

Published 22nd September 2021

**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE YOU ARE
HEREBY SUMMONED TO AT THE STEYNING CENTRE TO BE HELD ON MONDAY
27TH SEPTEMBER 2021 AT 7.30PM.**

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING BY SUBMITTING A
REQUEST TO THE CLERK IN ADVANCE, **ALTHOUGH GOVERNMENT RESTRICTIONS HAVE BEEN EASED
NUMBERS ARE STILL BEING LIMITED TO SAFEGUARD THE HEALTH OF OUR STAFF AND CUSTOMERS****

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place. Any equipment used in the Steypning Centre and plugged into the main electrical supply must be PAT tested

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda or (preferably) to answer questions which have been submitted in writing to the Deputy Clerk by 12. noon on Friday 24th September 2021.*
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the last meeting on Monday 23rd August
- 4.1** and Monday 6th September 2021
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1 45.2** – The camera and microphones were ordered, received and tested. **Update from Deputy Clerk**
 - 5.2 59.1** – The Enso Energy slide of the presentation given of 23rd August are on the parish council website. The public exhibition was held as planned on 15th September.
 - 5.3 65.2** – The Sumup Credit Card machine and printer has been purchased and received. **Update from Deputy Clerk**
- 6.0 PLANNING APPLICATIONS**
 - 6.1 DC/21/2003 - Rosecot Holland Road** - Demolition of conservatory and erection of a front porch, dormer, two storey side extension, and rear dormer.
 - 6.2 DC/21/1995 – The Beeches Coxham Lane** - Erection of 2 car oak framed garage with tiled roof
 - 6.3 DC/21/1536 – The Beeches Coxham lane** – Replacement of all existing windows with casement windows.
 - 6.4 DC/21/2019 – 2 Newham lane** – Erection of a front porch and single storey and rear extensions
 - 6.5 DC/21/2056 – 4 Saxon Road** – loft Conversion with increased ridge height, extended side gables, rear dormer and front rooflight
 - 6.6 DC/21/1396 – 12 Church Street** – Conversion of existing rear studio to double garage with external alterations.
 - 6.7 DC/21/2097 & 2098 – 27 High Street** – Change of Use from restaurant (Class E(b) to wine bar

7.0 LATE PLANS

7.1 None at time of printing

8.0 ENFORCEMENT NOTIFICATIONS

8.1 None at time of printing

9.0 PLANNING DECISIONS FROM HDC and SDNP APPLICATIONS PERMITTED

9.1 DC/21/1350 - 3 Newham Lane - Installation of cladding to the first floor, installation and alterations to new windows and doors and erection of pergola to the rear elevation.

9.2 DC/21/0713 - 23 Penfold Way - Erection of first floor side and front extension over existing single storey side projection and installation of x4 front rooflights including a repositioned first floor side window.

9.3 DC/21/1287 - Downsway, Bostal Road - Removal of existing porch to front and erection of a single storey side extension.

9.4 DC/21/1350 - 3 Newham Lane - Installation of cladding to the first floor, installation and alterations to new windows and doors and erection of pergola to the rear elevation.

9.6 DC/21/1606 - 2 Castle Way - Erection of a single storey rear extension.

9.7 DC/21/1303 - 19 Mill Road - Proposed loft conversion with 3x rooflights to the front elevation and erection of rear dormer extension.

9.8 DC/21/1484 - Honeys 25 - 27 Church Street - Part-demolition of the existing rear extension and erection of a single-storey rear extension. Installation of a new roof light to the rear elevation (Householder Application).

9.9 DC/21/1485 - Honeys 25 - 27 Church Street - Part-demolition of the existing rear extension and erection of a single-storey rear extension. Installation of a new roof light to the rear elevation and internal alterations (Listed Building Consent).

9.10 DC/21/1505 - 12 Church Street - Fell 3 x Conifers, 1 x Hazel, 1 x Snake Bark Maple and Surgery to 1 x Copper Beech and 1 x Yew (Works to Trees in a Conservation Area)

9.11 DC/21/1661 - 1 Church Mead - Erection of a single storey rear extension.

10.0 DEPUTY CLERKS REPORT FOR STEYNING CENTRE

10.1 Bookings update

10.2 Film nights update

10.3 High Street Toilets update / Bus Shelter issues and resident request for shutters.

10.4 Anti- Social behaviour at Steyning Centre - Update

11.0 FINANCIAL REPORT

To agree the Income & Expenditure reports for August 2021

12.0 CORRESPONDENCE/INFORMATION.

13.0 DATE OF NEXT MEETING - Monday 25th October 2021 at 7.30pm

*John Fullbrook
Clerk to the Council*