

Published 23rd June 2021

TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE YOU ARE HEREBY SUMMONED TO ATTEND A MEETING TO BE HELD ON MONDAY 28TH JUNE 2021 AT 7.30 PM AT THE STEYPNING CENTRE.

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING BY SUBMITTING A REQUEST TO THE CLERK IN ADVANCE, **AS DUE TO COVID RESTRICTIONS SPACES ARE LIMITED**

***GDPR Notice** Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place. Any equipment used in the Steypning Centre and plugged into the main electrical supply must be PAT tested*

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda or (preferably) to answer questions which have been submitted in writing to the Deputy Clerk by noon on Friday 25th June 2021.*
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the last meeting on Monday 24th May 2021 as a true and fair record.
- 5.0 MATTERS ARISING AND ACTIONS –**
 - 5.1** C/20/52 Steypning Centre Lean-to project details to be brought back to committee - **Ongoing**
 - 5.2** Pe/21/10.3 update and Quote for non - mandatory work high lighted in TSS report – item 11.2
 - 5.3** Pe/21/10.4 Quote for Phase 2 of LED lighting – item 11.3
 - 5.4** Pe/21/11.1 update on request for £120.00 for defibrillator installation - Deputy Clerk
 - 5.5** Pe/21/12.1 Quote for CCTV monitor for the foyer - item 11.4
- 6.0 PLANNING APPLICATIONS**
 - 6.1** DC/21/0769 – 88 High Street – Installation of external refrigeration units to rear/side
 - 6.2** DC/21/1047 – 88 High Street – Retrospective application for the erection of an outbuilding/summerhouse.
 - 6.3** DC/21/1159 – Ashburton, High Street – Fell 3 x Ash (Works to Trees in a Conservation Area)
 - 6.4** DC/21/0759 – 6 Castle Way – Erection of a first floor side extension
 - 6.5** DC/21/0716 – 42 High Street – Erection of a single storey rear extension and refurbishment of existing outbuilding (listed Building Consent)
 - 6.6** DC/21/0779 – 13 Shooting Field – Erection of a single storey side extension.
 - 6.7** DC/21/0812 & 0813 – Wappingthorn Manor, Horsham Road – Demolition of existing staff cottage and erection of a new staff Cottage
 - 6.8** DC/21/1404 – Jarvis, Jarvis Lane – Surgery to 1 x Sycamore (Work to Trees in a Conservation Area)
 - 6.9** DC/21/0876 – 2 Penlands Rise – Erection of a single storey side extension.

- 6.10 DC/21/1199 – 64 Kings Stone Avenue – Erection of a single storey side extension.**
- 7.0 LATE PLANS**
- 7.1** None at time of printing
- 8.0 ENFORCEMENT NOTIFICATIONS**
- EN/21/0277 - 27 Newham Close - Alleged: construction of large summerhouse 2.7m high in rear garden**
Rob Leet
- 9.0 PLANNING DECISIONS FROM HDC and SDNP**
- APPLICATIONS PERMITTED**
- 9.1 DC/21/0435 - The Dairy 5 Coxham Lane - Non Material Amendment to previously approved application**
DC/20/1405 (Erection of a two storey side and rear extension) Amendment to material, adjust and reposition window to rear.
- 9.2 DC/21/0392 - Downlands, Mill Road - Erection of a detached outbuilding providing habitable accommodation.**
- 9.3 DC/21/0399 & 0400 - Wappingthorn Manor, Horsham Road - Erection of four-bay garage and store with studio above and erection of garden room and tennis pavilion with associated works. (Full Planning) & (Listed Building Consent)**
- 9.4 DC/21/0586 - 10 Church Street - Variation of condition 1 of listed building consent DC/19/0857**
(Variation of condition 1 on previously approved application DC/17/2479. (Proposed alterations and renovations to existing building, including relocation of the kitchen.
- 9.5 DC/21/0422 - Bradbourne House Wykeham Close - Erection of a two-storey extension to north-east elevation and erection of a detached double carport.**
- 9.6 DC/21/0678 & 0679 - Star Inn 130 High Street - Retrospective application for the erection of a canopy and installation of decking to the side elevation. (Full Application) & (Listed Building Consent)**
- 9.7 DC/21/0694 - 30 Penfold Way - Erection of a two storey side extension.**
- 9.8 DC/21/0959 - 21 Shooting Field - Prior Approval for the erection of a single-storey rear larger home extension, which would project 5.00m from the rear elevation, comprising a maximum height 3.00m and an eaves height of 2.70m.**
- 9.9 DC/21/0377 - 20 Newham Lane - Erection of replacement single storey rear extension and front porch.**
- 9.10 DC/21/0424 - Land Adjacent To 31 Penfold Way - Erection of 1 no. dwelling.**
- 9.11 DC/21/0933 - Land South of Calcot Farm Bungalow Horsham Road -Prior Approval for the erection of an agricultural building.**
- 10.0 DEPUTY CLERKS REPORT FOR STEYNING CENTRE**
- 10.1** Bookings update
- 10.2** Film nights update
- 10.3** High Street Toilets update / bus shelter issues and resident request for shutters.
- 10.4** Anti- Social behaviour at Steyning Centre
- 11.0 FINANCIAL REPORT**
- 11.1** To agree the Income & Expenditure reports for April & May 2021
- 11.2** To discuss and agree, if necessary, quote for non - mandatory work highlighted in TSS report
- 11.3** To discuss and agree quote for phase 2 of the LED lighting project
- 11.4** To discuss and agree quote, if necessary, for CCTV monitor for the foyer
- 11.5** To discuss and agree camera and microphone options and prices for recording of meetings once the regulations are lifted and normal meetings can resume..
- 12.0 REQUEST FROM HORTICULTURAL SOCIETY AND CLLR GOLDSMITH**
- 12.1** To discuss and agree , if necessary, the requests from Horticultural Society and Cllr Goldsmith.

13.0 CORRESPONDENCE/INFORMATION.

13.1 Notification of Town and Country Planning Act 1990 appeal against refusal of Planning consent for 5 Penfold Way.

14.0 DATE OF NEXT MEETING - Monday 26th July 2021 at 7.30pm

*John Fullbrook
Clerk to the Council*