

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

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MINUTES OF THE PLANNING & PREMISES COMMITTEE MEETING HELD ON MONDAY 12th July 2021 AT 7.30PM AT THE STEYNING CENTRE.

Present: Cllrs Trundle, Young, Northam, Hanson & Bell.

Members of the public: None

Clerk – Hazel Roxby

MINUTES

- P21/28** **APOLOGIES**
28.1 Apologies were received from Cllr I Alexander, S Alexander,
Cllrs Rudkin was absent
- P21/29** **DECLARATIONS OF INTEREST**
29.2 There were no declarations of interest from councillors.
- P21/30** **QUESTIONS FROM THE FLOOR -**
30.1 None.
- P21/31** **PLANNING APPLICATIONS**
31.1 **DC/21/1454 – Chanctonfold Units 1 and 2 Horsham Road** – Use of land as a 'Forest School'
with construction of a detached shelter and associated landscaping works.
Cllr Trundle **proposed, seconded** by Cllr Hanson **No Objection. Agreed**
- 31.2** **DC/21/0979 – Oak Barn, The Court Yard Elm Grove Lane-** Change of use from a holiday
cottage to a residential dwelling (Class 3)
Cllr Trundle **proposed, seconded** by Cllr Bell **No Objection. Agreed.**
- 31.3** **DC/21/0964 – 10 Church Street** – Part Demolition of existing brickwork wall to rear of
property to improve car parking provision
Cllr Trundle **proposed, seconded** by Cllr Northam **No Objection. Agreed.**
- 31.4** **DC/21/1326 – Hammes Farm, Washington Road** – Conversion of existing studio building to
form an annexe incorporation raising the ridge height, creation of accommodation within
the roof space, creation of 5 dormers and installation of 1 roof light and alterations and
additions to windows and doors.
Cllr Trundle **proposed, seconded** by Cllr Northam **No Objection. Agreed.**



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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- P21/32** **Confidential item**
32.1 Cllr Trundle **proposed, seconded** by Cllr Northam To resolve under Public Bodies (Admissions to Meetings) Act 1960, in accordance with Standing Orders 3d to exclude the press and public on the grounds that the confidential matters to be discussed under item 19 may involve disclosure of contractual and personal or privileged information which would be inappropriate to put in the public domain. **Agreed**
- P21/33** **To discuss the proposed service providers pre-school business plan and to discuss and agree the finance proposal which would enable the continuation of the pre-school at the Steyning Centre under new management from September 2021.**
33.1 Cllr Young explained to the committee the position of the pre-school and the importance of maintaining the facility for the children in the community.
The new pre-school providers intend to hire the hall for 5 days a week in term time. They have voiced the intention to run a holiday club for the children next year which would boost the income of the centre if this happened.
The committee had a long and thorough discussion for this item.
Cllr Trundle **proposed, seconded** by Cllr Young to move forward with the annual start up rate as per the business plan received on 5th July 2021 for a 5 day per week hall hire for a pre-School facility, this is to be reviewed after 1 year. **Agreed.**
- P21/34** **DATE OF NEXT MEETING** - Monday 26th July 2021 at 7.30pm

The Chairman closed the meeting at 9.02 pm