



The Steypning Centre
Fletchers Croft
Steypning
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**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE YOU ARE
HEREBY SUMMONED TO AT THE STEYPNING CENTRE TO BE HELD ON MONDAY
13TH DECEMBER 2021 AT 7.30PM.**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place. Any equipment used in the Steypning Centre and plugged into the main electrical supply must be PAT tested

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda or (preferably) to answer questions which have been submitted in writing to the Deputy Clerk by 12. noon on Friday 10th December 2021.
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting of Monday 22nd November 2021
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1 96.1** Request dates for a meeting for the new Year with Richborough – **Actioned.**
 - 5.2 96.5** The fence at the side of Steypning Centre to be done as soon as possible – **Actioned**
 - 5.3 96.6** – Double Plug Socket at Bus Shelter - **Actioned**
 - 5.4 101.4** - Purchase new Projector – **Actioned**
 - 5.5 102.2 Budget 2022-23** - Budget to be recommended to F&GP subject to an increase from £3,500 to £4,500 for gas and the setting up of a Major Item expenditure Earmarked Reserve of £5,000 which will be added to each year. - **Actioned**
 - 5.6 102.3** - Blinds to be purchased with left over budget up to the value of £400.00 - **March 2022**
 - 5.7 103.1** - Order the partition service - **Actioned**
 - 5.8 104.1** – Update on Historic Buildings project - **Cllr Ian Alexander**
- 6.0 PLANNING APPLICATIONS**
 - 6.1 DC/21/2597** – Foxhall Farm, Kings Barn Lane – Creation of External walls to existing barn building.
 - 6.2 DC/21/2614** – Weston, Saxon Road – Surgery x 3 Horse Chestnut
 - 6.3 DC/21/1970** - Hammes Farm Washington Road - Erection of a two storey side extension
 - DC/21/2539** - Green and Healthy, 70 High Street - Installation of an air conditioning unit to the western internal wall, with ducting leading to an external unit positioned at the rear (Listed Building Consent)
 - 6.4 DC/21/2692** - 6 Penlands Vale - Construction of a front facing dormer.



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- 6.5 DC/21/2598 – Dukes House, 1 Dukes Lane** - Demolition of existing conservatory and erection of a single storey side extension.
- 7.0 AMENDED PLANS**
- 7.1 DC/21/1069 – 28 Portway** - Erection of new boundary wall, with timber inserts, to north, south and Western boundaries.
- 7.2 DC/21/1620 – Barclays Bank PLC** - 40 High Street -Change of use of first floor from offices (Use Class E) to a residential use (Use Class C3) comprising of 1 apartment and 1 holiday let with associated internal and external alterations and additions. (Full Application)
- 8.0 LATE PLANS**
- 8.1** None at time of printing
- 9.0 ENFORCEMENT NOTIFICATIONS**
- 9.1** None at time of printing
- 10.0 PLANNING DECISIONS FROM HDC and SDNP APPLICATIONS PERMITTED**
- 10.1 DC/21/1389 - The Maltings Church Street** - Part demolition of existing garage and conversion of remaining into a utility room with associated works. Erection of single storey rear extensions and a first floor extension.
- 10.2 DC/21/2216 - 57 Coombe Road** - Removal of existing side utility room projection, erection of a replacement single storey side utility room extension and enlargement of existing garage.
- 10.3 DC/21/2423 - 47 Goring Road** - Non Material Amendment to previously approved application DC/20/0021 (Erection of a two storey side extension and basement) to allow for the removal of a door and installation of a window to the East elevation.
- 11.0 DEPUTY CLERKS REPORT FOR STEYNING CENTRE**
- 11.1** Bookings - update
- 11.2** Film nights - update
- 11.3** LED Lighting 2nd Phase - to receive an Update
- 11.4** Bus Shelter – letter from a volunteer driver for Steyning Mini Bus Association.
- 12.0 FINANCIAL ITEMS**
- 12.1 Income and expenditure report for September and October 2021** – to accept the reports as a correct record of the finances.
- 12.2 Budget – 2022-23** – Smartwood Flooring quote Update from Deputy Clerk
- 13.0 CORRESPONDENCE/INFORMATION.**
- 13.1** None for this meeting
- 14.0 DATE OF NEXT MEETING** - Monday 24th January 2022 at 7.30pm

John Fullbrook
Clerk to the Council