

Published 13th August 2021

TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE YOU ARE HEREBY SUMMONED TO ATTEND A MEETING TO BE HELD ON MONDAY 23rd AUGUST 2021 AT 7.30 PM AT THE STEYPNING CENTRE.

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING BY SUBMITTING A REQUEST TO THE CLERK IN ADVANCE, **AS DUE TO COVID RESTRICTIONS SPACES ARE LIMITED**

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place. Any equipment used in the Steypning Centre and plugged into the main electrical supply must be PAT tested

A G E N D A

- 1.0 **APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 **DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 **QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda or (preferably) to answer questions which have been submitted in writing to the Deputy Clerk by noon on Friday 20th August 2021.
- 4.0 **MINUTES** – to agree and sign the Planning & Premises minutes of the last meeting on Monday 26th July and 13th August 2021 as a true and fair record.
- 5.0 **MATTERS ARISING AND ACTIONS** –
 - 5.1 **Pe/21/44.3** - High Street Toilets/ bus shelter and Steypning Centre anti-social behaviour issues. - **Update from Deputy Clerk**
 - 5.2 **Pe/21/45.2** - Cameras and Microphones for recording of meetings once the Covid Regulations are lifted and normal meetings can resume – **Update from Deputy Clerk**
 - 5.3 **Pe/21/46.1** Social Distancing measures shall continue to be applied in the public areas of SPC Premises until such time as Committee resolves otherwise.- **Update from Deputy Clerk**
 - 5.4 **Pe/21/47.3** Write letter of thanks to St Andrews Pre School Manager – **Actioned.**
 - 5.5 **Pe/21/47.4** Correspondence from Rampion Wind Farm to be placed on the website. **Actioned**
 - 5.6 **Pe/21/47.5** Correspondence from Enso Energy re Solar Application - **update from Deputy Clerk**
 - 5.7 **Pe/21/47.6** Link to WSCC Planning application for the Rock Common Quarry to be put on website – **Actioned.**
 - 5.8 **Pe/21/47.7** – Glebe Farm Steypning information and link to be placed on website – **Actioned.**
- 6.0 **ENSO ENERGY PRESENTATION** – Short presentation from Enso Energy re Solar Application at Huddlestone Farm.
- 6.1 **Please note that a public exhibition is to be held at the Steypning Centre on 15th September.**

- 7.0 PLANNING APPLICATIONS**
- 7.1 DC/21/1069 – 28 Portway** – Erection of a new boundary wall, with timber inserts, to north, east, south and western boundaries.
- 7.2 DC/21/1434 – 12 Saxon Road** – Installation of cladding to the front and side elevations.
- 7.3 DC/21/1691 – 22 Roman Road** – Erection of a single storey side extension.
- 7.4 DC/21/1481 – 103 High Street** – Erection of a single storey rear and side extensions and associated alterations (Householder Application and LBC)
- 7.5 DC/21/1485 – Honeys 25-27 Church Street** – Part demolition of the existing rear extension and erection of a single storey rear extension. Installation of a new roof light to the rear elevation and internal alterations (**LBC and Householder Application**)
- 7.6 DC/21/1559 – 69 Kings Barn Lane** – Erection of a two storey side extension, single storey rear infill extension and first floor rear extension incorporating a balcony/deck area.
- 7.7 DC/21/1606 – 2 Castle Way** – Erection of a single storey rear extension.
- 7.8 DC/21/1597 – 51 Coombe Road** – Erection of a detached workshop/store building
- 7.9 DC/21/1384 – Horsebrook Cottage, Steyning Road** – Erection of an agricultural outbuilding to store animal feed and Machinery.
- 7.10 DC/21/1614 & 1615 – 95 High Street** – Erection of an entrance porch at the rear of the property. (Householder and LBC)
- 7.11 DC/21/1620 & 1621– Barclays Bank Plc 40 High Street** – Change of use of first floor from Offices (use class E) to a residential use (Use Class C3) comprising of 1 apartment and 1 holiday let with associated internal and external alteration and additions (Full and LBC Applications)
- 7.12 DC/21/1661 – 1 Church Mead** – Erection of a single storey rear extension.
- 8.0 LATE PLANS**
- 8.1** None at time of printing
- 9.0 ENFORCEMENT NOTIFICATIONS**
- 9.1** None at time of printing
- 10.00 PLANNING DECISIONS FROM HDC and SDNP APPLICATIONS PERMITTED**
- 10.1 DC/21/0198 - The Green House Wappingthorn Farm Lane** - The use of the Green House Wappingthorn Farm Lane Steyning, as a single dwelling for a continuous period in excess of four years (Certificate of Lawful Development - Existing).
- 10.2 DC/21/0756 - 15 Chandlers Way** - Erection of a single storey front extension.
- 10.3 DC/21/0759 - 6 Castle Way** - Erection of a first floor side extension.
- 10.4 DC/21/0812 - Wappingthorn Manor Horsham Road** - Demolition of existing staff cottage and erection of a new staff cottage (Full Application).
- 10.5 DC/21/0813 - Wappingthorn Manor Horsham Road** - Demolition of existing staff cottage and erection of a new staff cottage (Listed Building Consent).
- 10.6 DC/21/0715 - The Mount Roman Road-** Extensions and alterations to existing roof, comprising half-hipped roof extensions to sides, replacement of front dormer with 2No. dormers and construction of a rear dormer.
- 10.7 DC/21/1803 - Steyning Grammar School Church Street** - Installation of 3 poles Decision: NO OBJECTION to Notification
- WITHDRAWN**
- 10.8 DC/21/1326 - Hammes Farm Washington Road** - Conversion of existing studio building to form an annexe incorporating raising of ridge height, creation of accommodation within the roof space, creation of 5no dormers and installation of 1no rooflight and alterations and additions to windows and doors
- 10.9 DC/21/0984 - Springwells 9 High Street** - Change of use from a bed and breakfast (Class C1) to a private dwelling (Class C3) with associated alterations (Listed Building Consent).

- 11.0 DEPUTY CLERKS REPORT FOR THE STEYNING CENTRE**
11.1 Bookings update
11.2 Film nights update
- 12.0 FINANCIAL REPORT**
12.1 To agree the Income & Expenditure reports for June and July 2021
12.2 To discuss and agree options for being able to accept credit card/debit card payments
- 13.0 CORRESPONDENCE/INFORMATION.**
13.1 None
- 14.0 DATE OF NEXT MEETING** - Monday 27th September 2021 at 7.30pm

John Fullbrook
Clerk to the Council