



The Steypning Centre
Fletchers Croft
Steypning
West Sussex, BN44 3XL

Tel 01903 812042

www.steypningpc.gov.uk

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TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE YOU ARE HEREBY SUMMONED TO AT THE STEYPNING CENTRE TO BE HELD ON MONDAY 25TH APRIL 2022 AT 7.30PM.

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place. Any equipment used in the Steypning Centre and plugged into the main electrical supply must be PAT tested

A G E N D A

- 1.0 **APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 **DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 **QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda or (preferably) to answer questions which have been submitted in writing to the Deputy Clerk by 12. noon on Friday 22nd April 2022.
- 4.0 **MINUTES** – to agree and sign the Planning & Premises minutes of the meeting of Monday 28TH March 2022.
- 5.0 **MATTERS ARISING AND ACTIONS**
 - 5.1 158.1 **Richborough Estates** - Deputy Clerk to forward an email that had been received from a concerned resident to Richborough Estates . **Actioned.** Awaiting a response.
 - 5.2 158.2 - **Blinds** for the committee room to be purchased with left over budget up to the value of £400.00 - **Actioned.** Blinds Ordered
 - 5.3 158.5 - **Canopy for Playgroup reading area** - Deputy Clerk to investigate with the Clerk and the Preschool whose asset the canopy would ultimately be and who will be responsible for the insurance and the maintenance. – **Ongoing.**
 - 5.4 158.6 - **Dishwasher Replacement** – Awaiting delivery
 - 5.5 158.7. – **Bus Shelter ramp** – Deputy Clerk to consult with an Accessibility Consultant for advice on the best solution to make the bus shelter accessible. **Update** – Deputy Clerk
 - 5.6 158.8 – **Request from PPG** - Accept offer of Real Time Information Screen for foyer – **Actioned.** Awaiting delivery
 - 5.7 159.3 – **Historic Buildings Project** – Deputy Clerk to print 4 copies of the Local Heritage List Booklet and give a copy to the Library and keep 3 copies for the Steypning Centre. **Actioned.**
 - 5.8 159.4 - **Historic Buildings Project** – Office to print 120 copies of the Steypning Society letter and 3 page leaflet - **Actioned**
 - 5.9 165.2 – **Request for discount on hall hire for a wedding from a member of staff** – Recommend to the Personnel Committee to create a policy for staff discount which would be for personal use. **Actioned**



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

Email: clerk@steypningpc.gov.uk
Email: hazel.roxby@steypningpc.gov.uk

- 6.0 PLANNING APPLICATIONS**
- 6.1 DC/22/0571 – Bay Cottage, Dog Lane** – Erection of a first floor extension above the existing front cloakroom. Erection of a single and two storey side and rear extension. Erection of a 1st floor rear extension above the existing conservatory and erection of a carport to the rear of the dwelling.
- 6.2 SDNPA/22/01567/FUL – Charlton Court Granary, Mouse Lane** – Part demolition of existing derelict barn outbuildings and grain silo (flint and tile barn to be retained). Proposed extension and conversion of redundant agricultural buildings to form single residential dwelling. Erection of an ancillary outbuilding for storage to be adjacent agricultural land in the same ownership. Associated hard and soft landing.
- 6.3 SDNPA/22/01769/FUL – Charlton Court Farm, Mouse Lane** – Demolition of existing buildings and construction of machinery and general purpose store (in lieu of building approved under SDNP/21/00427/FUL)
- 6.4 DC/22/0499 – Dingerms Court, Shooting Field** - Surgery to 2 x Sycamore
DC/22/0712 – St Kevins, Kings Barn Villas – Demolition of existing conservatory and erection of a single storey rear extension.
- 7.0 LATE PLANS**
- 7.1** None at time of printing
- 8.0 ENFORCEMENT NOTIFICATIONS**
- 8.1 EN/22/0124 04/04/2022 103 High Street** - Alleged: development is not in accordance with plans approved under DC/21/1481 and DC/21/1482.
- 9.0 PLANNING DECISIONS FROM HDC and SDNP**
- 9.1** As per the attached list
- 10.0 DEPUTY CLERKS REPORT FOR STEYNING CENTRE**
- 10.1** Bookings - Update
Film nights - Update
- 11.0 FINANCIAL ITEMS**
- 11.1** Income and Expenditure report for March 2022– to accept the reports as a correct record of the finances.
- 12.0 CORRESPONDENCE/INFORMATION.**
- 12.1** Email received from Huddlestone Farm requesting clarification of the public footpath detail in the SPC response to planning application DC/22/0369 .
- 13.0 DATE OF NEXT MEETING** - Monday 23rd May 2022 at 7.30pm

John Fullbrook
Clerk to the Council