

## Annual Budget - By Centre (Actual YTD Month 2)

|            |                                | <u>Last Year</u> |                | <u>Current Year</u> |              |                |          |                |            | <u>Next Year</u> |          |                 |
|------------|--------------------------------|------------------|----------------|---------------------|--------------|----------------|----------|----------------|------------|------------------|----------|-----------------|
|            |                                | Budget           | Actual         | Brought Forward     | Net Virement | Agreed         | EMR      | Total          | Actual YTD | Agreed           | EMR      | Carried Forward |
| <b>101</b> | <b><u>Administration</u></b>   |                  |                |                     |              |                |          |                |            |                  |          |                 |
| 1000       | Donations Received             | 3,400            | 30,040         | 0                   | 0            | 2,800          | 0        | 2,800          | 0          | 0                | 0        | 0               |
| 1004       | Reimbursed Charges & donations | 200              | 155            | 0                   | 0            | 200            | 0        | 200            | 0          | 0                | 0        | 0               |
| 1010       | Miscellaneous income           | 1,100            | 0              | 0                   | 0            | 250            | 0        | 250            | 0          | 0                | 0        | 0               |
| 1075       | CIL Receipts                   | 0                | 0              | 0                   | 0            | 2,000          | 0        | 2,000          | 0          | 0                | 0        | 0               |
| 1076       | Precept Received               | 322,305          | 322,305        | 0                   | 0            | 322,305        | 0        | 322,305        | 0          | 0                | 0        | 0               |
| 1090       | Bank Interest Received         | 250              | 22             | 0                   | 0            | 220            | 0        | 220            | 0          | 0                | 0        | 0               |
|            | <b>Total Income</b>            | <b>327,255</b>   | <b>352,522</b> | <b>0</b>            | <b>0</b>     | <b>327,775</b> | <b>0</b> | <b>327,775</b> |            | <b>0</b>         | <b>0</b> | <b>0</b>        |
| 4000       | Salaries                       | 137,000          | 123,153        | 0                   | 0            | 116,300        | 0        | 116,300        |            | 0                | 0        | 0               |
| 4002       | Printing, stationery, postage  | 3,200            | 2,098          | 0                   | 0            | 2,500          | 0        | 2,500          |            | 0                | 0        | 0               |
| 4003       | Staff Ill Health Insurance     | 1,350            | 0              | 0                   | 0            | 1,350          | 0        | 1,350          |            | 0                | 0        | 0               |
| 4004       | Telephones and Alarm           | 3,000            | 2,316          | 0                   | 0            | 2,700          | 0        | 2,700          |            | 0                | 0        | 0               |
| 4005       | Insurance                      | 5,800            | 4,337          | 0                   | 0            | 5,100          | 0        | 5,100          |            | 0                | 0        | 0               |
| 4006       | Salaries Outsourcing           | 900              | 528            | 0                   | 0            | 900            | 0        | 900            |            | 0                | 0        | 0               |
| 4007       | Data Protection                | 1,700            | 970            | 0                   | 0            | 1,200          | 0        | 1,200          |            | 0                | 0        | 0               |
| 4010       | Audit Fees                     | 1,750            | 2,987          | 0                   | 0            | 1,850          | 0        | 1,850          |            | 0                | 0        | 0               |
| 4016       | Legal Fees/Elections           | 10,000           | 1,409          | 0                   | 0            | 10,000         | 0        | 10,000         |            | 0                | 0        | 0               |
| 4017       | Bank Charges                   | 650              | 278            | 0                   | 0            | 283            | 0        | 283            |            | 0                | 0        | 0               |
| 4021       | General Grants                 | 2,000            | 1,136          | 0                   | 0            | 2,000          | 0        | 2,000          |            | 0                | 0        | 0               |
| 4025       | CCTV Maintenance               | 160              | 0              | 0                   | 0            | 160            | 0        | 160            |            | 0                | 0        | 0               |
