

Allotment Report February 2022

We are happy to confirm that we currently have 4 allotment plots available across both sites and no waiting list at present. As we come into Spring, I am sure we will start to get plenty of enquiries

We have sent no cultivation letters throughout the Winter period and are now stepping up inspections to ensure plots don't get overgrown as the Spring growth gets into full swing.

The annual skips have been ordered and the first delivery is set to be on the 8th March which will lead up to the big allotment tidy day due to be on Saturday 16th April weather permitting.

The date of the first skip has been brought forward to help plot holders deal with the aftermath of the recent destructive weather events.

Steve our caretaker continues to attend the allotments to trim and tidy the communal areas and to report any issues that may arise.

Compiled by Tessa E

Subject:

FW: The Glover Landscape Review: Government Response and Consultation

Briefing Note 6.3 – To discuss and agree a Response to this Consultation – My email to all Cllrs was on the 1st Feb at 5.04pm – so that you can pick links for the documents in question please

From: Chris Paterson <Sent: 01 February 2022 14:23

Subject: The Glover Landscape Review: Government Response and Consultation

Dear Clerk,

As I am sure you are already aware, on 15 January the Government published its much-awaited response to recommendations made in the Landscape Review of Protected Landscapes led by Julian Glover. The Government's response to these recommendations will have far-reaching, long-term impacts on the South Downs National Park, the other 9 English National Parks and the 34 Areas of Outstanding Beauty (AONBs) in England.

The South Downs National Park will be considering these proposals in detail over the coming weeks and will be responding in full to the consultation, but you can find our initial response [here](#)

We strongly encourage all partners, organisations, businesses, communities, individuals and all who care for the South Downs National Park to feed into this important Government consultation to decide on key issues affecting the future of the South Downs National Park and its fellow protected landscapes.

Consultations deadline:

The consultation will run for **12 weeks, closing on 9 April 2022**.

You can find and respond to the consultation [here](#).

Important information:

Glover Landscape Review (2019):

- A really helpful summary of the Review and its key recommendations can be found [here](#).
- The full Review can be found [here](#).

Government's Response (15 January 2022):

- The full Defra press release announcing the consultation is available to view [here](#).
- The Government's response to the Landscapes Review can be found [here](#).
- The consultation can be found [here](#).

We will share our consultation response in full and would welcome a copy of your consultation response.

I would encourage all Town and Parish Councils to consider this important Government Consultation and to respond as a key stakeholder in the future of the National Park.

Kind regards
Chris

Chris Paterson
Communities Lead
South Downs National Park Authority
Tel:



The Steypning Centre, Fletchers Croft, Steypning
West Sussex, BN44
3XL
Tel. 01903 812042
www.steyningpc.gov.uk

Steypning Residents

Living close to Chandlers Way Park

Hand delivered

Dated 8th March 2022

Dear Resident

Chandlers Way Park – Play Area

Steypning Parish Council are considering how to move forward with improvements to the Chandlers Way Park.

Currently both the play area and the open grassed space are both under used - in the play area the climbing frame was recently removed with only a double swing remaining - so we are considering how to move forward to bring the park back into the community in the best way possible. Subject to funding, one of the suggestions is to create a more interesting and interactive play area for smaller children, with a further idea, supported by the 'Greening Steypning Group', to turn the open space into a 'Pocket Park' wildlife haven. This will be tranquil space to include planting and seating and the opportunity to place bird boxes and other items to encourage wildlife.

The objective of the 'Pocket Park' would be to design a sustainable public garden that is not only aesthetically pleasing but would attract wildlife which according to the Royal Horticultural Society, can have a huge impact and is critical in a changing climate because:

- Gardens help control temperatures, mitigating the effects of extreme heat and cold.
- They prevent flooding by absorbing rainwater that would otherwise overload drainage systems.
- They provide a habit for wildlife.
- They support human health by easing stress and providing physical exercise.

