

Published 2nd March 2022

TO ALL MEMBERS OF THE COMMUNITY COMMITTEE :-

Cllrs Lloyd (Chair), Norcross, Bell, Young, I Alexander, S Alexander, Goldsmith, Hanson & Campbell.

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
TUESDAY 8th MARCH 2022 AT 7.30 PM IN THE STEYNING CENTRE**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public.

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence, in accordance with Standing Orders. Please note that under new Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes, which are made available to the public, and also note that other members of the public could be making audio or video recordings for their own purposes.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 8th February 2022. *(Supporting Papers)*
- 5.0 MATTERS ARISING AND ACTIONS** – These items to be taken as read
 - 5.1** C/21/60.2 Clerk to distribute Jubilee Bench specifications - **Actioned**
 - 5.2** C/21/60.5 Clerk to take Water supply works agreement to Full Council for resolution - **Actioned**
 - 5.3** C/21/60.5 Clerk to advise Newman's close residents as to update on Tree and hedgerow works – **Actioned**
 - 5.4** C/21/60.7 Clerk to take 'Landscape review' consultation request to Full Council – **Actioned / See item 6.3**
 - 5.5** C/21/60.8 Clerk to move forward on 'Lost Woods' project - **Actioned / See item 6.6**
 - 5.6** C/21/60.9 Memorial Garden signage working party to report back on further considerations – **Actioned / See item 6.7**
 - 5.7** C/21/60.10 Clerk to apply for 'Pocket Park' funding - **Actioned**
 - 5.8** C/21/60.11 Letter to Abbey Road residents amended and distributed - **Actioned**
 - 5.9** C/21/60.11 Abbey Road Orchard planting and volunteers scheme publicised further including on Web site - **Actioned**
 - 5.10** C/21/60.12 Clerk to register and alert to opportunity for EV Chargepoint at the MPF Car Park - **Actioned**
 - 5.11** C/20/113.3 Support for recycling bin in High Street and check provision for emptying - **Actioned / See item 6.9**
- 6.0 COMMUNITY MATTERS AND OPEN SPACE PROJECTS** *(supporting papers)*
 - 6.1** To discuss and agree whether there is to be an SPC managed Bonfire at each of the Allotment sites at this years 'annual clear-up', and to agree upon the number of skips to be placed at the Allotments to also help enable this clear up event
 - 6.2** Update on Abbey Road voluntary work

- 6.3 As per delegated authority to proceed, to agree a response to the South Downs National Park Authority 'Landscape Review'.
- 6.4 Update from the Playground Working Party regards proposed developments, and to agree the details of the letter to be sent to residents near Chandlers Way re the proposed Pocket Park
- 6.5 To discuss and agree a response to the CCD Local Transport feasibility study
- 6.6 Update from Clerk regards the 'Lost Woods' project
- 6.7 Update from Working Party regards Memorial Gardens signage, and to discuss and agree any actions
- 6.8 Update from HDC on Digital Screens project
- 6.9 Update on Bus Shelter enhancement project

7.0 FINANCE AND GOVERNANCE (*supporting papers*)

- 7.1 To agree the Community Committee Income & Expenditure reports for January 2022

8.0 PROGRESS REPORT – To discuss and agree, if necessary, the following ongoing actions.

- 8.1 C/20/58.14 Cllr Hanson / Clerk to appeal to and approach school for reinstatement of Library Car Park arrangement
- 8.2 C/21/9.5 To discuss a new seven-year deal proposed by HDC regarding the Fletchers Croft licence
- 8.3 C/21/31.5 A date to be set with regards to Tree management plan/Conditioning report meeting
- 8.4 C/21/29.2 Steyning 20mph Highway's scheme working party date to be determined
- 8.5 C/21/31.5 Three quotes sought for replacement and widening of concrete at MPF changing rooms
- 8.6 C/21/50.4 High Street Jet washing (Cllrs Norcross, Lloyd and Hanson attending) - Office to coordinate
- 8.7 C/21/51.4 SPC Memorial Bench and Tree policy to be discussed at all member WP with resident group reps
- 8.8 C/21/60.1 Clerk to view and agree Cricket Astro turf Contractor RAMS when available
- 8.9 C/21/60.2 Clerk to purchase Diversionary signs and liaise with school and school trust regards storage confirmation
- 8.10 C/21/60.2 Committee to decide location for Jubilee Bench installation
- 8.11 C/21/60.3 Bus Shelter beautification working party to convene
- 8.12 C/21/60.5 SPC Tree conditioning report to be completed by contractor as soon as possible
- 8.13 C/21/60.6 Hedgerow working party to be convened
- 8.14 C/21/60.10 Adult gym maintenance to be provided via Wilson Memorial Trust funding
- 8.15 C/21/18.3 Agreement for Pizza Van produced and sent

9.0 INFORMATION / CORRESPONDENCE ITEMS

- 9.1 Re-opening the Rampion 2 Consultation process
- 9.2 SDNP Town and Parish Council meeting on the 16th March 2022

10.0 DATE OF NEXT MEETING – 5th April 2022 at 7.30 pm.

**John Fullbrook,
Clerk to the Council**



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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