

Published 30th March 2021

TO ALL MEMBERS OF THE COMMUNITY COMMITTEE :-

Cllrs Hanson (Chair), S. Sullivan, Norcross, Alexander, G. Sullivan, Goldsmith, Lloyd & Campbell.

**YOU ARE HEREBY SUMMONED TO A REMOTE MEETING OF THE COMMUNITY COMMITTEE TO BE HELD
ON TUESDAY 6th APRIL 2021 AT 7.30 PM VIA THE ZOOM VIDEO CONFERENCING PLATFORM**

This meeting is convened under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING BY SUBMITTING A REQUEST
FOR THE LOGIN DETAILS BY 12 NOON ON THE DAY OF THE MEETING TO THE CLERK**

Please join with your own video camera turned off and keep it turned off unless invited to participate. It is appreciated if members of the public log on respectfully with their given name. Any name or descriptive label that is deemed by the Clerk/ Councillors to be inappropriate will not be given access to the meeting. Do not join with avatars. Any person appearing with an avatar will be removed from the meeting.

GDPR Notice - Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public. By participating at the meeting, including by merely logging-in to it, you consent to this. If you do not consent to these terms you should please not log-in to the meeting.

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions via Zoom or (preferably) to answer questions which have been submitted in writing to the Clerk by Midnight on Monday 5th April 2021. You will be asked to turn on your video camera if participating. SPC will control your microphone.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 2nd March 2021. (*Supporting Papers*)
- 5.0 MATTERS ARISING AND ACTIONS** – These items should be taken as read and do not need discussion
 - 5.1** C/20/88.1 Clerk to place Allotment Bonfire and skip request on the next agenda – **See item 7.2**
 - 5.2** C/20/89.1 Clerk to amend 5th January '21 Minutes - **Actioned**
 - 5.3** C/20/89.2 Clerk to amend 2nd February '21 Minutes - **Actioned**
 - 5.4** C/20/90.1 Clerk and Chairman to action the printing of the Steypning 20mph questionnaire – **Actioned / Clerk update**
 - 5.5** C/20/90.2 Clerk to deliver {post} the completed Rifle Range DMMO application to WSCC - **Actioned**
 - 5.6** C/20/71.3 Chairman and Vice Chairman to arrange meeting with Cricket club – **See item 10.1**
 - 5.7** C/20/91.14 Ongoing communication with resident regards South Ash play area – **See item 10.4**
 - 5.8** C/20/93.1 Clerk to set up working party to further discuss Allotment agreement – **See item 7.1**
 - 5.9** C/20/96.1 D. Clerk to chase WSCC regards uneven High St. uneven road surface - **Actioned**
 - 5.10** C/20/97.1 Lanyards to be produced as and when photos supplied - **Actioned**
 - 5.11** C/20/97.6 Clerk to report back on possible Mass Vaccination Hub – **Update from Clerk**
 - 5.12** C/20/98.2 Installation of proposed recycling bin in the High St. Car Park – **See item 10.3**

6.0 COMMUNITY MATTERS (supporting papers)

- 6.1** To discuss and agree whether proposed commercial operators' requests (as per supporting paper) are given support from SPC.
- 6.2** Grass Cutting update and to discuss and agree request from Roger Brown re Abbey Road grass cutting regime Amendment, and whether to set up an advisory group for Abbey Road and to receive the Abbey Road report.

7.0 ALLOTMENTS (supporting papers)

- 7.1** Update from the Allotment working party in regard to the new 'Allotment Agreement', and to discuss and agree any actions arising.
- 7.2** To receive the Allotment report and to discuss and agree that Bonfires be allowed for this year during the annual 'Clearing up weekend' and to agree how many skips are to be delivered to both allotment sites.

8.0 STEYNING CENTRE (supporting papers)

- 8.1** Steyning Centre Report – To receive the report from the Deputy Clerk
- 8.2** Lighting works – Report on Outside lights and LED installation.

9.0 FINANCE (Supporting Papers)

- 9.1** To agree the Income & Expenditure reports for February 2021

10.0 MEMORIAL PLAYING FIELD and OTHER OPEN SPACE (supporting papers)

- 10.1** Report on recent meeting with the Cricket Club representative and to discuss and agree any actions arising.
- 10.2** Godstalls Lane Tree works - To discuss and agree to an earmarked reserve for the proposed Hedge Works.
- 10.3** Proposed Recycling bin installation in the Steyning High Street Car Park – To discuss and agree SPC support.
- 10.4** Report from the Clerk on SPC Play areas and their ongoing maintenance, and to discuss and agree any actions arising including a review of any possible new installations.

11.0 REQUESTED MOTIONS – from Cllr Campbell

- 11.1** To discuss any action needed to ensure that South Ash Play Area can be safely re-opened, with particular regard to whether SPC has the benefit of any covenant by the adjacent landowner to maintain and/or provide the boundary fence.
- 11.2** To discuss whether this Committee wishes to have a monthly report from the Office by reference to Wicksteed's Annual, HDC's periodic and SPC's monthly inspection reports concerning the addressing of issues raised in such reports.
- 11.3** To discuss the circumstances of the removal from service of the basket swing on the MPF and its ongoing suspension from service and to agree appropriate steps to achieve its return to service, or to achieve its replacement or otherwise.

12.0 PROGRESS REPORT – To discuss and agree actions if necessary

- 12.1** C/20/91.8 Cllr Goldsmith to send contractor details to Cllr Alexander and for further prices to be obtained by Cllr Alexander - **Ongoing**
- 12.2** C/20/58.14 Cllr Hanson / Clerk to appeal to school for reinstatement of Library Car Park arrangement – **Ongoing**
- 12.3** C/20/52 Steyning Centre Lean-to project details to be brought back to committee - **Ongoing**
- 12.4** C/20/59.2 Clerk and Georgia Saunders to make small amendments to resident's consultation questionnaire pack for proposed Chandlers Way project and to determine distribution parameters - **Ongoing**
- 12.5** C/20/59.3 Memorial / Celebration tree policy to be reviewed – **Ongoing**
- 12.6** C/20/91.2 Letter to be written and sent to the residents of Newham Lane regards access to MPF – **Actioned / Ongoing**
- 12.7** C/20/95.1 Clerk to set up working party with HDC regards Fletcher's Croft Lease – **Actioned / Ongoing**

13.0 INFORMATION / CORRESPONDENCE ITEMS

- 13.1** None at time of publication

14.0 DATE OF NEXT MEETING – 8th June 2021 at 7.30 pm.

John Fullbrook

Clerk to the Council



Parish Clerk: John Fullbrook
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