The purpose of this letter is to seek the support of the residents and to hear your thoughts, suggestions and possible concerns about what is being proposed or even alternative proposals of how better to use the space. After this initial feedback it is our intention to meet with you to discuss how we would take this forward and it is hoped that a group of residents and councillors would form a working group to facilitate the ideas that are agreed at this meeting.

We have attached an aerial map of the park together with an illustration of what could be the proposal for the play area.



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

Email: clerk@steyningpc.gov.uk
Email: hazel.roxby@steyningpc.gov.uk

We welcome your thoughts and whether you would be willing to be part of the working group that takes the project forward. We look forward to hearing from you.

Thanking you in anticipation of your support

Kind regards

John Fullbrook

Steyping Parish Council Clerk

Subject: FW: A24 Worthing to Horsham Corridor Feasibility Study

Briefing Note – 6.5

We are to discuss and agree comments for Clerk to send in on behalf of the Committee / Council

From: Jamie Dallen <> **On Behalf Of** CCD Local Transport Plan **Sent:** 14 February 2022 11:40
To: CCD Local Transport Plan < **Subject:** A24 Worthing to Horsham Corridor Feasibility Study

Dear All,

Please find attached further information about the **A24 Worthing to Horsham Corridor Feasibility Study** which will be discussed at the webinar taking place this Thursday 17th February (10am-12). This includes a Frequently Asked Questions document explaining the approach to the feasibility design work through the study including links to download the feasibility designs as well as a feedback form. Links to download the feasibility designs are also provided below.

We would be grateful to receive **feedback form comments by Monday 14th March**. It is not necessary to complete all sections of this form – we would be grateful for comments on the specific feasibility designs of interest. If the timing of returning comments by 14th March presents an issue, for example because of the timing of a Parish Council committee meeting, please get in touch.

If you or a representative of your group or organisation have not yet registered your interest in attending the webinar on 17th February and would still like to attend, please respond to this email at ltf@westsussex.gov.uk and joining instructions will be provided. If you are unable to attend, it is proposed to share a recorded version of the webinar after the main webinar, and this is expected to be made available early in the week commencing 21st February.

You are receiving this email as a representative of an organisation or a group we understand may have an interest in this study. Please respond to this email to let us know if you no longer wish to receive updates about this study.

If you have any questions about the study or this webinar, please get in touch.

Kind regards,
Jamie Dallen

Links to feasibility designs:

- | | |
|---|---|
| • A24/A280 Findon roundabout | A24/A283 Washington roundabout |
| • A24/Grinders Lane/Dial Post South junction (plan 1 of 2)
(plan 2 of 2) | A24/Grinders Lane/Dial Post South junction |
| • A24/A272 Buck Barn junction (plan 1 of 2) | A24/A272 Buck Barn junction (plan 2 of 2) |
| • A24/B2237 Hop Oast roundabout (plan 1 of 2) | A24/B2237 Hop Oast roundabout (plan 2 of 2) |
| • Cycle facilities between Washington and Ashington | |

[Jamie Dallen](#) | Transport Planning and Policy Senior Planner; Transport Planning and Policy Team; Planning Services; [West Sussex County Council](#)
Location: Ground Floor, Northleigh, County Hall, Chichester, PO19 1RQ

Item 6.6

Briefing Note – I'll report back to Committee at the meeting with my initial conversation with our Tree Warden

The following is the background information once again

Lost Woods Project – Request from the Woodland Trust

Here are the emails received from the Woodland Trust

Dear Parish Councils

Further to my previous email regarding ancient woodlands in your ownership I wanted to bring to you attention another branch of our project, the Veteran Tree Recorder initiative. We aim to record, by parish, every ancient and veteran tree across the project area, over a 5-year period; this will be the first time that this has been attempted and will ultimately be rolled out nationally.

In order to achieve this we will be looking for volunteers, who will be trained and equipped to carry out the work. Therefore, If you know of anyone who might be interested in participating, please do let us know.