| 4030       | Steyning in Bloom              | 4,400            | 4,964          | 0                   | 0            | 4,600          | 0        | 4,600          |            | 0                | 0        | 0               |
| 4032       | Royal British Legion           | 415              | 0              | 0                   | 0            | 412            | 0        | 412            |            | 0                | 0        | 0               |
| 4033       | Christmas Lights Grant         | 1,500            | 1,500          | 0                   | 0            | 1,500          | 0        | 1,500          |            | 0                | 0        | 0               |

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|                                  |                           | <u>Last Year</u> |          | <u>Current Year</u> |              |          |     |          |            | <u>Next Year</u> |     |                 |
|----------------------------------|---------------------------|------------------|----------|---------------------|--------------|----------|-----|----------|------------|------------------|-----|-----------------|
|                                  |                           | Budget           | Actual   | Brought Forward     | Net Virement | Agreed   | EMR | Total    | Actual YTD | Agreed           | EMR | Carried Forward |
| 4036                             | SALC NALC Subs            | 1,950            | 1,888    | 0                   | 0            | 1,880    | 0   | 1,880    |            | 0                | 0   | 0               |
| 4039                             | Publicity and Advertising | 3,000            | 80       | 0                   | 0            | 2,000    | 0   | 2,000    |            | 0                | 0   | 0               |
| 4040                             | Town Clock                | 450              | 398      | 0                   | 0            | 450      | 0   | 450      |            | 0                | 0   | 0               |
| 4045                             | Misc & Petty Cash         | 275              | 25       | 0                   | 0            | 275      | 0   | 275      |            | 0                | 0   | 0               |
| 4047                             | Training                  | 1,500            | 426      | 0                   | 0            | 1,500    | 0   | 1,500    |            | 0                | 0   | 0               |
| 4049                             | Showcase                  | 200              | 0        | 0                   | 0            | 200      | 0   | 200      |            | 0                | 0   | 0               |
| 4055                             | HR Services               | 5,000            | 4,075    | 0                   | 0            | 5,000    | 0   | 5,000    |            | 0                | 0   | 0               |
| 4060                             | Chairman's Function       | 500              | 12       | 0                   | 0            | 100      | 0   | 100      |            | 0                | 0   | 0               |
| 4061                             | Councillors' Allowances   | 100              | 0        | 0                   | 0            | 100      | 0   | 100      |            | 0                | 0   | 0               |
| 4063                             | Legionnaires              | 2,500            | 2,200    | 0                   | 0            | 2,500    | 0   | 2,500    |            | 0                | 0   | 0               |
| 4070                             | Software Packages         | 2,000            | 2,490    | 0                   | 0            | 2,400    | 0   | 2,400    |            | 0                | 0   | 0               |
| 4071                             | ICT Equipment             | 1,700            | 1,775    | 0                   | 0            | 1,700    | 0   | 1,700    |            | 0                | 0   | 0               |
| 4072                             | Website Development       | 1,000            | 1,117    | 0                   | 0            | 1,000    | 0   | 1,000    |            | 0                | 0   | 0               |
| 4073                             | Neighbourhood Plan Exp    | 1,050            | 0        | 0                   | 0            | 1,050    | 0   | 1,050    |            | 0                | 0   | 0               |
| 4075                             | Isolation and Loneliness  | 3,000            | 1,762    | 0                   | 0            | 3,000    | 0   | 3,000    |            | 0                | 0   | 0               |
| Overhead Expenditure             |                           | 198,050          | 161,922  | 0                   | 0            | 174,010  | 0   | 174,010  |            | 0                | 0   | 0               |
| Movement to/(from) Gen Reserve   |                           | 129,205          | 190,599  |                     |              | 153,765  |     | 153,765  |            | 0                |     |                 |
