

Date published 14th July 2021

TO ALL MEMBERS OF STEYPING PARISH COUNCIL
YOU ARE HEREBY SUMMONED TO A FULL COUNCIL MEETING TO BE HELD ON
MONDAY 19TH JULY 2021 AT 7.30 PM AT THE STEYPING CENTRE

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING BY SUBMITTING A
REQUEST TO THE CLERK IN ADVANCE, AS **DUE TO COVID RESTRICTIONS SPACES ARE LIMITED –**

***GDPR Notice** : Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steyping Parish Council. Members of the public are also advised that by attending a meeting of Steyping Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place. Any equipment used in the Steyping Centre and plugged into the main electrical supply must be PAT tested.*

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST.** – Disclosure by Councillors of their personal interests in regards matters on the agenda, and whether the councillor regard their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes,*
- 4.0 MINUTES OF PREVIOUS MEETINGS** - to agree the draft minutes of the meetings held on the 22nd June 2021 as a true and fair record.
- 5.0 MATTERS ARISING**
These items to be taken as read
 - 5.1** Clerk to send details of Ham Farm Soft Sands to Cllr Linehan - **Actioned**
 - 5.2** Cllr Linehan to pursue WSCC Highways to see if deregistered disabled parking bay lines can be removed - **See item 7.1**
 - 5.3** Report back on Ham Farm Soft Sands Working Party Meeting – **See item 6.3**
 - 5.4** Cllr S Alexander to be representative for Towers Campus and Steyping Grammar School travel initiatives - **Actioned**
 - 5.5** Steyping Neighbourhood plan to be reconstituted - **Actioned**
 - 5.6** Clerk and Cllr Bell to contact previous steering committee persons to see if they are willing to put their name forward for the new steering group – **Actioned / See item 9.2**
 - 5.7** Update Steering Committee Terms of Reference – **See item 9.3**
 - 5.8** Send signed section 1 and 2 with associated notes to the external auditor and publish 'Notice of Public Rights'- **Actioned**
 - 5.9** SPC publish amended Steyping PC Meeting Schedule 2021/22 - **Actioned**
 - 5.10** Request HR services to send copies of all correspondence between them and Steyping Parish Councillors - **Actioned**
 - 5.11** Question raised by resident regards Neighbourhood Plan to be dealt with at a later meeting – **See item 9.3**
- 6.0 SPC COMMUNITY PROJECTS** (*Supporting papers*)
 - 6.1** Short presentation on 'Broadband for Rural Communities' proposed rollout from Virgin mobile
 - 6.2** SPC to discuss and agree support for the Highways Scheme Application from the '20 mph Steyping Speed Limit' project working party following SPC Community Committees recommendation to so.

- 6.3** To receive an update from the Soft Sands Working Party and discuss and agree any actions necessary
- 7.0 REPORT FROM COUNTY AND DISTRICT COUNCILLORS**
- 7.1** Cllr Linehan – (WSCC) update
- 7.2** Cllr Bob Platt – (HDC) update
- 7.3** Cllr Tim Lloyd – (HDC) update
- 8.0 NEIGHBOURHOOD WARDENS' REPORT *(Supporting papers)***
- 8.1** To receive the Neighbourhood Wardens report for June /July 2021
- 8.2** Information update following the unlicensed music event / rave at the end of June 2021
- 9.0 SPC NEIGHBOURHOOD PLAN *(Supporting papers)***
- 9.1** To discuss and agree that SPC sign the confidentiality agreement between SPC and HDC in relation to responses to the SPC Neighbourhood Plan as per confidential supporting papers.
- 9.2** To discuss and agree the appointment of the resident volunteers to the reconstituted Steyning Neighbourhood Plan Steering Committee.
- 9.3** To discuss and agree the Steyning Neighbourhood Plan Steering Committee's Terms of Reference
- 9.4** To discuss and agree that when SPC receive a final version clarification note from the Examiner and complete summary of representations that the SPC N. Plan Steering committee have authority to prepare a draft response for recommendation for Full Council's agreement.
- 10.0 GOVERNANCE AND FINANCE MATTERS *(Supporting papers)***
- 10.1** To discuss and agree £1,512 Vintage Years payment, as per SPC agreement.
- 10.2** To discuss and agree the recommendation from the budget working party that SPC purchase the Christmas light package for Steyning High Street as per supporting papers.
- 11.0 REPORTS FROM OUTSIDE BODIES / DISTRICT COUNCILLORS**
- 11.1** Cllr Lloyd and Trundle – (HALC/ WSALC/NALC) update
- 11.2** Cllrs Chris Young and Bell – Isolation and Loneliness / PPG update
- 11.3** Cllrs S. Alexander and Lloyd – Update on Wardens Steering Group
- 11.4** Cllr Northam and Norcross – Joint Parishes Cemetery Committee
- 11.5** Cllrs S. Alexander, Trundle, Bell and Hanson – Climate Change Emergency working party
- 11.6** Cllrs S. Alexander and I. Alexander – South Downs National Park
- 11.7** Cllr Norcross and S. Alexander – Update on Joint Parishes Youth Committee
- 12.0 PROGRESS REPORT**
- To receive the following ongoing items and to discuss and agree any necessary actions to be taken
- 12.1** Cllr Norcross to present Millennium Award to the Upper Beeding Hub in person when able
- 12.2** Internal Auditor appointment details to be brought back to Full Council
- 12.3** Take HDC approved Code of Conduct to a Working Practices Group then back to Full Council
- 12.4** SPC Land Register to be brought back to Full Council, subject to ongoing processing of non-registered land by solicitors
- 12.5** Personnel Committee to seek legal advice as to how the council can protect its staff as per decision at Full Council
- 13.0 CORRESPONDENCE AND INFORMATION ITEMS *(Supporting papers)***
- To discuss and agree any necessary actions
- 13.1** Correspondence from the St Andrews Pre School Manager
- 13.2** Census 2021 outputs public consultation
- 14.0 DATE OF NEXT FULL COUNCIL MEETING: 20th September 2021 at 7.30pm**

John Fullbrook
Clerk to the Council



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