

Date published 15th September 2021

TO ALL MEMBERS OF STEYPING PARISH COUNCIL
YOU ARE HEREBY SUMMONED TO A FULL COUNCIL MEETING TO BE HELD ON
MONDAY 20TH SEPTEMBER 2021 AT 7.30 PM AT THE STEYPING CENTRE

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING BY SUBMITTING A
REQUEST TO THE CLERK IN ADVANCE, AS **DUE TO COVID RESTRICTIONS SPACES ARE LIMITED –**

***GDPR Notice** : Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steyping Parish Council. Members of the public are also advised that by attending a meeting of Steyping Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place. Any equipment used in the Steyping Centre and plugged into the main electrical supply must be PAT tested.*

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST.** – Disclosure by Councillors of their personal interests in regards matters on the agenda, and whether the councillor regard their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 STATEMENT FROM CHAIRMAN AND CLERK** – following recent events concerning SPC.
- 4.0 CO-OPTION OF A PARISH COUNCILLOR** – following the publication the casual vacancy notice following the May Council By -Elections.
- 5.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes,*
- 6.0 MINUTES OF PREVIOUS MEETINGS** - to agree the draft minutes of the meetings held on the 19th July 2021 as a true and fair record.
- 7.0 MATTERS ARISING**
These items to be taken as read
 - 7.1** Cllr Linehan to pursue WSCC Highways to see if deregistered disabled parking bay lines can be removed – **Update at 9.3 from Cllr Linehan**
 - 7.2** Clerk and Mr Barnard to submit Highways Scheme Application online including amendments to WSCC - **Actioned**
 - 7.3** Wardens to report on antisocial behaviour issues and what is being done to avoid further issues – See item 10.1
 - 7.4** Clerk to obtain further information relating to proposed confidentiality agreement with HDC – See item .11.2
 - 7.5** Clerk to inform residents who are to be members of the NP Steering Committee - **Actioned**
 - 7.6** Clerk to update NP Steering Committee Terms of Reference and distribute - **Actioned**
 - 7.8** Payment of Grant to Vintage Years - **Actioned**
- 8.0 TO RECEIVE RECOMMENDATIONS FROM THE PERSONNEL COMMITTEE** (*Supporting Papers*)
 - 8.1** To discuss and agree any recommendations from the Personnel committee.

9.0 REPORT FROM DISTRICT AND COUNTY COUNCILLORS

- 9.1 Cllr Paul Linehan (WSCC)
- 9.2 Cllr Bob Platt – (HDC) update
- 9.3 Cllr Tim Lloyd – (HDC) update

10.0 NEIGHBOURHOOD WARDENS' REPORT *(Supporting papers)*

- 10.1 To receive the Neighbourhood Wardens report for August 2021

11.0 SPC NEIGHBOURHOOD PLAN UPDATE *(Supporting Papers)*

- 11.1 Chairman and Clerk update on current position.
- 11.2 To discuss and agree the confidentiality agreement between SPC and HDC in relation to responses to the SPC Neighborhood Plan.

12.0 GOVERNANCE MATTERS *(Supporting papers)*

- 12.1 To discuss and agree the appointment of the internal auditor.

13.0 REPORTS FROM OUTSIDE BODIES / DISTRICT COUNCILLORS

- 13.1 Cllr Lloyd and Trundle – (HALC/ WSALC/NALC) update
- 13.2 Cllrs Chris Young and Bell – Isolation and Loneliness / PPG update
- 13.3 Cllrs S. Alexander and Lloyd – Update on Wardens Steering Group
- 13.4 Cllr Northam and Norcross – Joint Parishes Cemetery Committee
- 13.5 Cllrs S. Alexander, Trundle, Bell and Hanson – Climate Change Emergency working party
- 13.6 Cllrs S. Alexander and I. Alexander – South Downs National Park
- 13.7 Cllr Norcross and S. Alexander – Update on Joint Parishes Youth Committee

14.0 PROGRESS REPORT

- To receive the following ongoing items and to discuss and agree any necessary actions to be taken
- 14.1 Cllr Norcross to present Millennium Award to the Upper Beeding Hub in person when able
- 14.2 Internal Auditor appointment details to be brought back to Full Council
- 14.3 Take HDC approved Code of Conduct to a Working Practices Group then back to Full Council
- 14.4 SPC Land Register to be brought back to Full Council, subject to ongoing processing of non-registered land by solicitors
- 14.5 Personnel Committee to seek legal advice as to how the council can protect its staff as per decision at Full Council
- 14.6 Soft Sands Working party members to liaise with residents/groups to offer support
- 14.7 Clerk to inform NP Steering committee members that they have agreement to proceed once SPC receive final clarification note -
- 14.8 Christmas lights, alternative quotes to be obtained

15.0 CORRESPONDENCE AND INFORMATION ITEMS

16.0 DATE OF NEXT FULL COUNCIL MEETING: 15th November 2021 at 7.30pm

John Fullbrook
Clerk to the Council