Kindest regards

Previous email

I am writing to let you know of our project, which is located across the low weald and incorporates your parish or some part of it. Together with our partners – Action in Rural Sussex, Sussex Wildlife Trust and the Small Woods Association – we will be bringing to the project area some wonderful opportunities for restoring ancient woodland and for connecting communities to their woodland heritage. We are already working with Hurstpierpoint PC on restoring two blocks of ancient woodland in their ownership and are hoping that you might also have woodland that might be applicable. To qualify the woodland needs to be ancient, or plantation on an ancient woodland site (PAWS) and be of an area of no more than 3ha. However, for the purposes of community engagement we would welcome the inclusion of woodland of any type or size.

We are currently in the development phase of the project, testing a number of delivery techniques and trialling different ways of working which will help us pull together our second-round application to the National Lottery Heritage Fund (NLHF) next year. This will, if successful, unlock a 5-year

delivery phase and £2.8M of funding and crucially provide us with more resources to provide opportunities for people to join in and help save our ancient woods.

The project has 2 main focuses; to restore and conserve small ancient woodlands and to engage communities in their local wooded areas. We will work with smaller ancient woodland owners to survey and create a plan for the restoration of their woods. Many ancient woods are in poor condition and suffer from fragmentation, a lack of management, invasive species or pressure from high deer numbers. Whatever is having the biggest impact on the woodland biodiversity, we will work with owners to tackle it and allow nature to thrive in these special places once more. We also know that many people are not visiting their local woodlands and unlocking all of the health and wellbeing benefits of doing so, so we are engaging communities and developing opportunities to introduce a diverse audience of people to spending time amongst the trees. We are also developing a detailed training program for woodland owners and managers, engaging schools and creating a Forest School network, and recording ancient and veteran trees.

If you have woodland that could benefit from our project, then I would be very interested to hear from you. I attach a project leaflet and a map of the newly **proposed** project area; however, the boundary is as yet unconfirmed and may be subject to change pending a decision by NHLF. If you do not have woodland that you feel is applicable to the project but know of woodland owners within your parish that do, I would be extremely grateful if you could forward these details on to them.

