

Published 17th November 2021

**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE YOU ARE
HEREBY SUMMONED TO AT THE STEYPNING CENTRE TO BE HELD ON MONDAY
22ND NOVEMBER 2021 AT 7.30PM.**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place. Any equipment used in the Steypning Centre and plugged into the main electrical supply must be PAT tested

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda or (preferably) to answer questions which have been submitted in writing to the Deputy Clerk by 12. noon on Friday 19th November 2021.
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting of Monday 25th October 2021
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1 83.1 – DC/21/2233 - Land North of Glebe Farm and Kings Barn Lane** – Send Objection to HDC – **Actioned**
 - 5.2 84.1** – New equipment tested at the last meeting. – **Actioned** - Update by Deputy Clerk
 - 88.4 – High Street Toilets** - Return to 2 cleans per day from 3. **Actioned.** Extra cleans will be in place for the late night shopping on 1st December.
 - 5.3 88.5 - Boundary Fence**– Close board fence has been put up – **Actioned**
 - 5.5 89.1 – Budget 2022-23** - Create wish list for budget items - **see item 11.2**
 - 5.6 89.2 – Double Plug Socket at Bus Shelter** - Quote awaited
- 6.0 PLANNING APPLICATIONS**
 - 6.1 DC/21/2394 – 141 Shooting Field** – Demolition of 2 x residential dwellings and all ancillary structures. Construction of 14 x 2 bedroom apartments with secure and covered cycle storage, car parking provision and refuse enclosure
 - 6.2 DC/21/2370 – Foxhall Farm, Kings Barn Lane** – Erection of a single storey oak framed orangery to the rear.
 - 6.3 DC/21/2392 – Chestnut Cottage, 57 Goring Road** – Demolition of existing rear extension. Erection of a single storey rear extension with associated landscaping and new air source heat pump to the front elevation.
 - 6.4 DC/12/2362 – 3 Dukes Yard** – Creation of a rear dormer to replace existing rooflights and enlargement and alterations to 3 dormers to the front and rear. Conversion of part integral garage to form home office. Alterations to fenestration and associated external alterations.

- 6.5 **DC/21/2488 – 2 Old Market Square, Station Road** – Surgery to 1 Ash Tree (works to trees in a conservation area)
- 6.6 **DC/21/2414 – 4 Elm Grove Terrace, Elm Grove Lane** – Conversion of loft and installation of rooflights to front and rear
- 6.7 **DC/21/2507 – 7 Penlands Rise** – Demolition of existing garage and erection of a single storey side extension. Loft conversion incorporating creation of a rear dormer, installation of front and rear rooflights
- 6.8 **DC/21/2493 & 94 – 12 Church Street** – Removal of non-original walls and partitions, installation of replacement and 1 new timber-framed windows, replacement of ground-slab, re-exposure of rear gable timbers, replacement of defective lintel in living room, replacement of clay pegs-tiles of main roofs eastern slope, in-filling of 2 side facing window openings and installation of 3 conservation area style skylight windows, demolition of ground storey floor storey height chimney-breast within kitchen, restraint of eaves level of the first-floor storey height of right flank wall, remedial works and replacements to rotted timbers of right flank wall, removal of eastern wall and internal wall of rear store, installation of w.c and wash-hand basin in cloakroom en-suite to first floor front bedroom, and construction of timber framed rear storm-porch (Householder and listed LBC)
- 6.9 **DC/21/2495 – The Mount, Roman Road** – Variation of condition 1 of previously approved application DC/21/0715 (extensions and alterations to existing roof, comprising half-hipped roof extensions to sides, replacement of front dormer with 2 dormers and construction of a rear dormer) to allow for alterations to the roof design.
- 6.10 **DC/21/2425 – Honeys 25-27 Church Street** – installation of rooflight to rear elevation (LBC)
- 7.0 **LATE PLANS**
- 7.1 None at time of printing
- 8.0 **ENFORCEMENT NOTIFICATIONS**
- 8.1 **EN/21/0503 21/10/2021 91 Penlands Vale, Steyning** - Alleged: removal of section of boundary wall and excavation of concrete and soil from rear of property
- 9.0 **PLANNING DECISIONS FROM HDC and SDNP**
- APPLICATIONS PERMITTED**
- 9.1 **DC/21/2019 -2 Newham Lane** - Erection of a front porch and single storey side extension, with alterations to existing rear extension.
- 9.2 **DC/21/1562 - Claytiles Bostal Road** - Surgery to 1x Ash Decision
- 9.3 **DC/21/1536 - The Beeches Coxham Lane** - Replacement of all existing windows with casement windows.
- 9.4 **DC/21/1995 - The Beeches Coxham Lane** - Erection of a 2 car oak framed garage with tiled roof Decision:
- 9.5 **DC/21/2056 - 4 Saxon Road** - Loft conversion with increased ridge height, extended side gables, rear dormer and front rooflight.
- 9.6 **DC/21/2098 - 27 High Street** - Internal alterations with erection of a stud partition to create a W.C (Listed Building Consent).
- 9.7 **DC/21/2150 - Church of St. Andrew and St. Cuthman Vicarage Lane** - Erection of 1x non-illuminated free-standing sign.
- 9.8 **DC/21/2340 - 75 High Street** - Fell x1 leylandii (Works to trees in Conservation Area)
- WITHDRAWN**
- 9.9 **DC/21/2108 - Hammes Farm Washington Road** - Conversion of open barn to an annexe, including new ridge height and rear dormers
- 10.0 **DEPUTY CLERKS REPORT FOR STEYNING CENTRE**
- 10.1 Bookings - update
- 10.2 Film nights - update
- 10.3 LED Lighting 2nd Phase - to receive an Update

- 11.0 FINANCIAL ITEMS**
- 11.1 Income and expenditure report for September and October 2021** – to accept the reports as a correct record of the finances.
- 11.2 Budget – 2022-23** – To discuss the wish list created at the last meeting for items to be considered in the 2022-23 budget.
- 11.3 Partition Service** - to discuss and agree to undertake the service to the partitions – last done in 2017
- 12.0 CORRESPONDENCE/INFORMATION.**
- 12.1** None for this meeting
- 13.0 DATE OF NEXT MEETING** - Monday 13TH December 2021 at 7.30pm

John Fullbrook
Clerk to the Council