
COMMUNITY COMMITTEE MEETING HELD ON TUESDAY 2nd NOVEMBER 2021 AT 7.30PM AT THE STEYPING CENTRE

Present: Cllrs I Alexander (Vice Chair), Norcross, Goldsmith, S. Alexander, Campbell, Hanson and Young,

Clerk: John Fullbrook

Members of the public: Five {including Cllrs S. Sullivan and G. Sullivan}

Meeting Commenced : 7.30pm

MINUTES

C/21/35 APOLOGIES FOR ABSENCE

ACTIONS

- 35.1** Apologies were received from Cllrs Bell and Lloyd.
In Cllr Lloyds absence, Cllr I Alexander as Vice Chair of this committee presided over proceedings

C/21/36 DECLARATIONS OF INTEREST AND DISPENSATIONS

- 36.1** None

C/21/37 QUESTIONS FROM THE FLOOR

- 37.1** None

C/21/38 MINUTES OF PREVIOUS MEETINGS

- 38.1** Cllr Campbell **proposed** an amendment by way of substitution to the text within the draft minutes of the 7th September meeting under item 31.2.1, **seconded** by Cllr Goldsmith, and then read out a statement detailing the proposed change to the narrative. {Full text can be found on Web Site recording from 2 Min. 10 secs}. **Not agreed 2 For {RG, PC} 4 Against {IA, DH, CY, SA} 1 Abstained {JN}**
- 38.2** Cllr Young made a statement concerning her seconding of the motion under 32.2.1, in response to Cllr Campbell's statement, saying that her seconding of the motion was not that she felt that the slide was 'dangerous', rather she thought it best removed from service as the situation had been so contentious, and that it would need to be removed in preparation for the proposed 'pocket park' anyway. Cllr I. Alexander **proposed, seconded** by Cllr S. Alexander to accept the minutes of the 7th September as a true and fair record. **Agreed. 4 For {IA,DH, SA, CY}, 1 Against {PC}, 2 Abstained {JN,RG}**

C/21/39 MATTERS ARISING AND ACTIONS – These items were taken as read except items 39.3 - see below

- 39.1** Pizza Van's use of MPF car park end date to be determined – **Actioned**
- 39.2** Insurance documents and risk assessment received for Abbey Road Pond works - **Actioned**
- 39.3** Deputy Clerk to chase HDC for Cleansing grant receipts – **Actioned**
{Two applications have been made to HDC – the due amount being £24,610}
- 39.4** Deputy Clerk to ensure Abbey Road grass cutting is completed early - **Actioned**

- 39.5 The Children's Play Area Slide at Chandlers way to be removed - **Actioned**
- 39.6 D. Clerk to obtain visibility protocols for highways verges and respond to enquiry about potential re-wilding – **Actioned/ See item 42.2**
- 39.7 Clerk to convene an all-councillor working party to discuss possible play equipment installations - **Actioned/ See item 41.4**
- 39.8 Gain three quotes and complete works on water tank replacement at MPF changing rooms - **Actioned**
- 39.9 Cllr Goldsmith asked for information that Cllr Lloyd said he would forward from insurance company and equipment engineers to councillors; however, this was not noted as a matter arising in the minutes – The Clerk said he would have no problem sending out the information **CLERK/ Cllr Lloyd**
- C/21/40 COMMUNITY MATTERS**
- 40.1 To discuss the SCO proposal to plant an Orchard at Abbey Road as per supporting papers. Cllr S. Alexander raised the need for a tidying of the northern boundary, which can be completed by the team of volunteers. Cllr I. Alexander **proposed, seconded** by Cllr Norcross that committee accepts the proposal from the Steyning Community Orchard group to put a community orchard on the Abbey Road village green {as per supporting papers}. **Agreed** **CLERK**
- C/21/41 FINANCE**
- 41.1.1 Cllr I. Alexander **proposed, seconded** by Cllr Norcross that the Community Income and Expenditure reports for the August 2021 period be accepted as a true and fair record. **Agreed**
- 41.1.2 Committee wanted to discuss at future meetings possible High Street Bin painting, Street Jet Washing operatives and writing letters to High Street shop owners about birds' droppings and gutter issues. **CLERK**
- 41.2 Priorities for Community works/projects to be completed over the next five years. The Clerk once again attempted to obtain the Committee's intentions in terms of community projects. The Clerk to send out the list of projects once again to committee members so that a consolidated list could be brought to the next meeting for further discussion. At this point there was an extended period of disruption in the meeting and it was dealt with by the following proposal. Cllr S. Alexander **proposed, seconded** by Cllr Norcross that under Standing Order 2b that Cllr Goldsmith no longer be heard from in this meeting. **Agreed** **CLERK**
- Cllr Goldsmith then left the meeting.*
- 41.3 Committee discussed the Community Budget for the forthcoming fiscal year - 2022/23 as per Papers prepared by the Clerk. To be brought back and agreed at next meeting - with councillors to contact the Clerk with points raised or suggestions in the meantime. Clerk to check further details for Lamp post testing and maintenance for Adult Exercise Area. **CLERK**
- 41.4 Following recommendations from the Playground Working Party. These recommendations to be brought forward to next meeting with another working party taking place, if possible, to further discuss. **CLERK**
- C/21/42 MEMORIAL PLAYING FIELD AND OTHER OPEN SPACE**
- 42.1 To receive an update from the Clerk regards playground works. The Clerk supplied a table showing remedial works both completed and yet to be completed following the Wicksteed annual inspection. Adult Exercise Area still needs attention. **CLERK**

