

Published 29th April 2021

TO ALL MEMBERS OF THE COMMUNITY COMMITTEE :-

Cllrs Hanson (Chair), S. Sullivan, Norcross, Alexander, G. Sullivan, Goldsmith, Lloyd & Campbell.

YOU ARE HEREBY SUMMONED TO A REMOTE EXTRAORDINARY MEETING OF THE COMMUNITY COMMITTEE TO BE HELD ON THURSDAY 6th MAY 2021 AT 7.30 PM VIA THE ZOOM VIDEO CONFERENCING PLATFORM

This meeting is convened under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING BY SUBMITTING A REQUEST FOR THE LOGIN DETAILS BY 12 NOON ON THE DAY OF THE MEETING TO THE CLERK

Please join with your own video camera turned off and keep it turned off unless invited to participate. It is appreciated if members of the public log on respectfully with their given name. Any name or descriptive label that is deemed by the Clerk/ Councillors to be inappropriate will not be given access to the meeting. Do not join with avatars. Any person appearing with an avatar will be removed from the meeting.

GDPR Notice - Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public. By participating at the meeting, including by merely logging-in to it, you consent to this. If you do not consent to these terms, you should please not log-in to the meeting.

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions via Zoom or (preferably) to answer questions which have been submitted in writing to the Clerk by Midnight on Tuesday 4th May 2021. You will be asked to turn on your video camera if participating. SPC will control your microphone.*
- 4.0 MEMORIAL PLAYING FIELD and OTHER OPEN SPACE** (*supporting papers*)
 - 4.1** Report on recent meeting with the Cricket Club representative and to discuss and agree any actions arising.
 - 4.2** Godstalls Lane Tree works - To discuss and agree to an earmarked reserve for the proposed Hedge Works.
 - 4.3** Proposed Recycling bin installation in the Steypning High Street Car Park – To discuss and agree SPC support.
 - 4.4** Report from the Clerk on SPC Play areas and their ongoing maintenance, and to discuss and agree any actions arising including a review of any possible new installations.
- 5.0 REQUESTED MOTIONS – from Cllr Campbell**
 - 5.1** To discuss any action needed to ensure that South Ash Play Area can be safely re-opened, with particular regard to whether SPC has the benefit of any covenant by the adjacent landowner to maintain and/or provide the boundary fence.
 - 5.2** To discuss whether this Committee wishes to have a monthly report from the Office by reference to Wicksteed's Annual, HDC's periodic and SPC's monthly inspection reports concerning the addressing of issues raised in such reports.

- 5.3** To discuss the circumstances of the removal from service of the basket swing on the MPF and its ongoing suspension from service and to agree appropriate steps to achieve its return to service, or to achieve its replacement or otherwise.
- 6.0 PROGRESS REPORT** – To discuss and agree actions if necessary
- 6.1** C/20/91.8 Cllr Goldsmith to send contractor details to Cllr Alexander and for further prices to be obtained by Cllr Alexander - **Ongoing**
- 6.2** C/20/58.14 Cllr Hanson / Clerk to appeal to school for reinstatement of Library Car Park arrangement – **Ongoing**
- 6.3** C/20/52 Steyning Centre Lean-to project details to be brought back to committee - **Ongoing**
- 6.4** C/20/59.2 Clerk and Georgia Saunders to make small amendments to resident's consultation questionnaire pack for proposed Chandlers Way project and to determine distribution parameters - **Ongoing**
- 6.5** C/20/59.3 Memorial / Celebration tree policy to be reviewed – **Ongoing**
- 6.6** C/20/91.2 Letter to be written and sent to the residents of Newham Lane regards access to MPF – **Actioned / Ongoing**
- 6.7** C/20/95.1 Clerk to set up working party with HDC regards Fletcher's Croft Lease – **Actioned / Ongoing**

7.0 INFORMATION / CORRESPONDENCE ITEMS

- 7.1** Cllr Goldsmith requested items not currently being discussed but are to be returned to by this committee, be listed so that Councillors are familiar with what is to be returned to at future meetings for discussion when time allows – Listed as follows:
- SSE light renewal proposal for High Street clock tower
 - Normans' way play area future development
 - SPC Tree management strategy - working party to meet with tree surgeon
 - Memorial gardens signage – working party to meet via zoom
 - Electric charging points at Fletchers Croft
 - Pothole's letter: Cllr Goldsmith waiting until new Highways Manager available to discuss on site
 - Possible ATM installation on the High street
 - Upgrading sound systems in the Steyning Centre.

8.0 DATE OF NEXT MEETING – 8th June 2021 at 7.30 pm.

John Fullbrook
Clerk to the Council



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

Email: clerk@steyningpc.gov.uk
Email: hazel.roxby@steyningpc.gov.uk