| 102 Finance & Community Appendix |                           |                  |          |                     |              |          |     |          |            |                  |     |                 |
| 4100                             | Neighbourhood Wardens     | 45,000           | 42,570   | 0                   | 0            | 45,105   | 0   | 45,105   |            | 0                | 0   | 0               |
| 4101                             | Swimming Pool             | 15,750           | 20,550   | 0                   | 0            | 15,750   | 0   | 15,750   |            | 0                | 0   | 0               |
| Overhead Expenditure             |                           | 60,750           | 63,120   | 0                   | 0            | 60,855   | 0   | 60,855   |            | 0                | 0   | 0               |
| Movement to/(from) Gen Reserve   |                           | (60,750)         | (63,120) |                     |              | (60,855) |     | (60,855) |            | 0                |     |                 |

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|            |                                       | <u>Last Year</u> |                 | <u>Current Year</u> |              |                 |     |                 |            | <u>Next Year</u> |     |                 |
|------------|---------------------------------------|------------------|-----------------|---------------------|--------------|-----------------|-----|-----------------|------------|------------------|-----|-----------------|
|            |                                       | Budget           | Actual          | Brought Forward     | Net Virement | Agreed          | EMR | Total           | Actual YTD | Agreed           | EMR | Carried Forward |
| <b>103</b> | <b><u>Youth Provision</u></b>         |                  |                 |                     |              |                 |     |                 |            |                  |     |                 |
| 4023       | Youth Service                         | 26,930           | 25,996          | 0                   | 0            | 27,200          | 0   | 27,200          |            | 0                | 0   | 0               |
|            | <b>Overhead Expenditure</b>           | 26,930           | 25,996          | 0                   | 0            | 27,200          | 0   | 27,200          |            | 0                | 0   | 0               |
|            | <b>Movement to/(from) Gen Reserve</b> | <u>(26,930)</u>  | <u>(25,996)</u> |                     |              | <u>(27,200)</u> |     | <u>(27,200)</u> |            | <u>0</u>         |     |                 |
| <b>201</b> | <b><u>Highways &amp; Lighting</u></b> |                  |                 |                     |              |                 |     |                 |            |                  |     |                 |
| 1001       | HDC Cleaning Grant                    | 20,000           | 24,328          | 0                   | 0            | 24,350          | 0   | 24,350          |            | 0                | 0   | 0               |
|            | <b>Total Income</b>                   | 20,000           | 24,328          | 0                   | 0            | 24,350          | 0   | 24,350          |            | 0                | 0   | 0               |
| 4200       | Street Light Energy                   | 785              | 796             | 0                   | 0            | 810             | 0   | 810             |            | 0                | 0   | 0               |
| 4201       | Street Light Maintenance              | 1,920            | 1,920           | 0                   | 0            | 1,960           | 0   | 1,960           |            | 0                | 0   | 0               |
| 4202       | Lamp Post Testing                     | 100              | 0               | 0                   | 0            | 100             | 0   | 100             |            | 0                | 0   | 0               |
| 4210       | Road Sweeping                         | 20,000           | 18,078          | 0                   | 0            | 17,300          | 0   | 17,300          |            | 0                | 0   | 0               |
| 4211       | Town Improvements                     | 1,500            | 0               | 0                   | 0            | 1,500           | 0   | 1,500           |            | 0                | 0   | 0               |
| 4259       | Grit                                  | 600              | 0               | 0                   | 0            | 200             | 0   | 200             |            | 0                | 0   | 0               |
| 4260       | Pressure wash High St                 | 700              | 0               | 0                   | 0            | 400             | 0   | 400             |            | 0                | 0   | 0               |
|            | <b>Overhead Expenditure</b>           | 25,605           | 20,794          | 0                   | 0            | 22,270          | 0   | 22,270          |            | 0                | 0   | 0               |
