

Published 1st December 2021

TO ALL MEMBERS OF THE COMMUNITY COMMITTEE :-

Cllrs Lloyd (Chair), Norcross, Bell, Young, I Alexander, S Alexander, Goldsmith, Hanson & Campbell.

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
WEDNESDAY 8th DECEMBER 2021 AT 7.30 PM IN THE STEYPNING CENTRE**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public.

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence, in accordance with Standing Orders. Please note that under new Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes, which are made available to the public, and also note that other members of the public could be making audio or video recordings for their own purposes.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 2nd November 2021. *(Supporting Papers)*
- 5.0 MATTERS ARISING AND ACTIONS** – These items to be taken as read
 - 5.1** C/21/39.9 Information from Insurance company and equipment engineers to be distributed to committee members with regards to recent playground safety checks.- **Actioned**
 - 5.2** C/21/40.1 Clerks Office to inform the Steypning Community Orchard group as to the agreed motion that a new Orchard can be planted on Abbey Road - **Actioned**
 - 5.3** C/21/41.1 High Street Jet washing, Bird droppings and Gutter Issues to be discussed at next meeting – **See item 6.4**
 - 5.4** C/21/41.2 Prioritising Community Projects – Prompt Councillors for a response ahead of next meeting - **Actioned**
 - 5.5** C/21/41.3 Clerk to find out more about Lamp Post testing and Adult Exercise area maintenance costings - **Actioned**
 - 5.6** C/21/41.3 Update Community Budget paper for next meeting – **See item 7.3**
 - 5.7** C/21/41.4 Playground Working Party to be convened - **Actioned**
 - 5.8** C/21/42.1 Clerk to update Cllrs on any outstanding Playground maintenance issues - **Actioned**
 - 5.9** C/21/43.2 Draft Memorial Tree / Bench Policy to be brought back to Community Committee - **Actioned/See item 7.4**
 - 5.10** C/21/43.5 Newham Lane Letter to be sent - **Actioned**
- 6.0 COMMUNITY MATTERS** *(supporting papers)*
 - 6.1** Update from the Abbey Road Village Green volunteers group regards recent workdays and to discuss and agree a request to plant additional trees as per supporting papers and any other actions as necessary
 - 6.2** Report from the Royal British Legion representative with regards to the Steypning Memorial Gardens and to discuss and agree any actions relating to the report and associated supporting papers

- 6.3** Update with regards to the Rublees Allotment Water supply service upgrade and any other SPC Allotment Matters and to discuss and agree any actions necessary
- 6.4** High Street Jet washing, Bin Cleaning and Gutter and Bird Dropping issues – To discuss and agree any proposed actions
- 6.5** To discuss and agree that the Steyning Round Hill Romp should take place and have access to the MPF changing rooms if needed

- 7.0 FINANCE AND GOVERNANCE** *(supporting papers)*
 - 7.1** To agree the Income & Expenditure reports for September & October 2021
 - 7.2** To receive the proposed budget paper from the Clerk and to discuss and agree to recommend to F&GP Committee the Community Committee budget for the next fiscal year – 2021/22
 - 7.3** To discuss and agree the Community projects to be proposed to be completed for the next fiscal year 2021/22
 - 7.4** To receive a draft SPC Memorial Bench and Tree policy document and to discuss and agree any actions.
 - 7.5** Update from Clerk on Swimming Pool payments for the last two years
 - 7.6** To receive notification regards the Steyning PC '2021/22 Winter Plan'
 - 7.7** To receive the SPC Grass Cutting report

- 8.0 PROGRESS REPORT** – To discuss and agree, if necessary, the following ongoing actions.
 - 8.1** C/20/58.14 Cllr Hanson / Clerk to appeal to school for reinstatement of Library Car Park arrangement
 - 8.2** C/20/113.2 Clerk to obtain quotes for Godstalls Lane autumn tree works
 - 8.3** C/20/113.3 Support for recycling bin in High Street – Office to find out more information regards provision
 - 8.4** C/20/7.3 Clerk to collect quotes for Allotment water service enhancement works
 - 8.5** C/20/9.5 Cllr Lloyd to speak to HDC regarding adding play equipment moved at HDC expense, if needs be, onto Fletchers Croft licence
 - 8.6** C/20/18.1 'A' Frame to be purchased for notification purposes in MPF Car Park with dates and times interchangeable
 - 8.7** C/20/18.3 Licence agreement for the Pizza Van to be produced and agreed by Chair and Vice Chair
 - 8.8** C/20/29.2 Steyning 20mph Highway's scheme working party date to be determined
 - 8.9** C/21/42.3 Next tranche of tree works to be completed on the MPF/Allotment hedgerow – quotes to be obtained
 - 8.10** C/21/31.5 A date to be set with regards to Tree management plan/Conditioning report meeting
 - 8.11** C/21/31.5 Three quotes sought for replacement and widening of concrete at MPF changing rooms

- 9.0 INFORMATION / CORRESPONDENCE ITEMS**
 - 9.1** To receive the Ouse and Adur Rivers Trust newsletter and to discuss and agree any actions

- 10.0 DATE OF NEXT MEETING – 8th February 2021 at 7.30 pm.**

**John Fullbrook,
Clerk to the Council**