Very best wishes for the festive season

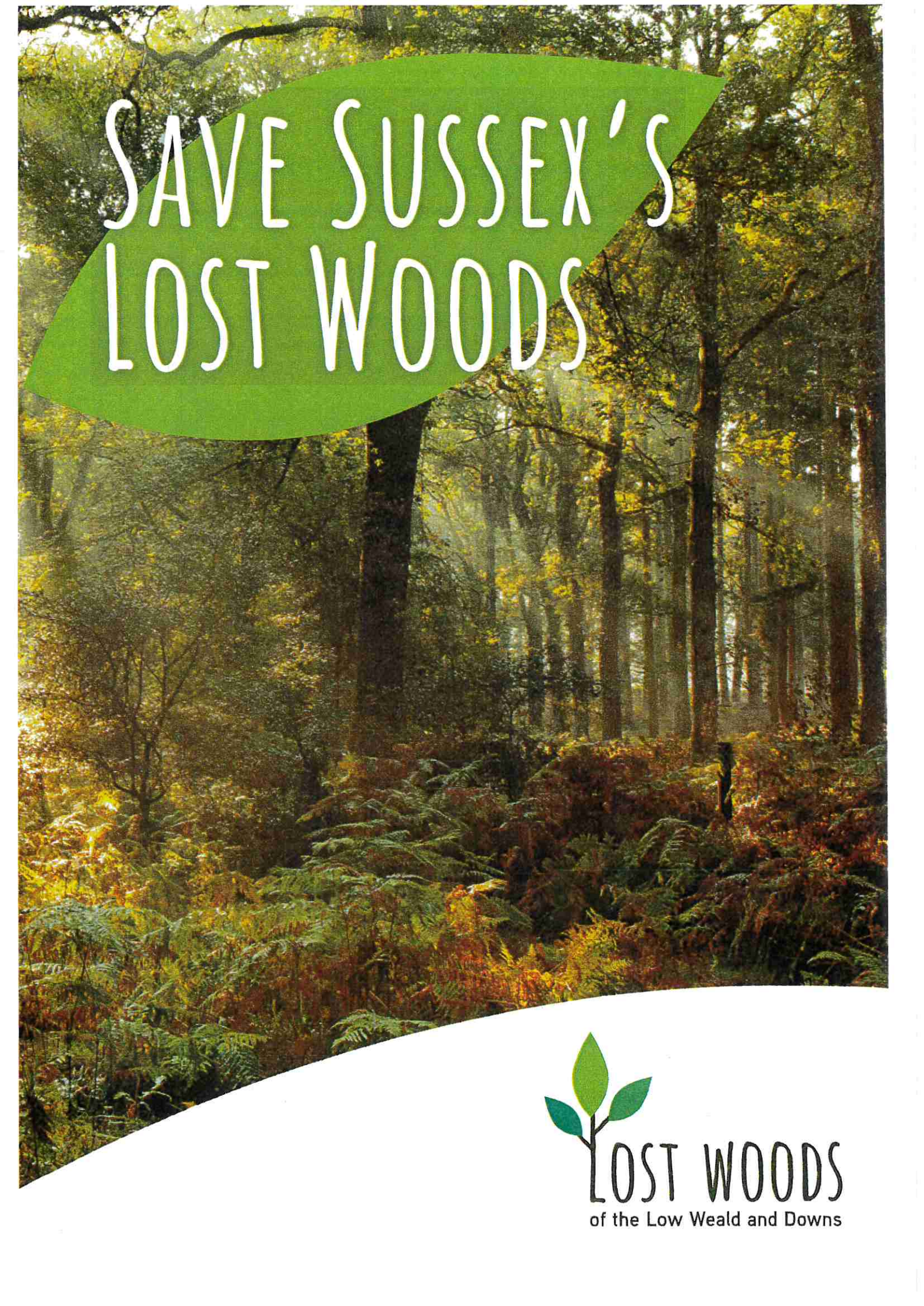
Nicky

Nicky Scott

Project Manager - Lost Woods of Low Weald & Downs

Woodland Trust, Kempton Way, Grantham, Lincolnshire, NG31 6LL





SAVE SUSSEX'S LOST WOODS



LOST WOODS
of the Low Weald and Downs

Lost Woods of the Low Weald and Downs

is a new project made possible by players of the National Lottery.

Lost Woods will restore neglected and damaged woodland in Sussex and protect it for the future. This will create better habitat for our local wildlife, make our woodlands more resilient and help the fight against climate change.

We are working with landowners, community groups and schools to save Sussex's Lost Woods – and we need you!

Do you have a small (under 3ha) ancient woodland, or ancient or veteran trees that you need help with?

Get in touch! We are working with landowners to restore small and fragmented pockets of ancient woodland and protect ancient and veteran trees.

Are you involved with a community group that visits woods, or does activities with trees? Or would like to set up a new group?

We have big plans and are keen to hear from local groups and clubs, including schools and youth groups.

Do you own or manage a wood and need some training?

We are developing new training opportunities – get in touch to find out how we could help you learn new skills or brush up on existing ones.



Ancient woodland is at least 400 years old and is very special because of the complex ecosystems of plants, fungi and wildlife it supports. Just 2.4% of the UK's woods are ancient – Lost Woods will be focussing on restoring ancient woodland.

Hazel dormice are seriously endangered in the UK. Found mainly in southern England, they live in branches in woodland canopy. Their habitat is threatened by development and loss of ancient woodland and hedgerows across the UK. Help us protect them and other native species by getting involved.

We all need trees, and having woodland in great condition benefits us and wildlife. Healthy woods create better habitats for more species, spending time in nature is great for our health and wellbeing, while managing woodland sustainably can create an income for landowners. Help us bring our woodlands back to life!



Have you got ideas to share, or want support?
Please get in touch

lostwoods@woodlandtrust.org.uk

[facebook.com/LostWoodsSussex](https://www.facebook.com/LostWoodsSussex)



----- Lost Woods project area

The Lost Woods project is made possible by players of the National Lottery.

