

Published 21st July 2021

TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE YOU ARE HEREBY SUMMONED TO ATTEND A MEETING TO BE HELD ON MONDAY 26TH JULY 2021 AT 7.30 PM AT THE STEYNING CENTRE.

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING BY SUBMITTING A REQUEST TO THE CLERK IN ADVANCE, **AS DUE TO COVID RESTRICTIONS SPACES ARE LIMITED**

***GDPR Notice** Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place. Any equipment used in the Steyning Centre and plugged into the main electrical supply must be PAT tested*

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda or (preferably) to answer questions which have been submitted in writing to the Deputy Clerk by noon on Friday 23rd July 2021.*
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the last meeting on Monday 26th June and Monday 12th July 2021 as a true and fair record.
- 5.0 MATTERS ARISING AND ACTIONS –**
 - 5.1** C/20/52 - Update on Steyning Pre School Lean-to project - Ongoing
 - 5.2** Pe/21/24.2 List of non- mandatory work high lighted in TSS report to be discussed at projects working party meeting -Actioned
 - 5.3** Pe/21/24.3 Contractor informed the Phase 2 of LED lighting can be commenced – Actioned
 - 5.4** Pe/21/24.4 CCTV monitor for the foyer to be ordered - Actioned
 - 5.5** Pe/21/24.5 Working party to discuss cameras and microphones to be organised – Item 11.2
 - 5.6** Pe/21/25.1 Inform Horticultural Society of Committee decision and invite to apply for a grant through F& GP – Actioned
- 6.0 PLANNING APPLICATIONS**
 - 6.1 DC/21/1120 – 31 Roman Road** – Construction of a new roof with front and rear dormers. Erection of a single storey side and rear extension.
 - 6.2 DC/21/1243 – 61 Laines Road** – Partial demolition of existing single storey rear extension and erection of a new single storey rear extension.
 - 6.3 DC/21/1030 - 39 Shooting Field** – Extensions and alterations to existing garage to create pitched roof containing 4 roof lights with installation of weatherboarding and new window and door openings at ground floor level.
 - 6.4 DC21/1287 – Downsway, Bostal Road** – Removal of existing porch to front and erection of a single storey side extension.

- 6.5 **DC/21/1303 – 19 Mill Road** – Proposed loft conversion with 3 x rooflights to the front elevation and erection of rear dormer extension.
- 6.6 **DC/21/1231 – Honeys 25-27 Church Street** – Fell 1 x Fir and Variegated Holly and surgery to 1 x Laurel and 1 x Pear (Works to Trees in a Conservation Area)
- 6.7 **SDNP/21/02696/FUL - Great Drove Farm Bostal Road** - Use of outbuilding as self catering holiday let.
- 7.0 **LATE PLANS**
- 7.1 None at time of printing
- 8.0 **ENFORCEMENT NOTIFICATIONS**
- 8.1 None at time of printing
- 9.0 **PLANNING DECISIONS FROM HDC and SDNP APPLICATIONS PERMITTED**
- 9.1 **DC/21/0437 - 12 Thornscroft** - Erection of a single storey rear extension, a two-storey side extension, a single storey front porch extension and a side/rear access ramp.
- 9.2 **DC/21/1404 - Jarvis, Jarvis Lane** - Surgery to 1 x Sycamore (Works to Trees in a Conservation Area)
- 10.0 **DEPUTY CLERKS REPORT FOR STEYNING CENTRE**
- 10.1 Bookings update
- 10.2 Film nights update
- 10.3 High Street Toilets update / Bus Shelter issues and resident request for shutters.
Anti- Social behaviour at Steyning Centre - Update
- 10.4 ADT 6 Month service – Update
- 11.0 **FINANCIAL REPORT**
- 11.1 To agree the Income & Expenditure reports for June 2021
- 11.2 To discuss and agree camera and microphone options and prices for recording of meetings once the regulations are lifted and normal meetings can resume.
- 12.0 **Requested Motion**
- 12.1 *This council resolves that in light of the continued reported nationwide increase in Covid-19 cases, hospitalisation and deaths, that Covid Social Distancing measures shall continue to be applied on SPC premises until such time as council resolves otherwise. Council also resolves that SO 7(a) shall not apply to this motion.*
- 13.0 **CORRESPONDENCE/INFORMATION.**
- 13.1 **Appeal Decision for DC/20/1045 5 Penfold Way** - Demolition of existing detached garage, construction of a new attached garage. Conversion of loft into a habitable living space. Ref No: Site Address: Description: Date Appeal Decided: 29/06/2021 **Appeal Dismissed**
- 13.2 **Appeal Decision for DC/20/0789 - Former B&W Building, Elm Grove Lane** – demolition of existing buildings and erection of a new residential building comprising of 9 houses and apartments and a B1 commercial office building with associated vehicle parking, cycle parking, bin storage and landscaping. **Appeal Granted**
- 13.3 Correspondence from the St Andrews Pre School Manager.
- 13.4 Correspondence from Rampion Wind Farm .
- 13.5 Correspondence from Enso Energy re Solar Application – land at Huddlestone Farm.
- 14.0 **DATE OF NEXT MEETING** - Monday 23rd August 2021 at 7.30pm

John Fullbrook
Clerk to the Council

