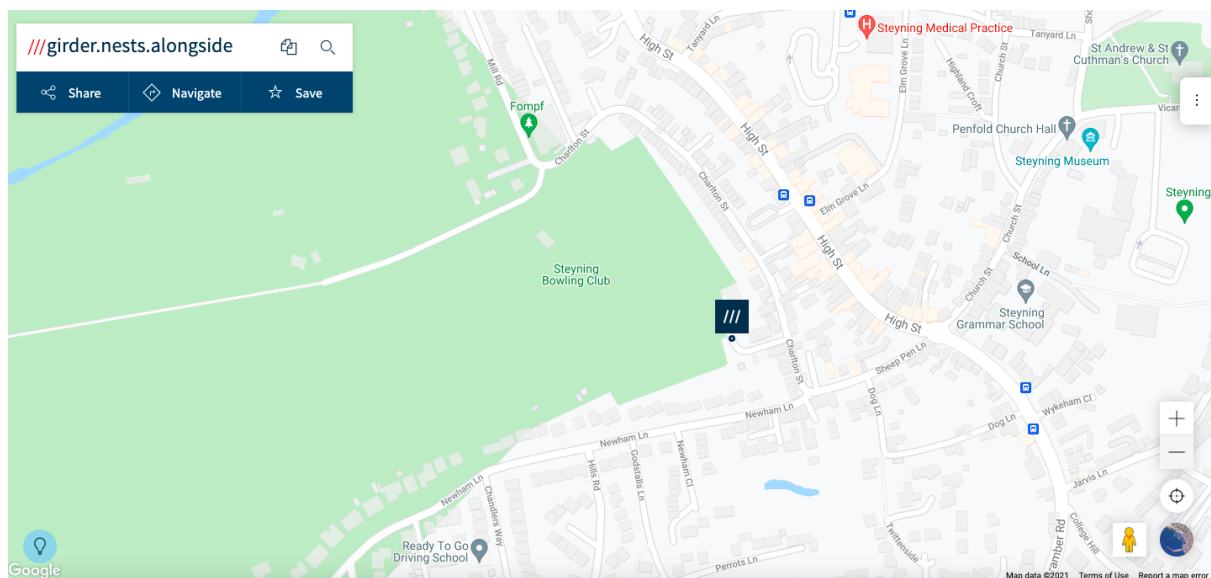




CAR PARK MANAGEMENT PLAN

MEMORIAL PLAYING FIELD

STEYNING



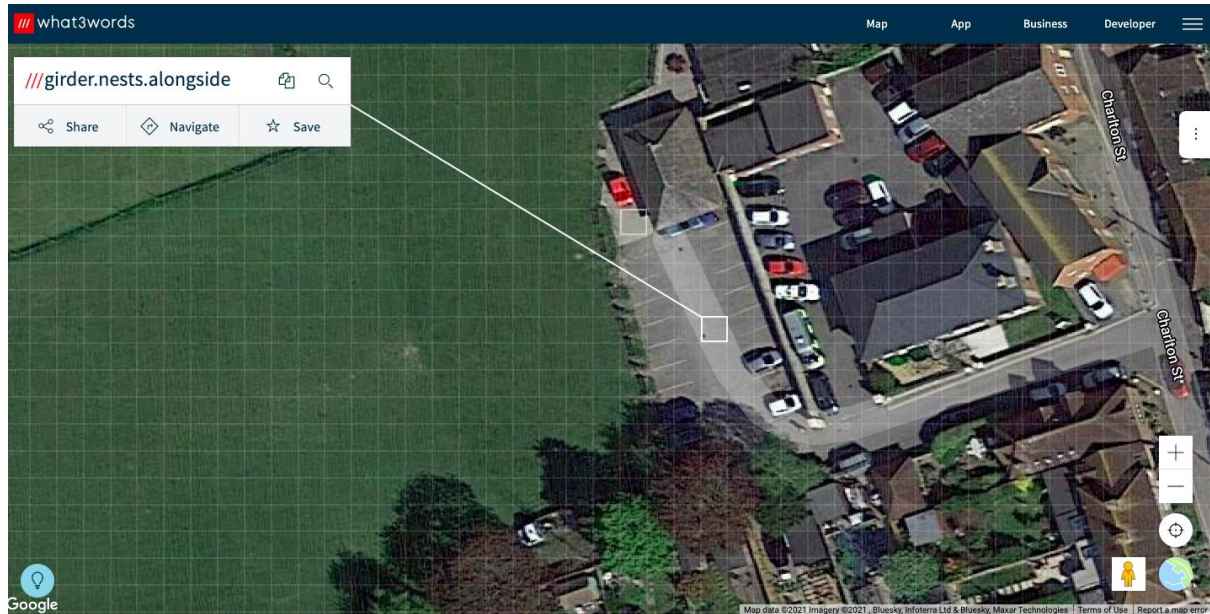
The purpose of the Car Parking Management Plan is to describe the procedures and management of parking in the Memorial Playing Field Car Park, Steypning to ensure smooth operating and parking in accordance with the intended purpose of the car park. This Plan has been prepared in collaboration between Steypning Parish Council and Steypning Cricket Club.

The Plan includes the following:

- Details pertaining to how the car park will be operated
- Details of car parking arrangements
- Restrictions on car park usage
- Details of management of car park closures

The Memorial Playing Field Car Park currently has 16 car parking spaces which are clearly lined. Access and egress is via Charlton Street, immediately past Steyning Police Station. The car park has its own gate which may be closed on occasion.

The Memorial Playing Field Car Park was built by Steyning Cricket Club in collaboration with Steyning Parish Council. The car park was built for sport related activities and events held by the Cricket, Football, Tennis and Bowling Clubs. Additionally, the car park is made available to those using Memorial Playing Field for recreational purposes such as picnics, dog walking and exercise.



During normal operation, the access gate remains open for users of Memorial Playing Field. Deliveries, waste collections and contractor's work are inevitable but are arranged at times to minimise disruption.

Restrictions

Parking all day and parking overnight parking is strictly prohibited.

Vehicles must only be parked in marked parking bays.

The emergency access area must be kept clear and is not available for parking.

Bollards may be placed from time to time to enable access for deliveries, waste collections and contracted workers.

Parking on the field is not permitted.

Signage

Permanent signage is provided to remind vehicle users as to the permitted car park usage.

Car park notices may be applied to vehicles suspected of not complying with permitted car park usage and to advise of car park closures if deemed necessary.

Temporary signage will be arranged ahead of any car park closures.

Car Park Closures

The barrier gate will be closed from time to time as deemed necessary to manage car parking during sport related activities and events.

The barrier will be locked as required on occasions in advance of sport related activities and events. This will be carried out by staff of Steyning Cricket Club using a combination lock. Appropriate notices will be erected to advise of planned events and car park closures.

The general arrangements for car park closures will be for a Steyning Cricket Club staff member to lock the gate at end of club house service and unlocked in time for the planned event.

The combination lock number will be managed in the same way as the combination lock on the emergency access chain between the car park and the field. The combination lock number will be held in Steyning Cricket Club, known to SCC staff and advised to Steyning Parish Council Clerk. Emergency services will be provided with the combination lock number and two out of ours contact names / numbers from Steyning Cricket Club.

Pedestrian access is maintained during car park closures through the pedestrian access point between the gate post and flint wall.

This CPMP has been agreed between Steyning Parish Council and Steyning Cricket Club.

Steyning Parish Council
Steyning Cricket Club

June 2021