Project partners



Funded by



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From: Steyning Parish Council - Clerk
To: John Fullbrook
Subject: FW: Update on Digital Screens in Rural Car Parks

Briefing Note 6.8 – This is an update email from the HDC department involved with managing the digital screens – I didn't know if committee wanted me to send a message back to Lynda

From: Lynda Spain <Sent: 17 February 2022 13:59>
Subject: Update on Digital Screens in Rural Car Parks

Please find below an update from Barbara Childs at HDC.

Dear Parish Council and Community Partnership Colleagues

We thought it would be a good time to update you on the situation with the above screens. We do understand and share some of the concerns raised by our Community Partnership and Parish Council colleagues, and have set out below what we have been and are doing to take this project forward.

As you know, the timing of the introduction of these screens with touch screen technology in a public setting, for reasons completely outside all of our control, turned out to be most unfortunate. The pandemic meant that people were very nervous about using touch screens. However, they proved to be a useful tool for promoting essential Government health messaging for quite some time.

Given Covid we had to disable the touch screen functionality which would allow greater use of the screens and a wider choice of content.

During the first couple of years after installation, many of the screens have been vandalised or have failed, which we have had repaired on a number of occasions. Council staff were/are having to do very regular checks of all the screens across the district and it quickly became apparent that this was not sustainable going forward. It was clear that we have to find a solution to the ongoing maintenance issue and Screen Social, who provided the screens, made a proposal to undertake this going forward, which provided a good solution to the ongoing issues.

We have surveyed the screens within the last couple of weeks and have recorded where they are damaged, and where the doors and screens are failing, and have provided the supplier with a comprehensive breakdown of all works necessary, which is being done under guarantee in the next few weeks. New supplier warranties will then be issued.

Screen Social, as part of their business model, have been contacting business throughout Horsham District over the last five years to provide a range of services including digital marketing platforms to promote brand awareness and improve trading. It is for businesses in each location, to determine whether they wish to avail themselves of these services or engage other marketing companies to promote their businesses. As part of the contract with Screen Social to maintain and look after the digital screens they have offered to provide free listings for all businesses within each of the local areas on their website. There is no requirement for businesses to opt in for other services.

In early discussions with the communities prior to the installation of the screens we discussed and agreed a range of tourism content that was relevant and easy to maintain and update. This project was not designed to replace local websites, nor provide community messaging, as this function is achieved through local community websites and social media. Parish Council websites also include local governance issues as well as promoting the local area.

Since late 2021, a team of officers from across the Council, including Economic Development and Communications have been working up fresh content, which is tailored for each location and will (if it does not do so at present) include full listing of shops within the relevant village.

We would like to reassure you that we have been extremely careful to ensure that we are meeting the EU grant requirements at all points, and the project has now been checked and signed off, by the LEADER programme management. The funding for the screens was on the basis that we had them available for 5 years, to promote tourism, and that we could not use them for income generation. We can confirm that the Council does not use the screens for this purpose and no income is, or has been, generated for the Council.

Whilst we accept that the screens have not lived up to expectations, we are not able to remove them without incurring considerable expense, and refunding the grant. Therefore, we are now providing relevant content that does not need continual updating by the Council because the screens now link to other websites that the community and others do keep 'live', as well as the business listings by Screen Social, which are under continual development.

In the meantime, the Council would encourage Parish or Community Partnerships to continue to promote their local areas as they have been doing.

