

Published 24th February 2021

TO ALL MEMBERS OF THE COMMUNITY COMMITTEE :-

Cllrs Hanson (Chair), S. Sullivan, Norcross, Alexander, G. Sullivan, Goldsmith, Lloyd & Campbell.

**YOU ARE HEREBY SUMMONED TO A REMOTE MEETING OF THE COMMUNITY COMMITTEE TO BE HELD
ON TUESDAY 2nd MARCH 2021 AT 7.30 PM VIA THE ZOOM VIDEO CONFERENCING PLATFORM**

This meeting is convened under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING BY SUBMITTING A REQUEST
FOR THE LOGIN DETAILS BY 12 NOON ON THE DAY OF THE MEETING TO THE CLERK**

Please join with your own video camera turned off and keep it turned off unless invited to participate. It is appreciated if members of the public log on respectfully with their given name. Any name or descriptive label that is deemed by the Clerk/ Councillors to be inappropriate will not be given access to the meeting. Do not join with avatars. Any person appearing with an avatar will be removed from the meeting.

GDPR Notice - Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public. By participating at the meeting, including by merely logging-in to it, you consent to this. If you do not consent to these terms you should please not log-in to the meeting.

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions via Zoom or (preferably) to answer questions which have been submitted in writing to the Clerk by Midnight on Monday 1st March 2021. You will be asked to turn on your video camera if participating. SPC will control your microphone.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors' to agree as a true and fair record, the draft minutes of the Community Committee meetings held on the 5th January '21 and the 2nd February 2021. (*Supporting Papers*)
- 5.0 MATTERS ARISING AND ACTIONS** – These items should be taken as read and do not need discussion
 - 5.1** C/20/76.1.2 – Works to MPF/Allotment hedgerow to be completed - **Actioned**
 - 5.2** C/20/77.1 – Residents back gate access to MPF Car Park – **Update from the Clerk**
 - 5.3** C/20/77.2 – Clerk and Chair to check issue raised by Cllr Campbell and update committee – **See Agenda item 4.1**
 - 5.4** C/20/77.2 – Clerk to send out resident access letter to all Cllrs - **Actioned**
 - 5.5** C/20/79.2 – Clerk to obtain further quotes and bring back to next meeting – **See item 6.1**
 - 5.6** C/20/79.2 – 20mph WP to discuss the proposals and cost agreement with Bramber PC – **See item 6.1**
 - 5.7** C/20/80.1 – Clerk to ensure contractor digs hole to ascertain pipe width at Allotment meter - **Actioned**
 - 5.8** C/20/80.2 – Cllr Alexander tasked with gaining further quotes in respect to enhanced Allotment water supply
update from Cllr Alexander
 - 5.9** C/20/80.3 – Clerk to set up working party to discuss proposed new Allotment agreement – **See item 7.1**
 - 5.10** C/20/82.1 – D. Clerk and Cllr Alexander explore trade waste options to avoid using landfill sites – **See item 9.2**
 - 5.11** C/20/82.2 – D. Clerk to contact HDC and ascertain position at present on Fletchers Croft Lease – **See item 9.1**

- 5.12 C/20/82.2 – Clerk to re-distribute briefing paper from Cllr Campbell re Fletchers Croft Lease - **Actioned**
- 5.13 C/20/83.1 – Clerks office to highlight dog fouling issue with street cleaner and Wardens - **Actioned**
- 5.14 C/20/84.1 – Clerk to write to resident to inform them of play area closure and to progress work ASAP - **Actioned**
- 5.15 C/20/84.1 – Clerk to close South Ash play area - **Actioned**
- 5.16 C/20/58.9 – DMMO application at the rifle range – **See item 10.1**

- 6.0 COMMUNITY PROJECTS (Supporting Papers)**
- 6.1 Update from the Steyning 20 miles per hour working party and to agree printing and distribution details for the 'Community Consultation' questionnaire and any other actions arising from the working party.
- 6.2 To receive an update on the Abbey road project if available.

- 7.0 ALLOTMENTS (supporting papers)**
- 7.1 Update from the Allotment working party in regard to the new Allotment agreement details.
- 7.2 To receive the Allotment report and to discuss and agree any other Allotment actions.

- 8.0 FINANCE (Supporting Papers)**
- 8.1 To agree the Income & Expenditure reports for January 2021

- 9.0 MEMORIAL PLAYING FIELD and OTHER OPEN SPACE (supporting papers)**
- 9.1 Fletchers Croft WP – To discuss and agree to set up a working party to further discuss with HDC and/or to agree to secure a lease/licence for the Fletchers Croft Play area and Fitness area.
- 9.2 Trade Waste Bin emptying costs – To discuss and agree alternative contractors and possible preferred service option.

- 10.0 HIGHWAYS (Supporting papers)**
- 10.1 To discuss and agree to deliver the completed DMMO application for the Rifle Range footpaths to WSCC.
- 10.2 Steyning High street uneven road surface – To discuss and agree any actions required

- 11.0 PROGRESS REPORT – To discuss and agree actions if necessary**
- 11.1 C/20/47.1 Lanyards to be produced subject to Logo agreement - **Ongoing**
- 11.2 C/20/58.14 Cllr Hanson / Clerk to appeal to school for reinstatement of Library Car Park arrangement – **Ongoing**
- 11.3 C/20/52 Steyning Centre Lean-to project details to be brought back to committee - **Ongoing**
- 11.4 C/20/59.2 Clerk and Cllr Saunders to make small amendments to resident's consultation questionnaire pack for proposed Chandlers Way project and to determine distribution parameters - **Ongoing**
- 11.5 C/20/59.3 Memorial / Celebration tree policy to be reviewed – **Ongoing**
- 11.6 C/20/69.15 Clerk to continue to keep councillors informed about possible Mass Vaccination Hub - **Ongoing**
- 11.7 C/20/71.3 Chairman and Vice Chairman to arrange meeting with Cricket club - **Ongoing**

- 12.0 INFORMATION / CORRESPONDENCE ITEMS**
- 12.1 None at time of publication

- 13.0 DATE OF NEXT MEETING – 6th April 2021 at 7.30 pm.**

John Fullbrook
Clerk to the Council



Parish Clerk: John Fullbrook
 Deputy Clerk: Hazel Roxby

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