
MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON MONDAY 22ND FEBRUARY 2021 AT 7.30PM VIA ZOOM VIRTUAL MEETING

Present: Cllrs Young, Norcross and Northam

Members of the public: 3

Clerk – Hazel Roxby

MINUTES

P20/94 APOLOGIES

94.1 There were apologies received from Cllr Sullivan, Trundle and Saunders.
Cllr Rudkin was absent.

P20/95 DECLARATIONS OF INTEREST –

95.1 There were no declarations of interest from Cllrs.

P20/96 MINUTES – to agree and sign the minutes of the Monday 25th January and Thursday 11th February 2021

96.1 Cllr Young **proposed, seconded** by Cllr Northam that the minutes of Monday 25th January and of Thursday 11th February 2021 be accepted as a true and fair record of the meeting.
Agreed.

P20/97 MATTERS ARISING AND ACTIONS.

97.1 None for this meeting.

P20/98 Request from the Steypning Society - to Discuss and agree a request from Steypning Society regarding assistance with a Local -Heritage List

98.1 Mr Tony Struthers of the Steypning Society informed that there is no local heritage list for Steypning. A local heritage list is for buildings that are important in the historic local context but are not nationally important enough to be included on a statutory list. Communities are being encouraged by Government and Historic England to compile a list. The Conservation Area Management Plan and Neighbourhood Plan identified the need for this in Steypning.
The Steypning Society are proposing to set up a working party, in consultation with HDC's Conservation Officer, and are hoping to put together a list and would like to invite the Parish Council to nominate a councillor to get involved with the project to sit on the assessment panel once it reaches the assessment stage. The Steypning Society are working with the Steypning Museum and are hoping that the assessment panel can be made up of 1 representative from the Museum, the Parish Council and the Steypning Society. Members

of the Steyning Society are at present working on a draft list of buildings and structures, once this is complete, in about 2 to 3 months' time, the assessment team would be required before the list is presented to the District Council for agreement and adoption. Cllr Northam asked what the significance and impact the list would have on land and Property owners in Steyning. Tony responded that it can be used when looking at in to Planning applications.

Tony was thanked for his presentation and for the request for the Parish council to be involved in their project.

Cllr Young asked that this request be put on the agenda for the April Parish Council meeting in the hope of being able to appoint a representative to sit on the assessment panel.

D.Clerk

**P20/99
99.1**

PLANNING APPLICATIONS

DC/21/0128 - Spring Cottage Jarvis Lane - Demolition of existing conservatory and garage. Erection of a double storey side extension and single storey rear extension.
Cllr Northam **proposed, seconded** by Cllr Norcross **No Objection. Agreed**

99.2

DC/21/0212 & 0213 – Penns Cottage, Horsham Road – Removal of existing outbuildings and erection of a replacement detached garage, open car port & attached shed/store (Householder application and Listed Building Consent)
Cllr Young **proposed, seconded** by Cllr Norcross **No Objection. Agreed**

99.3

Amended Plan – DC/20/2025 31 Roman Road – Construction of a roof with front and rear dormers. Erection of a single storey side extension.
Cllr Northam **proposed, seconded** by Cllr Norcross that the original decision of **No Objection** is still valid. **Agreed**

**P20/100
100.1**

LATE PLANS

DC/21/0381 -75 High Street – Surgery to 1 x Silver Birch (Works to Trees in a Conservation Area)
Cllr Young **proposed, seconded** by Cllr Norcross **that a TPO is not required and there is No Objection to the surgery subject to HDC's Arboricultural Officer's advice. Agreed.**

100.2

DC/20353 – 95 High Street = Fell 1 x Cypress (Works to Trees in a Conservation Area)
Cllr Young **proposed, seconded** by Cllr Northam **that a TPO is not required and there is No Objection to the Felling subject to HDC's Arboricultural Officers advice. Agreed.**

**P20/101
101.1**

ENFORCEMENT NOTIFICATIONS

An enforcement notice has been issued to 14 Coxham Lane with regards to breach of planning control for erection of a garden shed forward of a wall forming the principle elevation of the dwelling house

P20/102

**PLANNING DECISIONS FROM HDC and SDNP
Applications Permitted**

102.1

DC/20/2323 - 37 Penfold Way - Erection of a single storey rear extension. Erection of a double storey side extension. Installation of an entrance porch and pitched roof to front elevation.

- 102.2** **DC/20/2430 - Sir Georges Place** - Surgery to 1 x Willow (Adj to no.s 22 - 28)
- 102.3** **DC/20/2550 - 4 Gatewayke Terrace, Tanyard Lane** - Surgery to 1 x Yew, 1 x Bay and 1 x Sycamore (Works to Trees in a Conservation Area).
- 102.4** **DC/20/2428 - The Willows 23 Penlands Rise** - Erection of a single storey side extension and installation of a rear dormer
- 102.5** **DC/20/2048 -6 Tanyard Lane Cottages Tanyard Lane** - Erection of a double storey side extension.
- 102.6** **DC/20/2131 - Alders Horsham Road** - Change of use of a redundant agricultural building to a dance studio (Class Sui Generis)

REFUSED

- 102.7** **DC/20/1045 - 5 Penfold Way** - Demolition of existing detached garage, construction of a new attached garage. Conversion of loft into a habitable living space.

P20/103 CORRESPONDENCE/INFORMATION.

- 103.1** Town and Country Planning Act 1990 Appeal under section 78 – Appeal against refusal of application **DC/20/0789 - Former B and W Building, Elm Grove Lane** – Demolition of existing buildings and erection of a residential building comprising 9 houses and apartments and a B1 commercial office building with associated vehicle parking, cycle parking, bin storage and landscaping

- P20/104 DATE OF NEXT MEETING – Monday 22nd March 2021**

Chairman closed the meeting at 8.03pm