

Published 28th October 2021

TO ALL MEMBERS OF THE COMMUNITY COMMITTEE :-

Cllrs Lloyd (Chair), Norcross, Bell, Young, I Alexander, S Alexander, Goldsmith, Hanson & Campbell.

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
TUESDAY 2nd NOVEMBER 2021 AT 7.30 PM IN THE STEYNING CENTRE**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public.

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence, in accordance with Standing Orders. Please note that under new Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes, which are made available to the public, and also note that other members of the public could be making audio or video recordings for their own purposes.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 7th September 2021. (*Supporting Papers*)
- 5.0 MATTERS ARISING AND ACTIONS** – These items to be taken as read
 - 5.1** C/21/28.6 Pizza Van's use of MPF car park end date to be determined - **Actioned**
 - 5.2** C/21/29.1 Insurance documents and risk assessment received for Abbey Road Pond works - **Actioned**
 - 5.3** C/21/30.1 Deputy Clerk to chase HDC for Cleansing grant receipts – **Actioned**
 - 5.4** C/21/31.1 Deputy Clerk to ensure Abbey Road grass cutting is completed early - **Actioned**
 - 5.5** C/21/31.2.2 The Children's Play Area Slide at Chandlers way to be removed - **Actioned**
 - 5.6** C/21/31.4 D. Clerk to obtain visibility protocols for highways verges and respond to enquiry about potential re-wilding – **Actioned/ See item 8.2**
 - 5.7** C/20/115.1 Clerk to convene an all-councillor working party to discuss possible play equipment installations - **Actioned/ See item 7.4**
 - 5.8** C/21/18.4 Gain three quotes and complete works on water tank replacement at MPF changing rooms - **Actioned**
- 6.0 COMMUNITY MATTERS** (*supporting papers*)
 - 6.1** To discuss and agree the SCO proposal to plant an Orchard at Abbey Road
- 7.0 FINANCE** (*supporting papers*)
 - 7.1** To agree the Income & Expenditure reports for August 2021
 - 7.2** To discuss priorities for Community works/projects to be completed over the next five-year period

- 7.3** To begin to discuss the Community Committee budget for the forthcoming fiscal year – 2022/23
- 7.4** Following recommendations from the playground working party, to discuss and agree any subsequent actions
- 8.0 MEMORIAL PLAYING FIELD and OTHER OPEN SPACE** *(supporting papers)*
- 8.1** To receive an update from the Clerk regards playground works, and discuss and agree any subsequent actions
- 8.2** To discuss and agree possible support for re-wilding of grass verges as per supporting papers
- 8.3** To discuss and agree details for the next tranche of tree works for the hedge on the boundary of the MPF and the Allotments as per supporting papers.
- 8.4** To receive the grass cutting report
- 9.0 PROGRESS REPORT** – To discuss and agree, if necessary, the following ongoing actions.
- 9.1** C/20/58.14 Cllr Hanson / Clerk to appeal to school for reinstatement of shared use arrangement for school car park next to Library
- 9.2** C/20/59.3 Memorial / Celebration tree policy to be reviewed
- 9.3** C/20/113.2 Clerk to obtain quotes for Godstalls Lane autumn tree works
- 9.4** C/20/116.4 Chandler’s way project consultation papers to be re sent to councillors and brought back to committee, with working party to be convened
- 9.5** C/20/9.6 2 Newham Lane letter to be drafted by Cllrs Lloyd, Campbell, and the Clerk
- 9.6** C/20/9.5 Cllr Lloyd to speak to HDC regarding adding play equipment moved at HDC expense, if needs be, onto Fletchers Croft licence
- 9.7** C/20/18.1 ‘A’ Frame to be purchased for notification purposes in MPF Car Park with dates and times interchangeable
- 9.8** C/20/18.3 Licence agreement for the Pizza Van to be produced and agreed by Chair and Vice Chair
- 9.9** C/21/21.11 Clerk to obtain quotes for Allotment water service enhancement works
- 9.10** C/21/29.2 Steyning 20mph Highway’s scheme working party date to be determined
- 9.11** C/21/31.2 Chairman and Clerks office to prepare any reports necessary on the issue of playground safety and unfounded allegations made against the Council and report to Full Council if appropriate
- 9.12** C/21/31.3 A date to be set with regards to Tree management plan/Conditioning report meeting
- 9.13** C/21/31.5 Three quotes sought for replacement and widening of concrete at Changing rooms
- 9.14** C/21/31.6 Office to find out more information from HDC with regards to possible recycling bins provision
- 10.0 INFORMATION / CORRESPONDENCE ITEMS**
- 10.1** To receive the Ouse and Adur Rivers Trust newsletter and to discuss and agree any actions
- 11.0 DATE OF NEXT MEETING – 7th December 2021 at 7.30 pm.**

John Fullbrook,
Clerk to the Council



Parish Clerk: John Fullbrook
 Deputy Clerk: Hazel Roxby

Email: clerk@steyningpc.gov.uk
 Email: hazel.roxby@steyningpc.gov.uk