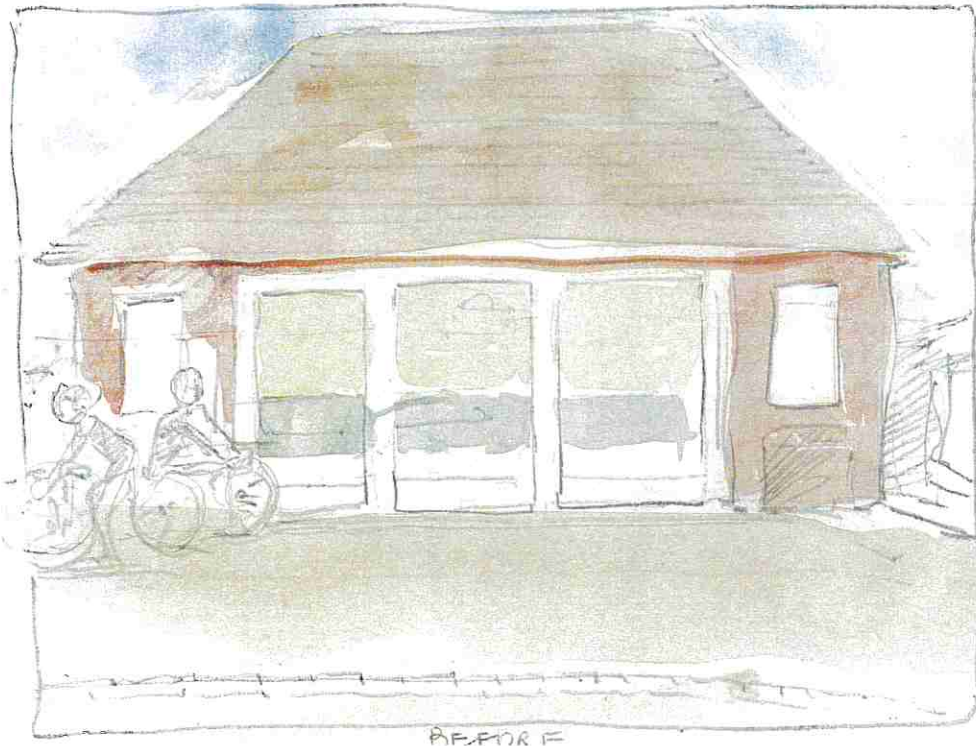
Lynda Spain
Economic Development Officer

Equipment purchases for the - Welcome Back Fund - Beautifying Steyning Public Toilets Scheme

Please note summary of Equipment, Supplier and Costs

With the details of each item then following:

Company	Equipment	Cost
Glasdon	Recycling Bin	£886.73 + VAT
Primrose	Steel Planters	£379.98 + VAT
UK Garden Supplies	Window Box Planters	£85.99 + VAT
TOTAL		£1,352.70 + VAT





(<https://uk.glasdon.com/>)

Basket - 1 item

Product Description	Quantity	Price	Total
Nexus® 200 General Waste / Mixed Recyclables Recycling Bin (Liner: 2 x Metal Liners, Fixing Options: Paving Slab Fixing Bolts x 6 (B), FireSafe: One FireSafe - left hand compartment)	1 x remove (cart.asp?	£886.73	£886.73
delid=156850372&storeid=54729&returnurl=&fromcart=ok)			



- Colour : Black,Green,Grey
- Material : Durapol®
- Application Method / Fixing Method : Con
- Optional Extras : Enevo® bin sensor,Fir
- Depth : 591 mm
- Height : 1177 mm

Recalculate

Subtotal	£886.73
Delivery	£0.00
Tax	£177.35
Total	£1,064.08

Checkout

Primrose.co.uk

Call 0118 9035210

2 x Corten Tall Cube Steel Planters

£189.99 Each



- Protective layer – forms a **stable, self-protecting rust** that requires **no painting or maintenance**
- Corten steel - a fashionable aesthetic which **doesn't compromise structural strength**
- **Cube planter** - create a delightful display with your favourite plants
- Central **drainage hole and bung** make it more convenient to retain/release water
- **Lightweight, versatile, and easily portable** - can be conveniently placed in a location of your choice
- **Maintenance free**

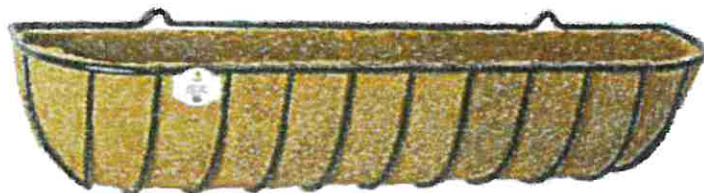
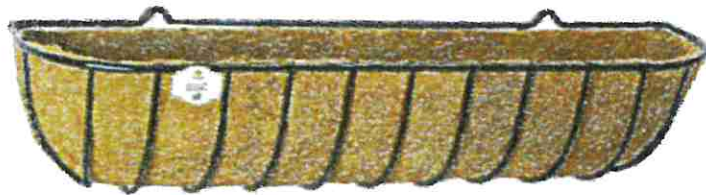
This planter has been made using an innovative material called corten steel. It will arrive looking the same as many other steel planters, but after just a few days of use, it will develop a **protective, rust-like surface**. This layer **protects against further corrosion**, and it is completely unique, so **no two planters are the same**.