- 42.2** To discuss possible support for re-wilding of grass verges as per supporting papers. The Deputy Clerk has been working with other authorities and the residents since the last meeting, and the proposal is currently being discussed directly between the residents and WSCC.
- 42.3** To discuss details for the next tranche of tree works for the hedge on the boundary of the MPF and the Allotments as per supporting papers. Cllr I. Alexander **proposed, seconded by** Cllr S. Alexander that the clerk obtains quotes for Hedge works on the MPF for two heights of 3.5 and 4 meters. **Agreed** **CLERK**
- 42.4** The committee received the grass cutting report.
- C/21/43 PROGRESS REPORT**
- 43.1** C/20/58.14 Cllr Hanson / Clerk to appeal to school for reinstatement of Library Car Park arrangement. - There hasn't been a Chairman of the School Board appointed to be able to discuss this issue. **Ongoing** **Cllr Hanson**
- 43.2** C/20/59.3 Memorial / Celebration tree policy to be reviewed. **Ongoing** Details have been kindly supplied by the SCO to assist this process **CLERK**
- 43.3** C/20/113.2 Clerk to obtain quotes for Godstalls Lane autumn tree works - One quote has been obtained and others are being sought - **Ongoing** **CLERK**
- 43.4** C/20/116.4 Chandler's Way project consultation papers to be re sent to councillors and brought back to committee. - The Clerk informed that there has been a site meeting and more detailed papers will be sent out and the item will come to next meeting. **Ongoing** **CLERK**
- 43.5** C/21/9.6 2 Newham Lane letter to be drafted by Cllrs Lloyd, Campbell, and the Clerk - **Ongoing** **CLERK**
- 43.6** C/20/9.5 Cllr Lloyd to speak to HDC regarding adding play equipment moved at HDC expense, if needs be, onto Fletchers Croft licence - **Ongoing** **CLERK**
- 43.7** C/20/18.1 'A' Frame to be purchased for notification purposes in MPF Car Park with dates and times interchangeable - **Ongoing** **CLERK**
- 43.8** C/20/18.3 Licence agreement for the Pizza Van to be produced and agreed by Chair and Vice Chair – **Ongoing** **CLERK**
- 43.9** C/21/21.11 Clerk to obtain quotes for Allotment water service enhancement works - **Ongoing** **CLERK**
- 43.10** C/21/29.2 Steyning 20mph Highway's scheme working party date to be determined - **Ongoing** **CLERK**
- 43.11** C/21/31.2 Chairman and Clerks office to prepare any reports necessary on the issue of playground safety and unfounded allegations made against the Council and report to Full Council if appropriate – **Actioned**
- C/21/44 DATE OF NEXT MEETING – 7th December 2021 at 7.30 pm.**
- 44.1** *Committee ran out of time to complete business, so the Chair closed the meeting at 10.02pm* **CLERK**

Signed: Date: 7th December 2021
Chair

A recording of this meeting can be found using the following link:
https://youtu.be/l-xgR68M_yA

