU ARE HEREBY SUMMONED TO A MEETING OF THIS COMMITTEE**
**TO BE HELD ON TUESDAY 10TH MAY 2022 AT 7.30 PM IN THE STEYNING CENTRE**

***MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING BUT SPACE IS LIMITED SO WE ASK THAT THOSE WISHING TO ATTEND PLEASE INFORM THE PARISH OFFICE IN ADVANCE OF THE MEETING***

*Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public.*

# AGENDA

**1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence

**2.0 DECLARATIONS OF INTEREST** – disclosure by Councillors of personal interests regarding matters on the agenda, and whether the councillor believes their interest is prejudicial under the terms of the SPC Code of Conduct.

**3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions or (preferably) to answer questions which have been submitted in writing to the Clerk by noon on Monday 9th May 2022.*

**4.0 MINUTES.** To agree the Draft minutes for the meeting held on the 15th March 2022 as a true and fair record.

**5.0 MATTERS ARISING AND ACTIONS -** These items to be taken as read

**5.1** F&GP/21/53 Steyning Centre Cupboard Hire rebate refusal - **Actioned**
**5.2** F&GP/21/55.1 Steyning & District Partnership Grant allocation – **Actioned**
**5.3** F&GP/21/55.1 Steyning Community Orchard Grant allocation – **Actioned**
**5.4** F&GP/21/55.1 Steyning Area First Responders Grant allocation **- Actioned**
**5.5** F&GP/21/55.1 Allotment Association Grant allocation **- Actioned**
**5.6** F&GP/21/55.2 Wording on monthly SPC finance position amended **- Actioned**
**5.7** F&GP/21/55.5 Moore External Auditor invoice to be paid **- Actioned**
**5.8** F&GP/21/55.6 NALC pay award agreement to be enabled **- Actioned**
**5.9** F&GP/21/55.7 Clerk to update project priority listing **- Actioned**
**5.10** F&GP/21/55.7 Clerk to speak to Steyning CC to understand if they might consider co-funding of concrete apron **– See 6.6**
**5.11** F&GP/21/55.8 Clerk to bring back more accurate Cemetery committee account details when they are available – **See 6.5**
**5.12** F&GP/21/56.1 Clerk to ensure FOI correspondence presented on the web site **– Actioned**
**5.13** F&GP/21/57.1 Warden's contract signed and taken back to HDC – **Actioned**
**5.14** F&GP/21/57.2 Street Cleaners contract annual increase to be processed and enabled **– Actioned**
**5.15** F&GP/21/57.3 Newly agreed Financial Risk assessment placed on web site **– Actioned**

**6.0 FINANCIAL MATTERS** – ***(Supporting papers)***
**6.1** To approve list of payments for March 2022
**6.2** To agree F&GP Income & Expenditure reports for March 2022
**6.3** To receive notes on the SPC finance position and accruals (to date) as at end of Year 2021/22, and to agree any actions

**6.4** To discuss and agree list of Earmarked reserves for 2022/23
**6.5** To be notified as to the Year End Joint Cemetery Committee Accounts figures
**6.6** To be notified as to the Cricket club stance regards any possible joint payment proposal for 'concrete renewal adjacent changing rooms' project
**6.7** To discuss and agree the Year end 2021/22 'Cil report'
**6.8** To discuss and agree to pay for an additional street cleaning service (up to £75) on the day of the Jubilee Street party

**7.0 PROGRESS REPORT**

To receive the following ongoing items and to discuss and agree any subsequent actions to be taken

**7.1** F&GP/20/82.3 HDC to be contacted to provide greater clarity in regards their terminology for S106 monies
**7.2** F&GP/20/96.7 Steyning Swimming Pool payment obligations to be discussed at Working party
**7.3** F&GP/20/6.13 Move SPC Emergency Reserve monies to a savings account

**8.0 INFORMATION/CORRESPONDENCE ITEMS**

**8.1** None at time of publication

**9.0 DATE OF NEXT MEETING – 14TH June 2022**

**John Fullbrook,**
**Clerk to the Parish Council**


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