|            | <b>Movement to/(from) Gen Reserve</b> | <u>(5,605)</u>   | <u>3,534</u>    |                     |              | <u>2,080</u>    |     | <u>2,080</u>    |            | <u>0</u>         |     |                 |
| <b>202</b> | <b><u>Public Toilets</u></b>          |                  |                 |                     |              |                 |     |                 |            |                  |     |                 |
| 4005       | Insurance                             | 115              | 92              | 0                   | 0            | 150             | 0   | 150             |            | 0                | 0   | 0               |
| 4250       | Public Toilets - opening/clsng        | 2,500            | 1,810           | 0                   | 0            | 2,200           | 0   | 2,200           |            | 0                | 0   | 0               |
| 4252       | Electricity                           | 650              | 1,199           | 0                   | 0            | 800             | 0   | 800             |            | 0                | 0   | 0               |
| 4253       | Water Charges                         | 500              | 2,579           | 0                   | 0            | 1,250           | 0   | 1,250           |            | 0                | 0   | 0               |

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|---------------------------------------|--------------------------------|------------------|----------|---------------------|--------------|----------|-----|----------|------------------|--------|-----|-----------------|
|                                       |                                | Budget           | Actual   | Brought Forward     | Net Virement | Agreed   | EMR | Total    | Actual YTD       | Agreed | EMR | Carried Forward |
| 4254                                  | Rates                          | 400              | 354      | 0                   | 0            | 400      | 0   | 400      |                  | 0      | 0   | 0               |
| 4256                                  | Repairs, pdh, consumables      | 1,200            | 461      | 0                   | 0            | 1,200    | 0   | 1,200    |                  | 0      | 0   | 0               |
| <b>Overhead Expenditure</b>           |                                | 5,365            | 6,496    | 0                   | 0            | 6,000    | 0   | 6,000    |                  | 0      | 0   | 0               |
| <b>Movement to/(from) Gen Reserve</b> |                                | (5,365)          | (6,496)  |                     |              | (6,000)  |     | (6,000)  |                  | 0      |     |                 |
| <b>301</b>                            | <b><u>Playing Fields</u></b>   |                  |          |                     |              |          |     |          |                  |        |     |                 |
| 1004                                  | Reimbursed Charges & donations | 500              | 494      | 0                   | 0            | 500      | 0   | 500      |                  | 0      | 0   | 0               |
| <b>Total Income</b>                   |                                | 500              | 494      | 0                   | 0            | 500      | 0   | 500      |                  | 0      | 0   | 0               |
| 4276                                  | Tree and Hedge Cutting         | 5,000            | 3,125    | 0                   | 0            | 5,000    | 0   | 5,000    |                  | 0      | 0   | 0               |
| 4300                                  | Grass Cutting                  | 7,000            | 5,363    | 0                   | 0            | 5,380    | 0   | 5,380    |                  | 0      | 0   | 0               |
| 4309                                  | Tree Reports & Essential works | 0                | 0        | 0                   | 0            | 10,000   | 0   | 10,000   |                  | 0      | 0   | 0               |
| 4310                                  | Grounds Maintenance            | 13,500           | 6,230    | 0                   | 0            | 3,500    | 0   | 3,500    |                  | 0      | 0   | 0               |
| 4312                                  | Waste Removal                  | 1,025            | 1,610    | 0                   | 0            | 1,450    | 0   | 1,450    |                  | 0      | 0   | 0               |
| 4320                                  | Play Equipment Inspections     | 1,200            | 702      | 0                   | 0            | 1,200    | 0   | 1,200    |                  | 0      | 0   | 0               |
| 4321                                  | Play Equipment & Maintenance   | 0                | 0        | 0                   | 0            | 1,500    | 0   | 1,500    |                  | 0      | 0   | 0               |
| 4352                                  | Litter and Bins                | 5,000            | 2,936    | 0                   | 0            | 2,500    | 0   | 2,500    |                  | 0      | 0   | 0               |
