

Published 1st July 2021

TO ALL MEMBERS OF THE COMMUNITY COMMITTEE :-

Cllrs Lloyd (Chair), Norcross, Bell, Young, I Alexander, S Alexander, Goldsmith, Hanson & Campbell.

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
TUESDAY 6th JULY 2021 AT 7.30 PM IN THE STEYNING CENTRE**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public.

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence, in accordance with Standing Orders. Please note that under new Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes, which are made available to the public, and also note that other members of the public could be making audio or video recordings for their own purposes.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 8th June 2021. (*Supporting Papers*)
- 5.0 MATTERS ARISING AND ACTIONS** – These items to be taken as read
 - 5.1** C/21/4.1 Clerk to amend minutes of the 2nd March and 6th April to include Chairs statement - **Actioned**
 - 5.2** C/21/6.1 20mph scheme reports to be published - **Actioned**
 - 5.3** C/21/6.3 Clerk to send out MPF Car Park re-lining plan before work to commence for Cllrs comments - **Actioned**
 - 5.4** C/21/6.3 Clerk to complete re-lining of MPF Car Park - **Actioned**
 - 5.5** C/21/7.1 Clerk to convene Working party to discuss payment options/pricing for Allotments - **Actioned**
 - 5.6** C/21/6.3 Steypning Cricket Club to supply wording on Car Park notices for Clerk and Councillors – **Actioned/See item 6.1**
 - 5.7** C/21/6.3 Cricket club to produce management plan for MPF Car Park – **Actioned/See item 6.2**
 - 5.8** C/21/7.1 Working party to meet to discuss Allotment pricing and rental clause – **Actioned/See item 7**
 - 5.9** C/21/9.2 Clerk to inform resident regarding the committee's decision on possible Bench movement on the MPF - **Actioned**
 - 5.10** C/21/9.3 D. Clerk to monitor grass cutting issues - **Actioned**
 - 5.11** C/21/9.4 Request to see work that contractor not able to complete in regard to playground PPM – **Actioned/See item 8.2**
 - 5.12** C/21/9.5 D. Clerk to write to HDC to agree outline for the Fletchers Croft licence - **Actioned**
 - 5.13** C/21/9.7 Bench memorial plaque request to be processed – **Actioned**
 - 5.14** C/21/10.3 LED Light installation discussion to be undertaken through F&GP working party - **Actioned**

6.0 COMMUNITY MATTERS *(supporting papers)*

- 6.1** To discuss and agree Cricket club Car Park notices
- 6.2** To discuss and agree Cricket club Management plan
- 6.3** To discuss and agree request for Pizza Van to have permission to use the MPF Car Park
- 6.4** To discuss and agree installation of replacement Water tank at the MPF changing rooms as per Supporting Papers

7.0 ALLOTMENTS *(supporting papers)*

- 7.1** To discuss and agree the recommendations of the working party in terms of the new price of SPC Allotment plots for the year 2021/22
- 7.2** To discuss and agree the amended Allotment Agreement including the payment clause as per recommendation from the Allotment working party
- 7.3** To discuss and agree any other recommendations from the working party convened on the 5th July '21

8.0 MEMORIAL PLAYING FIELD and OTHER OPEN SPACE *(supporting papers)*

- 8.1** To receive the Grass Cutting update
- 8.2** To receive the Playground report from the Clerk.

9.0 PROGRESS REPORT – To discuss and agree, if necessary, the following ongoing actions.

- 9.1** C/20/58.14 Cllr Hanson / Clerk to appeal to school for reinstatement of Library Car Park arrangement
- 9.2** C/20/59.3 Memorial / Celebration tree policy to be reviewed
- 9.3** C/20/113.2 Clerk to obtain quotes for Godstalls Lane autumn tree works
- 9.4** C/20/113.3 Support for recycling bin in High Street conveyed to Greening Group and firm proposal sought
- 9.5** C/20/114.3 Clerk to proceed to purchase basket swing replacement and install
- 9.6** C/20/114.3 Clerk to supply installation cost to Councillors before installation commences
- 9.7** C/20/115.1 Clerk to convene an all-councillor working party to discuss possible play equipment installations
- 9.8** C/20/116.4 Chandler's way project consultation papers to be re sent to councillors and brought back to committee
- 9.9** C/21/6.1 Clerk to work with Cllr Lloyd and Mr Barnard on S106 application
- 9.10** C/21/6.1 20 mph Highway scheme application to progress with working party and then to present to Full Council
- 9.11** C/21/7.3 Clerk to collect quotes for Allotment water service enhancement works
- 9.12** C/21/9.1 Widening/ replacement of concrete in front of MPF Changing rooms, Clerk to appoint independent person
- 9.13** C/21/9.5 Cllr Lloyd to speak to HDC regarding adding play equipment moved at HDC expense, if needs be, onto Fletchers Croft licence
- 9.14** C/21/9.6 2 Newham Lane letter to be drafted by Cllrs Lloyd, Campbell, and the Clerk.

10.0 INFORMATION / CORRESPONDENCE ITEMS

- 10.1** Southern Water New Drought Plan Consultation – To discuss and agree any actions necessary

11.0 DATE OF NEXT MEETING – 7th September 2021 at 7.30 pm.

**John Fullbrook,
Clerk to the Council**



Parish Clerk: John Fullbrook
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