

Item 9.2

Briefing Note for re-grading and widening of concrete area in front of Changing rooms

The attached confidential quotes have been supplied via the Steyning Cricket Club. The scope of works has clearly not been specific as there are marked differences between the quality of the completed projects for each.

Quote 1 is cheapest but is a less robust finish compared to Quote 2.

Quote 3 is both most expensive yet also lacking the strength of the Quote 2.

Rather pleasing is that they are all similar in terms of the final cost.

My choice would currently be to agree to Contractor (Quote) 2.

First, we need to agree if we want to continue to complete a long-term repair to this area for the cost specified.

Second, we need to agree the preferred supplier.

My suggestion is that we do not engage with further correspondence with Contractor (Quote) 3. We go back to Contractor 1 and more clearly specify a scope of works comparable to Quote 2 and the best cost ought to be the contractor appointed to complete the works (provided there is also a guarantee in place similar to that Quoted by Contractor 2).