| 4360                                  | Allotment Maintenance          | 3,800            | 3,016    | 0                   | 0            | 3,800    | 0   | 3,800    |                  | 0      | 0   | 0               |
| <b>Overhead Expenditure</b>           |                                | 36,525           | 22,981   | 0                   | 0            | 34,330   | 0   | 34,330   |                  | 0      | 0   | 0               |
| <b>Movement to/(from) Gen Reserve</b> |                                | (36,025)         | (22,487) |                     |              | (33,830) |     | (33,830) |                  | 0      |     |                 |
| <b>302</b>                            | <b><u>Allotments</u></b>       |                  |          |                     |              |          |     |          |                  |        |     |                 |
| 1005                                  | Allotment Rents                | 4,400            | 4,384    | 0                   | 0            | 4,400    | 0   | 4,400    |                  | 0      | 0   | 0               |
| <b>Total Income</b>                   |                                | 4,400            | 4,384    | 0                   | 0            | 4,400    | 0   | 4,400    |                  | 0      | 0   | 0               |

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|------------|---------------------------------------|------------------|---------|---------------------|--------------|---------|-----|---------|------------|------------------|-----|-----------------|
|            |                                       | Budget           | Actual  | Brought Forward     | Net Virement | Agreed  | EMR | Total   | Actual YTD | Agreed           | EMR | Carried Forward |
| 4253       | Water Charges                         | 600              | 1,888   | 0                   | 0            | 1,100   | 0   | 1,100   | 0          | 0                | 0   | 0               |
|            | <b>Overhead Expenditure</b>           | 600              | 1,888   | 0                   | 0            | 1,100   | 0   | 1,100   | 0          | 0                | 0   | 0               |
|            | <b>Movement to/(from) Gen Reserve</b> | 3,800            | 2,495   |                     |              | 3,300   |     | 3,300   | 0          | 0                |     |                 |
| <b>303</b> | <b><u>Playing Field Costs</u></b>     |                  |         |                     |              |         |     |         |            |                  |     |                 |
| 4252       | Electricity                           | 500              | 485     | 0                   | 0            | 480     | 0   | 480     | 0          | 0                | 0   | 0               |
| 4253       | Water Charges                         | 600              | 621     | 0                   | 0            | 800     | 0   | 800     | 0          | 0                | 0   | 0               |
|            | <b>Overhead Expenditure</b>           | 1,100            | 1,106   | 0                   | 0            | 1,280   | 0   | 1,280   | 0          | 0                | 0   | 0               |
|            | <b>Movement to/(from) Gen Reserve</b> | (1,100)          | (1,106) |                     |              | (1,280) |     | (1,280) | 0          | 0                |     |                 |
| <b>401</b> | <b><u>Steyping Centre</u></b>         |                  |         |                     |              |         |     |         |            |                  |     |                 |
| 1003       | Clubs Lease Rentals                   | 3,400            | 1,789   | 0                   | 0            | 2,500   | 0   | 2,500   | 0          | 0                | 0   | 0               |
| 1007       | Room Hire                             | 63,000           | 19,035  | 0                   | 0            | 27,600  | 0   | 27,600  | 0          | 0                | 0   | 0               |
| 1010       | Miscellaneous income                  | 650              | 4       | 0                   | 0            | 400     | 0   | 400     | 0          | 0                | 0   | 0               |
| 1015       | Coffee Machine Income                 | 1,050            | 30      | 0                   | 0            | 450     | 0   | 450     | 0          | 0                | 0   | 0               |
| 1017       | Income Film Night                     | 6,500            | 1,003   | 0                   | 0            | 4,200   | 0   | 4,200   | 0          | 0                | 0   | 0               |
| 1020       | FITS Receipts                         | 900              | 1,121   | 0                   | 0            | 1,200   | 0   | 1,200   | 0          | 0                | 0   | 0               |
|            | <b>Total Income</b>                   | 75,500           | 22,982  | 0                   | 0            | 36,350  | 0   | 36,350  | 0          | 0                | 0   | 0               |
| 4053       | Entertainment Licence                 | 2,500            | 334     | 0                   | 0            | 2,500   | 0   | 2,500   | 0          | 0                | 0   | 0               |
