

Published 2nd February 2022

TO ALL MEMBERS OF THE COMMUNITY COMMITTEE :-

Cllrs Lloyd (Chair), Norcross, Bell, Young, I Alexander, S Alexander, Goldsmith, Hanson & Campbell.

YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON

TUESDAY 8th FEBRUARY 2022 AT 7.30 PM IN THE STEYPNING CENTRE

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public.

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence, in accordance with Standing Orders. Please note that under new Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes, which are made available to the public, and also note that other members of the public could be making audio or video recordings for their own purposes.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 8th December 2021. (*Supporting Papers*)
- 5.0 MATTERS ARISING AND ACTIONS** – These items to be taken as read
 - 5.1** C/21/50.1.1 Committee grants request for Silver Birch tree planting at Abbey Road – Clerk to inform - **Actioned**
 - 5.2** C/21/50.1.2 Clerk and Roger Brown to visit Abbey Road to check boundary encroachment - **Actioned**
 - 5.3** C/21/50.2 Working party convene to agree location of two finger posts to promote British Legion Memorial Gardens – **Actioned / See item 6.9**
 - 5.4** C/21/50.3 Clerk to send out amended Allotment water services upgrade scope of works – **Actioned / See item 6.3**
 - 5.5** C/21/113.2 Clerk to obtain quotes for Godstalls Lane autumn tree works - **Actioned / See item 6.4**
 - 5.6** C/21/42.3 Next tranche of tree works to be completed on the MPF/Allotment hedgerow – **Actioned / See item 6.4**
 - 5.7** C/21/50.5 Round Hill Romp organisers informed as to decision to allow use of facilities - **Actioned**
 - 5.8** C/21/51.2 Agreed Budget changes taken to F&GP - **Actioned**
 - 5.9** C/21/51.3 Community project priorities taken to F&GP for budget commitments - **Actioned**
 - 5.10** C/21/53.1 Ouse and Adur Rivers Trust newsletter information and request publicised - **Actioned**
- 6.0 COMMUNITY MATTERS AND OPEN SPACE PROJECTS** (*supporting papers*)
 - 6.1** Jubilee celebrations – to consider a request for financial support from the Jubilee Street Party Committee to include agreement for the purchase of Road Closure Signs for future events and any other recommendation
 - 6.2** To consider a proposal from the Steypning in Bloom group for extra planting to be installed adjacent the Bus Shelter with a request for financial support for this and other High Street planting to be considered under the Town Improvement budget line for next year 2022/23.

- 6.3 Update from the Clerk with regards to the Rublees Allotment Water supply service upgrade
- 6.4 Update from the Clerk to review recent Tree and Hedgerow works, plus to discuss planned works.
- 6.5 To discuss and agree whether to reconvene the Hedgerow Working Party, and to agree representation.
- 6.6 To consider the request from the South Downs National Park authority for our Parish Council to respond to the recent 'Landscape Review' and discuss and agree any actions
- 6.7 To consider the application from the Steyning Cricket Club for installation of a new Astro Turf strip on the Steyning Municipal Playing Field (MPF)
- 6.8 To discuss whether to support the 'Lost Woods' Project as per request from the Woodland Trust and agree any actions
- 6.9 Update from the Memorial Garden Signage Working Party, and to discuss and agree wording for the proposed 'Finger Post' installations as per supporting papers.
- 6.10 Update from the Playground Working Party regards proposed developments, plus to consider subsequent applications for financial support from HDC and the Wilson Memorial Trust.
- 6.11 To discuss and agree to distribute letters to Steyning Residents in the Abbey Road area to publicise the imminent planting of the Orchard at the Abbey Road village Green.
- 6.12 To consider the recent correspondence from West Sussex County Council regards their EV Chargepoint Network initiative and agree any actions

7.0 FINANCE AND GOVERNANCE *(supporting papers)*

- 7.1 To agree the Community Committee Income & Expenditure reports for November & December 2021

8.0 PROGRESS REPORT – To discuss and agree, if necessary, the following ongoing actions.

- 8.1 C/20/58.14 Cllr Hanson / Clerk to appeal to school for reinstatement of Library Car Park arrangement
- 8.2 C/20/113.3 Support for recycling bin in High Street – Office to find out more information regards provision
- 8.3 C/21/9.5 To discuss a new seven-year deal proposed by HDC regarding the Fletchers Croft licence
- 8.4 C/21/18.3 Agreement for the Pizza Van to be produced and agreed by Chair and Vice Chair
- 8.5 C/21/29.2 Steyning 20mph Highway's scheme working party date to be determined
- 8.6 C/21/31.5 A date to be set with regards to Tree management plan/Conditioning report meeting
- 8.7 C/21/31.5 Three quotes sought for replacement and widening of concrete at MPF changing rooms
- 8.8 C/21/50.4 High Street Jet washing (Cllrs Norcross, Lloyd and Hanson attending) - Office to coordinate
- 8.9 C/21/51.4 SPC Memorial Bench and Tree policy to be discussed at all member WP with resident group reps

9.0 INFORMATION / CORRESPONDENCE ITEMS

- 9.1 To recognise Steyning Cricket Club's successful application and installation of a Defibrillator at the MPF

10.0 DATE OF NEXT MEETING – 8th March 2022 at 7.30 pm.

John Fullbrook,
Clerk to the Council



Parish Clerk: John Fullbrook
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