Amazon.co.uk

Sold by UK Garden Supplies

Price £85.99 for set of 2

Colour Black : Material Metal



RUDDINGS WOOD
Set of 2 x 122cm
(48") Large Window
Boxes Metal
Rectangular Flower
Trough Containers -
Outdoor Wall
Garden Basket
Planter Box

Brand: RUDDINGS WOOD

£85⁹⁹

£6.99 delivery **February 28 -
March 3.** [Details](#)

[Select delivery location](#)

In stock.

Quantity: 1 ▼

Add to Basket

Buy Now

 [Secure transaction](#)

Dispatches from UK Garden Supplies
Sold by UK Garden Supplies

11/02/2022

Steyning Parish Council

Page 4

16:01

Detailed Income & Expenditure by Phased Budget Heading 31/01/2022

Month No: 10

Committee Report

Amenities Cttee**201 Highways & Lighting**

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
1001 HDC Cleaning Grant	24,620	12,000	(12,620)	24,350			101.1%
Highways & Lighting :- Income	24,620	12,000	(12,620)	24,350			101.1%
4200 Street Light Energy	815	810	(5)	810		(5)	100.6%
4201 Street Light Maintenance	2,015	1,960	(55)	1,960		(55)	102.8%
4202 Lamp Post Testing	1,290	100	(1,190)	100		(1,190)	1290.0%
4210 Road Sweeping	12,145	14,420	2,275	17,300		5,155	70.2%
4211 Town Improvements	0	500	500	1,500		1,500	0.0%
4259 Grit	0	200	200	200		200	0.0%
4260 Pressure wash High St	0	400	400	400		400	0.0%
Highways & Lighting :- Indirect Expenditure	16,265	18,390	2,125	22,270	0	6,005	73.0%
Net Income over Expenditure	8,355	(6,390)	(14,745)	2,080			
<u>301 Playing Fields</u>							
1004 Reimbursed Charges & donations	440	350	(90)	500			88.0%
Playing Fields :- Income	440	350	(90)	500			88.0%
4276 Tree and Hedge Cutting	2,370	4,400	2,030	5,000		2,630	47.4%
4300 Grass Cutting	5,000	5,380	380	5,380		380	92.9%
4309 Tree Reports & Essential works	425	8,330	7,905	10,000		9,575	4.3%

Continued over page

Detailed Income & Expenditure by Phased Budget Heading 31/01/2022

Month No: 10

Committee Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4310 Grounds Maintenance	2,009	2,920	911	3,500		1,491	57.4%
4312 Waste Removal	1,279	1,210	(69)	1,450		171	88.2%
4320 Play Equipment Inspections	1,402	1,100	(302)	1,200		(202)	116.8%
4321 Play Equipment & Maintenance	7,014	1,250	(5,764)	1,500		(5,514)	467.6%
4352 Litter and Bins	2,852	2,080	(772)	2,500		(352)	114.1%
4360 Allotment Maintenance	52	1,300	1,248	3,800		3,748	1.4%
Playing Fields :- Indirect Expenditure	<u>22,403</u>	<u>27,970</u>	<u>5,567</u>	<u>34,330</u>	<u>0</u>	<u>11,927</u>	<u>65.3%</u>
Net Income over Expenditure	<u>(21,963)</u>	<u>(27,620)</u>	<u>(5,657)</u>	<u>(33,830)</u>			
<u>302 Allotments</u>							
1005 Allotment Rents	4,193	4,000	(193)	4,400			95.3%
Allotments :- Income	<u>4,193</u>	<u>4,000</u>	<u>(193)</u>	<u>4,400</u>			<u>95.3%</u>
4253 Water Charges	572	900	328	1,100		528	52.0%
Allotments :- Indirect Expenditure	<u>572</u>	<u>900</u>	<u>328</u>	<u>1,100</u>	<u>0</u>	<u>528</u>	<u>52.0%</u>
Net Income over Expenditure	<u>3,621</u>	<u>3,100</u>	<u>(521)</u>	<u>3,300</u>			
Amenities Cttee :- Income	29,253	16,350	(12,903)	29,250			100.0%
Expenditure	39,241	47,260	8,019	57,700	0	18,459	68.0%
Movement to/(from) Gen Reserve	<u>(9,988)</u>						

