

Joint Burial Authority of Bramber, Steyning & Upper Beeding Parish Councils

12 January 2022

Dear Councillor,

There will be a meeting of the **Joint Parishes Cemetery Committee** on **Wednesday 19 January 2022** in the small room at **Beeding and Bramber Village Hall**, commencing at **7.00pm** and to which you are hereby requested to attend.

Yours sincerely,

Colette Harber

Clerk to the Committee

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Members of the public have a right to attend, and are herewith invited  
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AGENDA

- J:0122:01** To receive apologies for absence
J:0122:02 To receive questions from the public
J:0122:03 Declaration of personal or prejudicial interest by Committee members on any of the agenda items below
- J:0122:04** To agree the minutes of the meeting held on Wednesday 28 April 2021
J:0122:05 Matters arising from the minutes not covered elsewhere on the agenda
- J:0122:06** To receive the draft Management Accounts to 31 December 2021
J:0122:07 To receive and discuss any matters relating to the following papers:
- copy of the Cemetery plan to 12 January 2022
- data re interment of burials and cremated remains to 12 January 2022
- Cemetery Clerk's report
- J:0122:08** To review the number of JPCC meetings held each year as stated on the Standing Orders down from three meetings to two meetings per year plus the Annual General Meeting, plus receiving a written quarterly Cemetery report. Additionally, to agree that, if only one Councillor from each Parish Council can attend the JPCC meeting, the meeting would be quorate.
- J:0122:09** To review the current Cemetery fees and charges for the forthcoming year ending 31 March 2023

- J:0122:10** To consider a consultation paper from the Department of Environment Food and Rural Affairs entitled '*Consultation on Amendments to the Environmental Permitting (England and Wales) Regulations 2016 as applied to Groundwater Activities and related Surface Water Discharge Activities*'
- J:0122:11** To note the response to above consultation paper by the National Association of Local Councils (NALC)
- J:0122:12** To agree to undertake a Tier 1 Hydrogeological Risk Assessment of Botolphs Cemetery as advised by the Institute of Cemetery and Cremation Management (ICCM) at a cost to be advised.
- J:0122:13** To consider becoming a member of the ICCM at a cost of £95.00 per year.
- J:0122:14** Correspondence, if any
- J:0122:15** Matters for information and discussion, or for inclusion in a future agenda
- J:0122:16** To agree the date of next JPCC meeting

Colette Harber
Cemetery Clerk