



The Steypning Centre, Fletchers Croft, Steypning
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TO ALL MEMBERS OF THE SPC NEIGHBOURHOOD PLAN STEERING COMMITTEE

Cllrs Northam, Norcross, Young and Bell. SPC Resident representative members Mr Russell Barnes, Mr Nick Muggridge, Mrs Mariella Alexander, Mr Paul Cotton, Mr Murray van der Poll and Mr Paul Maidment

**YOU ARE HEREBY SUMMONED TO AN EXTRAORDINARY MEETING OF THIS COMMITTEE
TO BE HELD ON WEDNESDAY 10TH NOVEMBER 2021 AT 7 PM IN THE STEYNING CENTRE**

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING BUT SPACE IS LIMITED SO WE ASK THAT
THOSE WISHING TO ATTEND PLEASE INFORM THE PARISH OFFICE IN ADVANCE OF THE MEETING**

*Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting.
The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public.*

AGENDA

1.0 ELECTION OF CHAIRMAN – to elect a chairman for this meeting

2.0 APOLOGIES FOR ABSENCE – to receive and accept apologies for absence

3.0 DECLARATIONS OF INTEREST – disclosure by members present of personal interests regarding matters on the agenda, and whether they believe their interest is prejudicial under the terms of the SPC Code of Conduct.

4.0 QUESTIONS FROM THE FLOOR – *Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions or (preferably) to answer questions which have been submitted in writing to the Clerk by noon on Monday 8th November 2021.*

5.0 MINUTES. – To agree the draft minutes for the meeting held on the 26th October 2021 as a true and fair record

6.0 CONFIDENTIAL SESSION

To resolve, under the Public Bodies (Admissions to Meetings) Act 1960, in accordance with Standing Orders 3d to exclude the press and public on the grounds that the confidential matters to be discussed under item 7 may involve disclosure of personal or privileged information which would be inappropriate to put in the public domain.

7.0 SPC NEIGHBOURHOOD PLAN (Supporting papers)

7.1 STEERING COMMITTEE'S RESPONSE TO THE CLARIFICATION NOTE FROM THE EXAMINER

To receive the most recent draft response to the examiner, plus additional comments from members and other Councillors. Then with assistance from the SPC N.Plan consultant, to discuss and agree to recommend a final draft document to SPC Full Council in order to respond to the Examiners clarification note, and hence for submission to Horsham District Council

7.2 TO DISCUSS AND AGREE A MOTION TO BE RECOMMENDED FOR FULL COUNCIL

To discuss and agree a recommendation to go to SPC Full Council for an accompanying Motion as per supporting papers, so as to more clearly establish when the 'made' SPC Neighbourhood plan could be reviewed

8.0 INFORMATION/CORRESPONDENCE ITEMS

None at time of publication



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

Email: clerk@steyningpc.gov.uk
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9.0 DATE OF NEXT MEETING – TBC

**John Fullbrook,
Clerk to the Parish Council**