From: Steyning Parish Council - Clerk
To: John Fullbrook
Subject: FW: Reopening Rampion 2 Wind Farm Formal Public Consultation

Item 9.1 - Briefing Note – This is for your information and by way of publicity for the local residents.

Dear John Fullbrook,

Reopening Rampion 2 Wind Farm Formal Public Consultation

During the formal Rampion 2 public consultation that we held between 14 July and 16 September last year, we ran an extensive publicity campaign utilising a wide range of radio and newspaper advertising, TV coverage, outdoor events, public notices, posters and billboards. In addition, we also sought to issue leaflets publicising the consultation directly to addresses within 1km of our proposed onshore cable route, 3km around our substation search areas and within 100 metres (m) from the coastline, between Beachy Head and Selsey Bill, and on the Isle of Wight between Seaview and Ventnor.

Unfortunately it has been identified that the leaflet mailing company we used did not issue a leaflet to all the intended addresses within 100m of the coastline. As this was a commitment from us, we are now writing directly to all those addresses which were omitted and providing an additional opportunity to have their say on our draft proposals, as previously presented.

We are aware that as a result of our overall publicity campaign, we have already received many responses from addresses in the areas to which leaflets were not delivered as intended. The consultation documents that were available between 14 July and 16 September last year have not changed. Therefore, if recipients of the letter have previously responded to our consultation they do not need to resend their response. We will have regard to all responses received to date in progressing our proposals.

The reopened consultation period is running for 9 weeks, from 7th February to 11th April, with our proposals to expand the existing Rampion Offshore Wind Farm being found at rampion2.com/consultation.

Following the conclusion of this reopened consultation, a further communication will take place about key decisions and any proposed changes, which may result from the consultation feedback received from statutory organisations, landowners and the Sussex community. We will then hold any further additional consultation where this is necessary as a result of changes made to our scheme.

In the meantime, should you have any questions regarding our reopened consultation, please do not hesitate to contact me.

Many thanks and kind regards,

Chris Tomlinson
Development & Stakeholder Manager
Rampion 2

From: Steyning Parish Council - Clerk
To: John Fullbrook
Subject: FW: SDNPA Town and Parish Council workshop - 16th March 18.30 - 20.00

Briefing Note 9.2 – For your information and possible attendance

From: Chris Paterson <Sent: 17 February 2022 11:47
Subject: SDNPA Town and Parish Council workshop - 16th March 18.30 - 20.00

Dear Clerk,

The SDNPA will hold the next Town and Parish Council meeting on 16th March 2022, 6.30pm – 8.00pm. The meeting will be held virtually on Zoom. An agenda and Zoom meeting invitation will be circulated soon. Please can you notify your Councillors of this date.

The topic for the March meeting will be the Government Consultation on its response to the Glover Landscape Review. I emailed details of this Government consultation to all Town and Parish Councils on 1st February and the workshop will offer an opportunity to hear more from SDNPA officers and Members on this topic and an opportunity to ask questions or seek clarification on any matters.

Kind Regards
Chris

Chris Paterson
Communities Lead
South Downs National Park Authority

South Downs Centre, North Street, Midhurst, West Sussex, GU29 9DH

HELP US TO #RENATURE