| 4252       | Electricity                           | 4,530            | 2,363   | 0                   | 0            | 4,550   | 0   | 4,550   | 0          | 0                | 0   | 0               |
| 4253       | Water Charges                         | 2,100            | 1,217   | 0                   | 0            | 1,600   | 0   | 1,600   | 0          | 0                | 0   | 0               |
| 4254       | Rates                                 | 10,650           | 9,778   | 0                   | 0            | 10,650  | 0   | 10,650  | 0          | 0                | 0   | 0               |
| 4257       | Gas                                   | 3,600            | 6,521   | 0                   | 0            | 3,400   | 0   | 3,400   |            | 0                | 0   | 0               |

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|------------------------------------|------------------------------|------------------|----------|---------------------|--------------|----------|-----|----------|------------|------------------|-----|-----------------|
|                                    |                              | Budget           | Actual   | Brought Forward     | Net Virement | Agreed   | EMR | Total    | Actual YTD | Agreed           | EMR | Carried Forward |
| 4310                               | Grounds Maintenance          | 3,500            | 3,967    | 0                   | 0            | 3,500    | 0   | 3,500    |            | 0                | 0   | 0               |
| 4341                               | Repairs                      | 750              | 954      | 0                   | 0            | 750      | 0   | 750      |            | 0                | 0   | 0               |
| 4342                               | Repairs/Mtce/Renewals        | 12,000           | 4,731    | 0                   | 0            | 9,000    | 0   | 9,000    |            | 0                | 0   | 0               |
| 4401                               | Trade Waste                  | 2,900            | 1,890    | 0                   | 0            | 2,500    | 0   | 2,500    |            | 0                | 0   | 0               |
| 4402                               | Annual Maintenance Contracts | 10,000           | 5,559    | 0                   | 0            | 8,500    | 0   | 8,500    |            | 0                | 0   | 0               |
| 4404                               | Alarm System                 | 500              | 418      | 0                   | 0            | 500      | 0   | 500      |            | 0                | 0   | 0               |
| 4406                               | Cleaning and Consumables     | 2,500            | 2,504    | 0                   | 0            | 3,000    | 0   | 3,000    |            | 0                | 0   | 0               |
| 4407                               | Coffee Machine Expenditure   | 350              | 7        | 0                   | 0            | 80       | 0   | 80       |            | 0                | 0   | 0               |
| 4408                               | Film Night                   | 4,150            | 1,042    | 0                   | 0            | 4,250    | 0   | 4,250    |            | 0                | 0   | 0               |
| Overhead Expenditure               |                              | 60,030           | 41,286   | 0                   | 0            | 54,780   | 0   | 54,780   |            | 0                | 0   | 0               |
| Movement to/(from) Gen Reserve     |                              | 15,470           | (18,304) |                     |              | (18,430) |     | (18,430) |            | 0                |     |                 |
| <b>503 Earmarked Res F &amp; C</b> |                              |                  |          |                     |              |          |     |          |            |                  |     |                 |
| 4977                               | Special Projects             | 12,700           | 5,832    | 0                   | 0            | 11,550   | 0   | 11,550   |            | 0                | 0   | 0               |
| Overhead Expenditure               |                              | 12,700           | 5,832    | 0                   | 0            | 11,550   | 0   | 11,550   |            | 0                | 0   | 0               |
| Movement to/(from) Gen Reserve     |                              | (12,700)         | (5,832)  |                     |              | (11,550) |     | (11,550) |            | 0                |     |                 |
| Total Budget Income                |                              | 427,655          | 404,709  | 0                   | 0            | 393,375  | 0   | 393,375  |            | 0                | 0   | 0               |
| Expenditure                        |                              | 427,655          | 351,422  | 0                   | 0            | 393,375  | 0   | 393,375  |            | 0                | 0   | 0               |
| Movement to/(from) Gen Reserve     |                              | 0                | 53,288   |                     |              | 0        |     | 0        |            | 0                |     |                 |