



The Steypning Centre, Fletchers Croft, Steypning
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TO ALL MEMBERS OF STEYNING PARISH COUNCIL PERSONNEL COMMITTEE

Cllrs Norcross, Lloyd, Northam, Hanson, Alexander, Trundle and Young

**YOU ARE HEREBY SUMMONED TO A REMOTE MEETING TO BE HELD ON MONDAY 25th JANUARY 2021 AT 5PM
VIA THE ZOOM VIDEO CONFERENCING PLATFORM**

This meeting is convened under the Local Authorities and Police and Crime Panels (Coronavirus)
(Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING BY SUBMITTING A REQUEST FOR THE LOGIN DETAILS BEFORE THE DATE OF THE MEETING TO THE CLERK

*It is appreciated if members of the public log on respectfully with their given name. Any Avatar, name or descriptive label that is deemed by the Clerk/
Councillors to be inappropriate will not be given access to the meeting. Due to time constraints there will be no public questions at this meeting*
GDPR Notice - Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting.
The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public. By participating at the
meeting, including by merely logging-in to it, you consent to this. If you do not consent to these terms you should please not log-in to the meeting.

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence.
- 2.0 DECLARATIONS OF INTEREST.** – Disclosure by Councillors of their personal interests in regards matters on the agenda, and whether the councillor regard their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 MINUTES OF PREVIOUS MEETING** – To approve as a true and fair record, and the chair to sign the minutes of the Personnel committee meeting held on the 7th December. *(supporting papers)*
- 4.0 CONFIDENTIAL SESSION**
To resolve, under the Public Bodies (Admissions to Meetings) Act 1960, in accordance with Standing Orders 3d to exclude the press and public on the grounds that the confidential matters to be discussed under item 5 may involve disclosure of personal or privileged information which would be inappropriate to put in the public domain.
- 5.0 STAFFING MATTERS – (supporting papers)**
 - 5.1** To receive James Corrigan report dated 13th Nov' 20 and discuss and agree to recommend any actions arising.
 - 5.2** To discuss the recent formal complaint (details as per confidential papers) and to agree any actions necessary.
 - 5.3** To discuss the latest situation regarding the possible furloughing of staff during the lockdown period and agree to recommend any actions necessary.
 - 5.4** To discuss and report back to Full Council with recommendations as to whether SPC should strive to be an “accredited living wage employer” as defined by the Living Wage Foundation, and if so, to set out a strategy by which that could be achieved by particular reference to the rates of pay of its employees and pay rises needed to achieve that
 - 5.5** To discuss the reply from a councillor to the complaint response dated 4th Jan' 21 and any actions necessary.
- 6.0 DATE OF NEXT FULL COUNCIL MEETING: 15th FEBRUARY 2021 at 7.30pm**

John Fullbrook, Clerk to the Council



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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